

# **ANNUAL REPORTS** **of** **Officers and Committees**

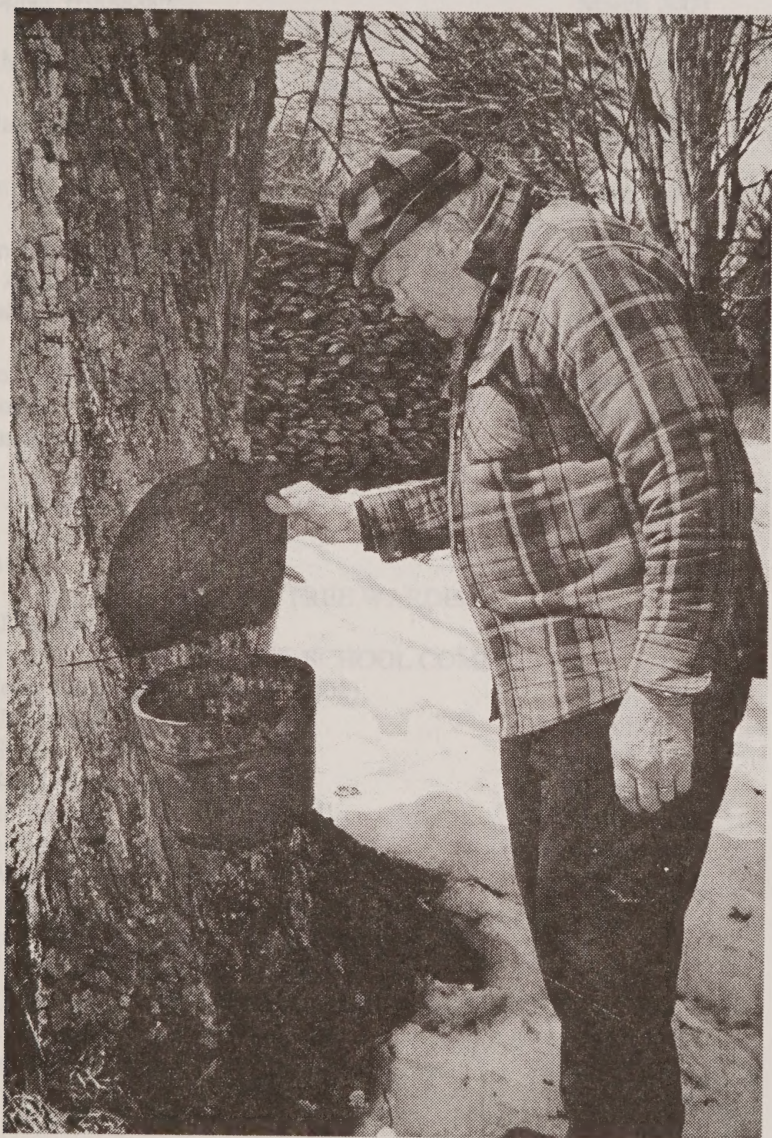


**TOWN OF ORANGE**  
**Massachusetts**  
**FOR THE YEAR 2002**

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**This Years Town Report Is  
Dedicated To  
Phillip "Gus" Johnson**  
January 8, 1930 - December 25, 2002



This Year's Town Report Is  
Dedicated To

Phillip "Gus" Johnson

January 8, 1970 - December 31, 1970



# TOWN OFFICERS FOR 2002 ELECTED BOARDS AND OFFICERS

## SELECTMEN

Robert Andrews (Chairman)	March 2003
Jean Chase	March 2004
Steven Adam	March 2005

## MODERATOR

Christopher Woodcock	March 2003
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## TOWN CLERK

Nancy M. Blackmer	March 2005
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## TREASURER

Virginia L. Jones	March 2003
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## COLLECTOR

Jerilynn B. Deyo	March 2003
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## BOARD OF ASSESSORS

Norman Bartlett (Chairman)	March 2004
Steven Adam	March 2003
Lori Kaltner	March 2005

## BOARD OF HEALTH

Paul Kowacki (Chairman)	March 2003
John Dolan	March 2005
Jean Lundgren	March 2004

## CONSTABLES

Calvert Lundgren	March 2004
John T. O'Lari	March 2004
Craig Autio	March 2004

## TREE WARDEN

Steven J. Boudreau	March 2004
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## ORANGE SCHOOL COMMITTEE

Mark Cole (Chairman) (Resigned 11/02)	March 2005
Marcia Larocque	March 2005
Diane Grasso	March 2003
Ola Richard (Resigned 1/03)	March 2003
Elizabeth Peirce	March 2004
Sandrah Fager (Resigned 7/02)	March 2004
Lewis Wilson, II (Resigned 7/02)	March 2004
Richard Herk, Jr. (Appointed 9/02)	
Christopher Marshall (Appointed 11/02)	
Katrina Lepkowski (Appointed 12/02)	

## REGIONAL SCHOOL COMMITTEE

Clifford J. Fournier	March 2003
Ann Reed	March 2003
Peter Cross	March 2004

Anne Colturi	March 2004
Christopher Donelan	March 2005
Dennis Velard	March 2005

#### LIBRARY TRUSTEES

Nancy B. Mousley (Chairman)	March 2003
Pamela Oddy	March 2003
Robert P. Collen	March 2004
Rachel Horowitz	March 2004
Michael Tatistcheff	March 2005
Sally Howe	March 2005

#### WATER COMMISSIONERS

Donald L. Barnes (Chairman)	March 2003
Donald W. Priestley	March 2005
Francis Smith	March 2004

#### CEMETERY COMMISSIONERS

Roger Tolman (Chairman)	March 2005
Edward Laughton (resigned 2/1/02)	March 2004
Louis Maroni	March 2003
Daniel Kimball (appointed 3/02)	

#### HOUSING AUTHORITY

Stewart Marshall	March 2004
Richard Herk, Jr.	March 2005
Anne Wilson	March 2006
Doris Cutting	March 2007
Rice Flanders (Governor's Appointee)	May 22, 2001

#### APPOINTED BOARDS AND OFFICERS

##### FINANCE COMMITTEE

Carleton Lanou (Chairman)	May 2003
Dorothy Ruby	May 2003
Jane M. Peirce	May 2003
Gary G. Pond	May 2004
Linda Smith	May 2004
Peter Pulley	May 2005
Phyllis Smith	May 2005

##### AIRPORT COMMISSION

Julie Cole (Chairman)	March 2003
Edward Dornig	March 2004
Frederick Mock	March 2005
Richard White	March 2005

##### PLANNING BOARD

Bruce Scherer (Chairman)	March 2006
Bruce St. John	March 2006
Albert Noyes	March 2003
David Songer	March 2003

Gildo Simeone (Resigned 10/02)	March 2003
Patricia Smith	March 2003
Richard Sheridan	March 2007
Christine Noyes (Alternate)	

#### CONSERVATION BOARD

Michael Yohan (resigned 4/02)	March 2005
Nan Hunt	March 2005
Charles Ransom	March 2003
Richard Wilkey	March 2003
Kenneth Songer (resigned 5/02)	March 2004
Alec Macleod	March 2004
Faye Vollinger	March 2004

#### ZONING BOARD OF APPEALS

Richard Herk, Jr. (Chairman)	March 2004
Tom Forest	March 2004
Kelli Gervais	March 2004
George Hunt, Jr. (Alternate)	March 2003

#### ORANGE CULTURAL COUNCIL

Doris Bittenbender	March 2004
Manuel King	March 2004
Diane Salcedo	March 2004
Donn Deane	March 2003
Althea Potter	March 2003
Mary King	March 2005
Ashley Adam	March 2005
Ruth Shaw	March 2005

#### COUNCIL ON AGING

Clifford J. Fournier (Chairman)	March 2005
Roberta Dahl	March 2005
Raymond Tellier	March 2005
Florence Bickford	March 2003
Earl Drew	March 2003
Mae Deane	March 2003
Mary Lawson	March 2004
Mary Bevis	March 2004

#### COUNCIL ON AGING REP. TO F.R.T.A.A.B.

Francis Metevier	March 2003
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#### BUILDING DEPARTMENT INSPECTOR OF BUILDINGS

Brian Gale	March 2003
Jeffrey Cook (Assistant)	March 2003

#### INSPECTOR OF WIRES

Richard Dionne	March 2003
Richard Phillips	March 2003

Jay Blackbird		March 2003
	GAS INSPECTOR	
Melvin Talbot		March 2003
Robert Mallet (Assistant)		March 2003
	PLUMBING INSPECTOR	
Gerald Brousseau		March 2003
John Dolan (Assistant)		March 2003
	SEALER OF WEIGHTS AND MEASURES	
John R. Greene		March 2003
	REGIONAL VOCATIONAL AND TECH. SCHOOL	
Clifford Fournier		May 2005
May Deane		May 2004
	TOWN ADMINISTRATOR	
Richard Kwiatkowski		
	POLICE CHIEF	
Brian Spear		
	FIRE CHIEF	
Dennis Annear		March 2003
	DEPUTY FIRE CHIEF	
Bruce Blackmer		March 2003
	DISTRICT DEPUTY FIRE CHIEF	
C. David Gale		March 2003
William Gale		March 2003
	FOREST FIRE WARDEN	
Dennis Annear		March 2003
	DEPUTY FOREST FIRE WARDENS	
Bruce Blackmer		March 2003
William Gale		March 2003
C. David Gale		March 2003
Paul Gomes		March 2003
William R. Rowe		March 2003
Justin Gale		March 2003
Philip Sheridan		March 2003
Mark Vitale		March 2003
	SUPT. OF FIRE ALARM	
Francis Smith (resigned 7/02)		March 2003
	EMERGENCY MANAGEMENT DIRECTOR	
John Bartus		March 2003
	VETERANS AGENT	
Leo Parent		March 2003
	TOWN ACCOUNTANT – CHIEF PROCUREMENT OFFICER	
Nancy Riebschlaeger		March 2005
	LIBRARY DIRECTOR	

Janice Lanou (retired 12/02)

CHIEF OPERATOR, WASTEWATER TREATMENT FACILITY

Larry Adams (retired 11/02)

Edward Billiel

DOG OFFICER

Aneil Mehta

March 2003

INSPECTOR OF ANIMALS

John Knechtel

March 2003

SUPT. OF HIGHWAY

David Frye

March 2003

SUPT. OF WATER

Richard Kilhart

March 2003

SUPT. OF CEMETERY

Thomas Forest (retired 12/02)

March 2003

SANITATION SUPT.

Paul Bickford (retired 12/02)

March 2003

Priscilla Curtis

ADA HANDICAPPED ACCESS COMPLIANCE BOARD

Cynthia Snow

March 2003

Terry Forest

March 2003

CAPITAL IMPROVEMENT COMMITTEE

Pam Oddy (Chairman)

July 2003

Fred Mock

July 2002

Richard Hall

July 2004

Robert Andrews

Carleton Lanou

Nathan Steinberg (Alternate)

July 2003

ECONOMIC DEVELOPMENT AND INDUSTRIAL CORP.

Ann Marie Holmgren (Chairman)

July 2003

Karl Bittenbender

July 2003

Bruce Gabrenas

July 2003

Raymond Ledoux

July 2004

Dennis Annear

July 2004

David Ames

July 2005

Richard Sheridan

July 2005

Steven Adam (Selectmen's Representative)

Associates

Elwyn Hayden

Stephen Raymond

Andrea Shaughnessy

Lee Cote

William Wrigley

Richard White

Tom Kussy

ARMORY COMMISSION

Earl Drew

Lucy Cavaliere

William Ruby

March 2004

Matin Picard	March 2003
Diane Baker	March 2005

#### BOARD OF REGISTRARS

Maureen Riendeau	March 2005
Shirley Page	March 2003
Darren Alston	March 2004
Nancy M. Blackmer, Town Clerk	March 2005

#### REP. TO FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

Paul Bickford	Bruce Scherer
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LOCAL WATER RESOURCES MANAGEMENT OFFICIAL

Richard Kilhart

#### MOBIL RENT CONTROL BOARD

Ronald Tellier	March 2005
Mary Preece	March 2004
Cynthia Snow	March 2003

#### HISTORICAL COMMISSION

Luann Pierson	March 2004
Patricia Smith	March 2004
Kenneth R. Kilhart	March 2003
Linda Temple	March 2003
Rice Flanders	March 2003
Linda Knechtel	March 2003
Glenn Johnson	March 2005

#### HUMAN RESOURCE BOARD

Joseph Hawkins	July 2005
William Golding	July 2005
Louise Hamel (resigned)	July 2004
Linda Smith	July 2004
Gary Pond	Jean Chase

#### LIBRARY BUILDING STUDY COMMITTEE

Candy Ashendon	Pamela Oddy
David Ames	E. Murray Mock
Curtis Rand	Rose Thoms
Janice Lanou	Nancy Mousley
Bruce Scherer	Richard Astrella

#### BOARD OF HEALTH AGENT

Roger Mallet

#### FRANKLIN REGIONAL COUNCIL OF GOVERNMENT

Robert Lunny	March 2003
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#### ORANGE RECREATION ASSOCIATION

Richard Kilhart	Helene Holmes	Nancy M. Blackmer
Ilene Rowe	Daren Alston	Jacqueline Spooner
Kim Sexton	Susan Nolan	Thomas Whelan

Jean Donovan  
Tracey Duley

John Waters  
Curtis O'Brien

Robert Apteker

#### WATERFRONT PARK COMMITTEE

Pat Smith  
David Songer  
Arthur Dumont  
Jerry Whaland  
Michael Yohan  
Dave Small

Dana Songer  
Donn Deane  
Ann Townsend  
Michael Moore  
Pat Larson

Anthony Brighenti  
Linda Temple  
Rice Flanders  
Bruce Scherer  
David Frye

#### TOWN HALL RESTORATION COMMITTEE

Shirley Page  
Pennie Smith  
Olinto Paoletti  
Robert Andrews  
Richard Hall

Doris Bittenbender  
Pamela Smith  
Curt Rand  
Patricia Andrews

Linda Temple  
Jean Chase  
Janis Stone  
Deborah Kent

#### SKATE PARK SUBCOMMITTEE

Tim Gray  
Wally Radvon  
John Reed

Shawn Engle  
Andrew Engle  
Eric Woodbury

Cory Figueroa  
Paul Benoit  
Nathan Euvrard

#### ANIMAL CONTROL COMMITTEE

Jane Peirce  
Juli Sanborn  
Barbara Hays

Brian Spear  
Renee Boudreau

Janice Lanou  
Roxanne Paluilis

#### CABLE ADVISORY COMMITTEE

Debra Blanchard

Ken Songer

Lester Scafidi

#### TULLY FIRE STATION COMMITTEE

Richard Hall  
David Gale

Earl Drew  
James O'Connor

Roger Cole  
Jeff Cole (Alternate)

#### RECYCLING CENTER STUDY COMMITTEE

Harold Matthews

Rhonda Bartlett

# VITALS

Total of all Vital Statistics for 2002

Marriages	30
Births	
Females	31
Males	42
Deaths	
Females	38
Males	35

Respectfully submitted,  
  
Nancy M. Blackmer  
Town Clerk

In 2001, my office began accepting passport applications. The town receives a fee for each application processed. In 2002, \$3,000.00 was turned over to the town from this service. This was a total of 150 passport applications accepted.

## SPORTING LICENSES

### Fishing Licenses

Resident	40
Minor	3
Resident 65-69	9
Handicap - over 70	32
Non-Resident	1
Duplicate Fishing	2

### Hunting Licenses

Resident	6
Resident 65-69	1
Minor	1

### Sporting Licenses

Resident	63
Resident 65-69	4
Over 70	54
Duplicate	0

Archery Stamps	14
Waterfowl Stamps	2
Primitive Fire Arms	30

### Conservation Stamps

Residents	124
Non-Residents	1

### Dog Report

Male	621
Female	125
Spayed Female	493
Kennels - 4 dogs	13
10 dogs	10
Over 10 dogs	7

Respectfully submitted,  
Nancy M. Blackmer  
Town Clerk

## **BOARD OF SELECTMEN – 2002 ANNUAL REPORT**

The Town holds the Annual Election in March, which allows the Board of Selectmen to reorganize early and get to the tasks of the year ahead. The Board reorganized and welcomed newly elected Steven Adam and voted him as the Clerk. Jean Chase serving as Vice-Chairman. Robert Andrews serving as Chairman.

The Board started the year with an interim Town Administrator, Rick Kwiatkowski. After a probationary period, the Board offered Mr. Kwiatkowski a contract, which he accepted. This allowed a liaison between the Board, the Departments, Commissions, Committees, and the General Public to conduct the day-to-day activities of Town Government.

The Board conducted the necessary duties of the office and participated in other meetings. Vice Chairman, Jean Chase is the Board's representative to the Human Resource Board and the Elementary Teachers contract negotiating team. Steven Adam was an elected Assessor who kept the Board apprised of Revaluation, Real Estate Tax Certification and other matters. Chairman Robert Andrews was the Board's representative to the Capital Improvement Planning Committee and the Route 2 Safety Committee. The Board attended the Franklin County Selectmen's quarterly meetings, which were informative pertaining to State and Local matters that directly affects the Towns in Franklin County.

Some activities the Board conducted during their open meetings.

- Meeting with and recognizing Franklin County Citizen of the year 2001, Orange resident Geneva Lawson.
- The Board awarded contracts for the construction of Mechanic and Grove Streets through Community Development Grants.
- The Board, working with the Orange Scholarship Foundation, voted to award two scholarships from the Goddard Trust Fund. Alissa Reed attending Worcester State College and Joshua Hiscock attending George Washington University were the recipients of the scholarships.
- The Board signed a Hazardous Waste Grant for the Town.
- The tradition of the "Boston Post Cane" was revitalized and recognized Alice V. Robinson, as the oldest citizen of Orange, who was born July 10, 1898.
- The Board signed a Tax Incentive Financing (TIF) agreements to be presented to the Annual Town Meeting for its approval for Newcomb Motors Inc. and Express Test Services.

- The Board reviews the Annual Town Meeting and Special Town Meeting warrants, warrant articles and budget requests. The Board worked with the Town Administrator, the Finance Committee and Town Accountant, Nan Riebschlaeger to keep informed of the Town's financial condition throughout the year.
- The Board signed a Conservation Restriction with Dorothy E. Forster to preserve open space for future generations.
- The Board has a dual role and are also the Sewer Commissioners. The revised Sewer Ordinance was presented and recommended for signature by Larry Adams, Chief Operator of the Wastewater Treatment Plant and Rick Kwiatkowski, Town Administrator.
- The Board was presented the revised Personal By-Law for review and to place it as an article at the Annual Town Meeting.
- Through the efforts of the Town Hall Restoration Committee, the Board was requested to vote and accept a gift from Mrs. VonDy Rowe in memory of her late husband, Judge C. Edward Rowe. The gift of fine oak furniture consisted of a curved Selectmen's desk, a Town Clerk's desk, the Moderator's podium and five Farmington chairs. The Grover Ballou Family donated glass to protect the desktops. This was a vote the Board enjoyed immensely.
- The Special Town Meeting September 26<sup>th</sup>, directed the Board to implement the Early Retirement Incentive Program. This program allowed recognition to eleven long-term employees who were able to participate and retire early.
- Throughout the year the Board met with new hires within the Police Department, the Fire Department and Town Government to accept the Department Heads recommendations to fill a vacancy by appointment or with a new hire.

This would be a very long report of the Board of Selectmen if we were to mention the contributions that each department brought forth this last year. Between the covers of this Town Report you may read of them all, so we will not attempt to do so here. We would like, however, to recognize that the Town of Orange is fortunate to have at its service the quality and efficiency given by our Officials, Employees, Boards, Commission's and Committee's through the year 2002.

Respectfully Submitted,  
 Robert F. Andrews, Chairman  
 Jean W. Chase, Vice-Chairman  
 Steven E. Adam, Clerk  
 Board of Selectmen

## **TOWN ADMINISTRATOR - 2002 ANNUAL REPORT**

This has been a busy year in the Town Administrator's office. I began as Interim Town Administrator in December of 2001 and took the permanent position in April 2002. We have accomplished many things in this past year, including the front facade of the Town Hall, and the completion of the infrastructure project for Cottage, Kelton, Walker and Ball Streets. We began work on the infrastructure of Grove Street and re-instituted the tradition of awarding the Boston Cane to the Town's oldest resident. In conjunction with the Fire Department, we worked to upgrade the department to the ALS paramedic level.

The Town Administrator's office has also worked with the Assessors, Finance Committee, Capital Committee & Town Accountant, in a continued effort to set & lower the tax rate. We also presented the upgrade of the 1976 Personnel By-Law, to residents at the Special Town Meeting, where the voters approved it.

In working with the Town Hall Restoration Committee, I was honored to be the MC for their fundraising concert and continue to assist them in their endeavors to improve the Town Hall.

The acceptance of the Early Retirement Program was a challenge, as many long time town employees accepted early retirement and we had many vacancies to fill. The retirees included: Larry Adams - Wastewater Treatment, Paul Bickford - Sanitation, Virginia Jones - Treasurer, Janice Lanou - Library Director, Tom Forest - Cemetery Superintendent, Conrad Gale - Fire Department, Ilene Rowe, and Bonnie Hurtle - School Department. We thank them for their years of dedicated service to the community and wish them well in their retirement.

At this time I'd like to welcome our newest town employees: Ed Billiel to the Wastewater Treatment Plant, Evelyn Daly to the Cemetery Superintendent position, Priscilla Curtis to the Sanitation Department, and Leigh Deveneau to the Treasurer's position.

I have worked with the following local businesses to establish Tax Incentive Financing (TIF): Newcomb Motors, Inc.; Express Test Service; Quabbin, Inc.; and North Quabbin Antiques; I wish them all good luck and success in their new endeavors.

I would like to thank my Administrative Coordinator, Michelle Simmington, for her continued hard work and dedication to not only the Town Administrator's office but also to the Conservation Commission, Planning Board, and the Zoning Board of Appeals.

Over the last year I have met with and tried to assist many townspeople, some more successfully than others. My door is always open to anyone who wishes to speak to me on any matter, and I will try to assist in any way that I can. The year has been filled with a lot of activity and as we look forward to 2003, I envision a year filled with promise and opportunity for the people of Orange. I have been honored and proud to be your Town Administrator, knowing that together we can accomplish great things for our community.

Town Administrator Rick Kwiatkowski

## **ANNUAL REPORT COMMUNITY DEVELOPMENT OFFICE**

The Community Development Office continues to operate under the leadership of the Franklin County Housing and Redevelopment Authority (HRA). The HRA works closely with the CDO Administrative Assistant, Wendy S. Johnson, in the day-to-day operations of grants management. The Community Development Office is entirely funded through State and Federal grant programs. Currently, the Community Development Office manages the following grants:

### **FY '01 MASSACHUSETTS CDF I GRANT - \$600,000**

The Town of Orange was awarded a fiscal year 2001 CDF I Grant in the amount of \$600,000 on June 8, 2001. The grant is to perform infrastructure improvements to Grove Street and also to repair the retaining wall at Central Cemetery. The funds for this project come from CDBG monies through the Department of Housing and Community Development.

Roadway construction is over 50% complete and will be finished in the spring of 2003.

### **FY '01 MASSACHUSETTS RRF GRANT - \$40,500**

In October 2001, the Town of Orange received a Ready Resource Fund grant in the amount of \$40,500 to conduct a feasibility study of Putnam Hall. Phase I and Phase II of the study are complete.

### **FY '02 MASSACHUSETTS CDF I GRANT - \$750,000**

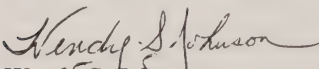
A \$750,000 Community Development Block Grant was awarded to the Town on February 5, 2002. This grant award is for infrastructure improvements to Mechanic, Summer, Winter, and Howe Streets.

The design for this project has been completed.

### **FY '03 MASSACHUSETTS CDF I GRANT - \$750,000**

On December 18, 2002 the Town was awarded a CDBG grant in the amount of \$700,000. This grant will provide for infrastructure improvements to Whitney, Battle, and West Russ Streets. A portion of this grant will also provide for three social service programs – the Elders' Mediation Project through Quabbin Mediation, the Parents as Teachers/Home Visiting Project through Even Start, and the NELCWIT Orange Young Adult Project.

Respectfully submitted,



Wendy S. Johnson  
Administrative Assistant

**ORANGE ECONOMIC DEVELOPMENT  
AND INDUSTRIAL CORPORATION  
ANNUAL REPORT  
2002**

The OEDIC concentrated on marketing the Randall Pond Industrial Park Project. National, state and local economic conditions have reduced the number of potential prospects for new businesses in the substantially. Seven lots of approximately 35 acres remain. There has been some very limited interest, but strong economic trends will be necessary before much happens.

The OEDIC has been using the expertise within its Board to provide consultation to several businesses in the area on issues of financing and expansion.

The OEDIC has been providing site location and selection assistance to retail enterprises attempting to locate in the town of Orange.

The Board of Directors is appointed by the Board of Selectmen for three year terms. They are as follows:

Ann-Marie Holmgren, Chairman  
David Ames, Vice-Chairman  
Richard Sheridan, Clerk  
Karl Bittenbender, Treasurer  
Dennis Annear  
Ray Ledoux  
Steve Adam

Four associate members provide additional to the Board; Richard White, Andrea Shaughnessy, Elwyn Hayden and Tom Kussy.

# Board of Assessors

## ANNUAL REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectman:

The Board of Assessors submits the following report for Fiscal Year 2002:

### EXPENDITURES

Appropriations	\$16,463,406.49
Total Local Expenditures	817,386.46
State & County Charges	99,933.00
Overlay	<u>123,923.66</u>
<b>Total amount to be raised:</b>	<b>17,504,649.61</b>

### ESTIMATED RECEIPTS & AVAILABLE FUNDS

Estimated Receipts – State	7,621,319.00
Estimated Receipts – Local	2,364,153.00
Other Available Funds	1,560,994.89
Deferral of Teachers’ Pay	<u>290,035.01</u>
<b>Total Estimated Receipts:</b>	<b>11,836,501.90</b>

### AMOUNT TO BE RAISED FROM TAXES

Tax Rate = \$ 18.77 per thousand	
Real Estate Valuation	294,862,220.00
Personal Property Valuation	<u>7,116,880.00</u>
<b>Total Valuation:</b>	<b>301,979,100.00</b>
Real Estate Property Tax	5,534,563.87
Personal Property Tax	<u>133,583.44</u>
<b>Total Taxes Levied on Property:</b>	<b>\$ 5,668,147.31</b>

### NUMBER OF PARCELS ASSESSED

Real Estate	3,276
Personal Property	327

Respectfully Submitted,

Norman E. Bartlett, Chairman  
Steven E. Adam  
Lori A. Kaltner

TRANSACTION REPORT FOR FY02

REAL ESTATE (RE)

YEAR	TAX	RECOMMITTED	COMMITTED	TAX TITLE	PAID	ABATED	REFUND ADJUSTMENT	OUTSTANDING 6/30/02
		7/1/01						
1990	RE	\$ 11,057.51			\$ 128.09			\$ 10,929.42
1991	RE	\$ 19,545.69			\$ 172.74			\$ 19,372.95
1992	RE	\$ 2,406.74			-			\$ 2,406.74
1993	RE	\$ 2,164.95			\$ 301.93			\$ 1,863.02
1994	RE	\$ 1,030.09			-			\$ 1,030.09
1995	RE	\$ 2,574.07		\$ 1,086.86	\$ -			\$ 1,487.21
1996	RE	\$ 11,151.56		\$ 3,622.30	\$ 6,160.67			\$ 1,368.59
1997	RE	\$ 18,804.40		\$ 4,784.81	\$ 8,364.89			\$ 5,654.70
1998	RE	\$ 32,750.68		\$ 3,935.58	\$ 15,868.68			\$ 12,946.42
1999	RE	\$ 63,776.20		\$ 3,897.77	\$ 27,304.51			\$ 32,573.92
2000	RE	\$ 127,829.66		\$ 4,514.54	\$ 50,177.82			\$ 73,137.30
2001	RE	\$ 155,562.30		\$ 4,174.00	\$ 85,573.60	\$ 375.66	(\$6,003.68)	\$ 71,442.72
2002	RE		\$ 5,534,565.25		\$ 5,124,484.12	\$ 49,372.96	(\$3,522.17)	\$ 364,230.34
TOTALS		\$ 448,653.85	\$ 5,534,565.25	\$ 26,015.86	\$ 5,318,537.05	\$ 49,748.62	\$ (9,525.85)	\$ 598,443.42

TRANSACTION REPORT FOR FY02  
PERSONAL PROPERTY (PP)

YEAR	TAX	RECOMMITTED 7/1/01	COMMITTED	PAID	ABATED	REFUND ADJUSTMENT	OUTSTANDING 6/30/02
1989	PP	\$ 141.40		\$ -			\$ 141.40
1990	PP	\$ 81.19		\$ -			\$ 81.19
1991	PP	\$ 148.16		\$ 46.81			\$ 101.35
1992	PP	\$ 176.20		\$ -			\$ 176.20
1993	PP	\$ 925.68		\$ -			\$ 925.68
1994	PP	\$ 878.52		\$ -			\$ 878.52
1995	PP	\$ 1,354.36		\$ 55.76			\$ 1,298.60
1996	PP	\$ 893.16		\$ 103.44			\$ 789.72
1997	PP	\$ 1,330.92		\$ 268.71			\$ 1,062.21
1998	PP	\$ 1,223.95		\$ 198.04			\$ 1,035.91
1999	PP	\$ 2,862.60		\$ 561.93			\$ 2,300.67
2000	PP	\$ 3,772.14		\$ 197.91			\$ 3,574.23
2001	PP	\$ 3,556.38		\$ 2,020.95		\$ (5.00)	\$ 1,540.43
2002	PP		\$ 133,583.80	\$ 131,079.90			\$ 2,503.90
TOTALS		\$ 17,344.66	\$ 133,583.80	\$ 134,533.45		\$ (5.00)	\$ 16,410.01

TRANSACTION REPORT FOR FY 02  
MVE (MOTOR VEHICLE EXCISE)  
FP (FOREST PRODUCTS)  
SE (SEWER LIENS) BE (SEPTIC BETTERMENTS)

YEAR	TAX	RECOMMITTED	COMMITTED 6/1/01	PAID	ABATE RESCINDED	ABATE ADJUSTED	REFUNDS ADJUSTED	OUTSTANDING 6/30/02
PRIOR 91	MVE			\$ 362.73	\$ 362.73			
1991	MVE	\$ 4,415.80		\$ 12.50				\$ 4,403.30
1992	MVE	\$ 3,983.93		\$ 60.00				\$ 3,923.93
1993	MVE	\$ 3,488.33		\$ 90.00				\$ 3,398.33
1994	MVE	\$ 2,601.20		\$ 398.55				\$ 2,202.65
1995	MVE	\$ 2,552.74		\$ 413.76			\$16.25	\$ 2,155.23
1996	MVE	\$ 3,563.17		\$ 188.23				\$ 3,374.94
1997	MVE	\$ 2,242.46		\$ 420.63				\$ 1,821.83
1998	MVE	\$ 7,645.80		\$ 629.06			\$0.17	\$ 7,016.91
1999	MVE	\$ 6,746.69		\$ 1,958.48			\$12.50	\$ 4,800.71
2000	MVE	\$ 17,564.11	\$ 10,672.95	\$ 15,555.60		\$ 982.92	\$155.34	\$ 11,853.88
2001	MVE	\$ 56,460.38	\$ 80,020.82	\$ 117,524.73		8481.13	\$4,142.20	\$ 14,617.54
2002	MVE		\$ 468,463.77	\$ 408,527.61		18128.7	\$1,998.22	\$ 43,805.68
TOTAL		\$ 111,264.61	\$ 559,157.54	\$ 546,141.88	\$ 362.73	\$ 27,592.75	\$ 6,324.68	\$ 103,374.93
1987	FP	\$ 484.02		\$ 109.06				\$ 374.96
2000	SE	\$ 7,275.44		\$ 2,662.95				\$ 4,612.49
2001	SE	\$ 2,395.78		\$ 590.21				\$ 1,805.57
2002	SE		\$ 31,150.23	\$ 20,551.74				\$ 10,598.49
2002	BE		\$ 9,284.68	\$ 8,500.18				\$ 784.50
TOTAL		\$ 10,155.24	\$ 40,434.91	\$ 32,414.14				\$ 18,176.01

TRANSACTION REPORT FOR FY 2002 DEPARTMENTS

DEPARTMENT	RE-COMMITTED 7/1/01	COMMITTED	PAID	ABATED	REFUNDED ADJUSTED	OUTSTANDING 6/30/02
ARMORY	\$ 250.00	\$ 33,115.00	\$ 32,440.00			\$ 925.00
AMBULANCE	\$ 258,202.92		\$ 2,682.89	\$ 259,510.24	\$ 3,990.21	
CEMETARY	\$ 1,850.00	\$ 18,625.00	\$ 19,250.00			\$ 1,225.00
BD OF HEALTH	\$ 2,480.00	\$ 26,352.00	\$ 25,280.00			\$ 3,552.00
TOWN HALL		\$ 175.00	\$ 175.00			
TOTALS	\$ 262,782.92	\$ 78,267.00	\$ 79,827.89	\$ 259,510.24	\$ 3,990.21	\$ 5,702.00
WTR/WTR INT	\$ 52,679.42	\$ 535,715.72	\$ 541,971.57	\$ 4,751.13	\$ 99.13	\$ 41,771.57
WATER S&L	\$ 3,065.65	\$ 6,707.04	\$ 5,710.48		\$ 1,000.00	\$ 5,062.21
SWR/SWR INT	\$ 41,147.25	\$ 268,288.89	\$ 270,139.03	\$ 4,410.32	(\$30,992.58)	\$ 3,894.21
SEWER S&L	\$ 2,139.04	\$ 1,027.50	\$ 1,027.50			\$ 2,139.04
TOTALS	\$ 99,031.36	\$ 811,739.15	\$ 818,848.58	\$ 9,161.45	\$ (29,893.45)	\$ 52,867.03

RESPECTFULLY SUBMITTED,  
JERILYNN DEYO, COLLECTOR

To the Honorable Board of Selectmen: the report of the Treasurer for the Town of Orange for Fiscal Year 2002 is herewith submitted.

Cash on hand 7-1-01: General Fund	\$ 6,752,099.57
Total Receipts	20,711,048.48
Disbursements	(19,839,884.80)
Cash on hand 6-30-01	7,623,263.25
Tax Titles held 7-01-01	358,416.95
Tax Titles held 6-30-02	368,457.94

Respectfully submitted,

Leigh A. Deveneau  
Treasurer

# REPORT OF THE TOWN ACCOUNTANT

## Combined Balance Sheet June 30, 2002

	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
<b>ASSETS</b>						
Cash – Expendable	7,623,773					7,623,773
Cash- Non-expendable						0
Due From General Fund						3,732,325
Prior Years Pers. Property Tax	13,906					13,906
2002 Pers. Property Tax	2,504					2,504
Prior Years Real Property Tax	236,430					236,430
2002 Real Property Tax	364,230					364,230
Allowance for Abts. & Exemptions Prior	(238,282)					-238,282
Allowance for Abts. & Exemptions 2002	(74,551)					-74,551
Tax Liens (Tax Title)	372,416					372,416
Deferred Taxes (Modified Tax Title)	15,140					15,140
Prior Year's Motor Vehicle Excise	59,569					59,569
2001 Motor Vehicle Excise	43,806					43,806
Forest Products Excise	375					375
Water Rates A/R	41,772					41,772
Water Stock & Labor A/R	5,062					5,062
Sewer Rates A/R	3,894					3,894
Sewer Stock & Labor A/R	2,139					2,139
Sewer Liens Added to Tax	17,017					17,017
		1,048,804	455,644	2,227,878		

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
133,138					133,138
925					925
1,225					1,225
3,552					3,552
1,300					1,300
70,257					70,257
					0
		1,281	168,422		169,703
				4,578,335	4,578,335
				4,578,335	17,179,962
8,699,598	1,048,804	456,925	2,396,300	4,578,335	17,179,962

Comstar Ambulance A/R  
 Armory Rentals A/R  
 Cemetery Dept. A/R  
 Trailer Payments in Lieu of Taxes  
 Prepaid Expenses  
 Tax Foreclosures (Possessions)  
 Other Accounts Receivable  
 Due from Commonwealth  
 Amounts To Be Provided for Payment of Bonds  
**TOTAL ASSETS**

# **LIABILITIES**

Warrants Payable	212,501	62,062	\$ 400.00	10,157	285,120
Accrued Payroll (Summer)	567,986	29,594			597,581
Due to Other Funds	3,732,324				3,732,324
Due to County Dog Fund				301	301
Deposits on Bid Specs				250	250
Receipts to be Transferred				264	264
Cable Local Access				0	0
State Share Gun Licenses				1,500	1,500
Due to FCSWMD				276	276
Due to Insurance Trust				200,081	200,081
Due to Athol				300	300

	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
Due to Town Clerk				207		207
Abandoned Property & Unclaimed Items	41,257					41,257
Deferred Revenue Real & Pers. Property Taxes	304,238					304,238
Deferred Revenue Taxes Deferred	15,140					15,140
Deferred Revenue Tax Liens	372,816					372,816
Deferred Revenue Tax Foreclosures	70,257					70,257
Deferred Revenue Motor Vehicle Excise	103,375					103,375
Deferred Revenue Sewer Liens	17,017					17,017
Deferred Revenue Forest Products Excise	375					375
Deferred Revenue Water	47,002					47,002
Deferred Revenue Sewer	5,500					5,500
Deferred Revenue Armory	925					925
Deferred Revenue Cemetery	1,225					1,225
Deferred Revenue Trailer Payments	3,552					3,552
Deferred Revenue Comstar	133,138		1,281			133,138
Deferred Revenue Commonwealth						1,281
Combined Note: Cruiser, F. Alarm					0	0
Fire Pumper/Tanker					130,000	130,000
WWTP Truck					5,000	5,000
Brookside Sewer Project					160,000	160,000
Airpark Industrial Park					107,000	107,000
Airpark Industrial Park Loan II					4,847	4,847
F.H. Elem. School Re-Funding Bond					1,685,000	1,685,000

F.H. Elem School FHA USDA Loan  
 Capping & Closing Landfill  
 Water Pipe - River Crossing  
 WPAT Sewer Facility Plan  
 Comm. Septic Mgmt. Program  
 Highway Barn Roll-over note  
 New Athol Road Water Project  
**TOTAL LIABILITIES**

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
				270,240	270,240
				960,000	960,000
				200,000	200,000
				134,213	134,213
				109,035	109,035
				413,000	413,000
				400,000	400,000
	5,628,629	91,656	1,681	213,336	4,578,335
					10,513,637

# **FUNDEQUITY**

Fund Balance Reserved for Encumbrances  
 Fund Balance Reserved for Continuing Appropriations  
 Teacher's Pay Deferral  
 F/B Reserved for School Carry-Over  
 F/B Over/Under Asmt  
 Fund Balance Reserved for Water Surplus  
 F/B Reserved for appropriation deficit-Medicare  
 F/B Reserved for Mahar Debt Service  
 F/B Unreserved Fund Balance  
 F/B School Lunchroom  
 F/B CH 53B  
 F/B CH 150  
 F/B CH 235

508,478	508,478
399,763	399,763
(209,049)	-209,049
92,808	92,808
(6,280)	-6,280
408,814	408,814
(5,984)	-5,984
764,026	764,026
1,118,393	1,118,393
	75,484
	-18
	373
	-4,468

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
F/B Wetlands Protection Fund	5,254				5,254
F/B Insurance Reimbursements	14,293				14,293
F/B Town Hall Restoration	3,813				3,813
F/B DARE	13,910				13,910
F/B Police Cadets	1,771				1,771
F/B Bicycle Program	2,748				2,748
F/B Community Policing	29,541				29,541
F/B Cops in School	9,162				9,162
F/B Ambulance Gifts	33,259				33,259
F/B FD Safe Trailer	3,113				3,113
F/B FD Eq. Grant	-1,620				-1,620
F/B DEP Landfill Grant	225,000				225,000
F/B WPAT Grant	9,452				9,452
F/B WPAT Septic Repairs	16,258				16,258
F/B MC Fuel Tanks Grant	7,768				7,768
F/B Veg Mgmt Grant	-3,798				-3,798
F/B COA Formula Grant	358				358
F/B COA Service Grant	340				340
F/B LIG Grant	13,014				13,014
F/B MEG Grant	14,693				14,693
F/B Library NRC Grant	418				418
F/B Skate Park Gifts	66				66
F/B Cultural Council Grants	9,501				9,501
F/B Cultural Council Interest	3,246				3,246

	General Fund	Special Revenue Funds	Capital Project Funds	Trust &		Long Term Debt Acct. Grp.	Memo
				Agency Funds			
F/B Cult. Council Gifts Slated		166					166
F/B Dog Fund From County		4,836					4,836
F/B Road Machinery Earnings		7					7
F/B Landfill Monitoring		127,228					127,228
F/B Sale of Cemetery Lots		38,332					38,332
F/B Work Comp Reserved		60,147					60,147
F/B Sale of R.E.		7,345					7,345
F/B Betterment Pmts Res		0					0
F/B Police Outside Detail		-29,520					-29,520
F/B Fire Outside Detail		225					225
F/B Haz Mat		0					0
F/B FRTA		654					654
F/B CD Prog Income		7,583					7,583
F/B WO Cemetery Fence		3,995					3,995
F/B Title I		-34,651					-34,651
F/B FOCUS		36,353					36,353
F/B Early Childhood SPED		119					119
F/B Home Visits		3,930					3,930
F/B Summer Feeding Prog/		13,687					13,687
F/B Title VI		561					561
F/B Prof. Dev. Eisenhower		-2,175					-2,175
F/B Community Partnership		0					0
F/B NELCWIT Grant		-1,981					-1,981

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
F/B SPED Supp Access	3,117				3,117
F/B Comm. Part. Revolving	31,491				31,491
F/B Mass Family Network	0				0
F/B Academic Support	0				0
F/B Class Size Reduction	47,939				47,939
F/B School Breakfast	0				0
F/B After School Meal	116				116
F/B Qual. Full-Day kinder	0				0
F/B Summer Food Serv. Ext.	0				0
F/B St. Aide Reduce Class Sz	-50,635				-50,635
F/B SPED C.A.A. Grant	4,562				4,562
F/B Athol Bird & Nature	653				653
F/B M. Burrill Gifts	885				885
F/B Comm. Dev. Block Grants	77,565				77,565
F/B DRP '97	549				549
F/B '97 CDF	494				494
F/B '98 CDF	163				163
F/B '99 CDF	837				837
F/B '00 CDF	39,817				39,817
F/B '01 CDF	-615				-615
F/B '01 RRF	702				702
F/B Whitcomb Lib. Memorial	106				106
F/B J. Clukey Lib. Memorial	110				110

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
F/B Marble Lib. Memorial	240				240
F/B Class 1943 Lib. Gift	1,575				1,575
F/B Lib Computer Gifts	9				9
F/B Wheeler Bldg Fund	7,190				7,190
F/B Lib Gifts	1,915				1,915
F/B Parker	67,565				67,565
F/B 1st Mass Lib Gifts	1,000				1,000
F/B Dog Officer Gifts	25				25
F/B Water Pipe River Crossing		4,768			4,768
F/B Garage		531			531
F/B South Main Water Main		30,945			30,945
F/B New Athol Road		419,000			419,000
F/B Alice Mann			20,000		20,000
F/B Gertrude Rugg			10,844		10,844
F/B Asula P. Goddard			38,488		38,488
F/B Library Trust - Non-Expendable			84,028		84,028
F/B Cem Perpetual Care			323,046		323,046
F/B Cemetery Trust - Non-Expendable			12,883		12,883
F/B Goddard Park Fund			1,000		1,000
F/B Peace Statue Escrow			6,391		6,391
F/B Mann			3,099		3,099
F/B Rugg			1,434		1,434
F/B Goddard Charity			8,109		8,109

General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	Long Term Debt Acct. Grp.	Memo
F/B Library Expendable			69,659		69,659
F/B Cem Perp Care			8,608		8,608
F/B Cemetery Trust Expendable			12,832		12,830
F/B Goddard Park Fund			540		540
F/B Peace Statue Escrow			312		312
F/B Conservation Fund			3,739		3,739
F/B Propt Ins. Fund Exp.			5,153		5,153
F/B Playground Gifts			5,019		5,019
F/B Insurance Trust Fund			627,083		627,083
F/B Stabilization Fund			911,597		911,597
F/B Law Enforc. Trust Fund			131		131
F/B LET Blk Grt. 99			592		592
F/B LET BG 00			8,116		8,116
F/B LET BG01			20,263		20,263
<b>TOTAL FUND BALANCE</b>	3,070,969	957,147	455,244	2,182,966	0 6,666,324
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	8,699,598	1,048,804	456,925	2,396,300	4,578,335 17,179,961

## General Fund Revenues

ACCOUNT	BUDGET	RECEIVED
Personal Property Tax	133,583.84	134,528.45
Real Estate Tax	5,634,563.87	5,309,172.80
Tax Liens	-	4,721.85
Tax Foreclosure	-	250.00
Motor Vehicle Excise	473,165.00	537,323.53
Farm Animal Excise	1,670.00	1,323.42
Forest Products Excise	4,540.00	1,910.06
Real and Personal Property Interest	40,036.00	57,678.73
Motor Vehicle Excise Interest & Cc	21,519.00	26,448.91
Tax Liens Interest & Costs	1,574.00	-
Payments in Lieu of Taxes	3,249.00	-
Ch. 61 Rollover & Penalties	4,698.00	8,107.69
Water Rates	400,926.00	543,249.07
Water Stock & Labor	-	1,703.88
Sewer Rates	243,193.00	271,977.01
Sewer Liens Revenue	27,189.00	27,219.66
Trash Bag Charges	60,445.00	73,147.05
Trash Hauler Charges	340,289.00	316,193.43
Weighing Charges	2,074.00	1,912.50
Landfill Demolition Materials	37,873.00	54,930.43
Appliance Charges	3,089.00	4,367.00
Sale of Recyclables	11,631.00	6,358.51
Fees - Police Department	570.00	577.00
Fees - Board of Health	1,550.00	1,600.00
Town Clerk Fees	5,908.00	5,764.40
Fees - Zoning Board of Appeals	18.00	750.00
Fees - Municipal Lien Certificates	8,100.00	11,575.00
Fees - Planning Board	2,182.00	4,980.00
Fees - Library Copier	-	19.20
Fees - Outside Detail Administrativ	5,384.00	2,213.15
Fees - Sealer of Weights & Measur	894.00	1,466.20
Fees - Dog Adoption	-	99.00
Fees - Dog Owners	-	321.00
Fees - Miscellaneous	589.00	959.35
Town Hall Rentals	-	300.00
Armory Rentals	26,381.00	32,515.00
Airport Rentals	22,433.00	16,181.56

ACCOUNT	BUDGET	RECEIVED
Other Property Rentals	1,441.00	-
Ambulance Fees	-	2,682.89
Comstar Revenue	59,656.00	219,383.73
Cemetery Burials	16,825.00	19,175.00
Trailer Payments (in lieu of taxes)	25,913.00	25,280.00
Alcoholic Beverage Licenses	13,300.00	12,300.00
Marriage Licenses	570.00	330.00
Raffle Licenses	210.00	135.00
Gun & Pistol Permits	1,763.00	1,900.00
Police Photos	1,110.00	1,000.00
Fire Department Permits	4,470.00	5,675.00
Electrical Permits	8,335.00	14,276.00
Building Permits	23,294.00	143,369.15
Gas Permits	516.00	1,088.00
Plumbing Permits	5,419.00	7,695.00
Used Car Licenses	2,300.00	2,100.00
Amusement Licenses	3,200.00	3,900.00
Junk & Antique Dealer Licenses	-	300.00
Car Licenses Class 1	-	100.00
Misc. Selectmen's Licenses	1,396.00	1,431.00
Board of Health - Septic Install. Per	3,550.00	5,450.00
Board of Health - Food Service Per	3,550.00	3,675.00
Board of Health - Trash Hauler's Pe	750.00	800.00
Board of Health - Trailer Park Perm	250.00	150.00
Board of Health - Misc. Permits	4,875.00	9,955.00
State - Civil Defense	750.00	375.00
State - Registry Fines	25,073.00	31,072.50
Court Fines	2,484.00	1,552.50
Parking Fines	580.00	559.00
Dog Fines	50.00	845.00
Library Fines & Cards	766.00	960.00
Bad Check Fines	1,590.00	1,860.36
Late Dog Licensing Fines	570.00	1,960.00
Aviation Gas	66,764.00	79,402.75
Sale of Materials	123.00	-
Sale of Street Lists	910.00	45.00
Sale of Zoning By-Laws	454.00	307.25
Interest on Investments	134,106.00	73,133.85

ACCOUNT	BUDGET	RECEIVED
Commission on Public Telephones	49.00	82.61
Misc Unanticipated Receipts	-	54,493.57
Skateboard Fines	-	75.00
Overhead Frta	1,596.00	1,463.00
School Rentals	191.00	-
Septic Betterment Payments	-	18,841.53
School Medicaide Reimbursement	194,237.00	109,161.22
Cherry Sheet - Chapter 70	5,367,303.00	5,367,303.00
Cherry Sheet - School Transportatic	47,739.00	42,399.00
Cherry Sheet - Exemptions Vets/Bli	10,531.00	-
Cherry Sheet - Exemptions Elderly	20,975.00	-
Cherry Sheet - School Bldg. Assista	365,455.00	365,455.00
Cherry Sheet - Police Career Incent	20,540.00	20,543.50
Cherry Sheet - Veteran's Benefits	30,420.00	15,036.45
Sherry Sheet - Additional Assistanc	2,661.00	2,661.00
Cherry Sheet - Lottery	1,615,300.00	1,639,733.00
Cherry Sheet - Highway Fund	29,175.00	29,175.00
Cherry Sheet - State Owned Land	13,666.00	13,666.00
Transfers from Special Revenue Fu	45,466.59	45,466.59
Transfers from Trust Funds	707,995.00	707,995.00
	<u>\$ 16,409,529.30</u>	<u>\$ 16,569,619.29</u>

## SPECIAL REVENUE FUNDS

ACCOUNT	RECEIVED
School Lunchroom-Purchases	94,675.40
School Lunchroom-Federal Rev	209,147.32
School Lunchroom-State	40,994.61
School Lunchroom-Other Revenue	23,188.18
Ch.11-State Payments	950.00
Ch 53B-State Payments	41,126.95
Ch 150-State Payments	106,302.14
Ch 235 Statepayments	33,943.27
Wetlands Protection Fund-Reven	192.50
Ins. Receipts Pd	12,065.00
Ins Reimb. Fire Alarm	1,803.42
Insurance Proceeds Sanitation	2,183.14
Ins. Waste Water Tp	5,453.64
Ins. Reimb. Rev. Water	1,701.26
Town Hall Rest-Revenue	6,292.09
D.A.R.E.-State Grant	15,700.00
D.A.R.E.-Gifts/Donations	2,972.00
Police Cadets Gifts-Rev	48.60
Bicycle Program-Revenue	500.00
Community Policing Grant-Reven	46,143.07
Cops In School-Revenue	40,000.00
Ambulance Gifts-Revenue	17,500.00
F.D.-Safe Trailer-Gifts	500.00
D.E.P.Grant-Landfill-State Rev	4,123.00
Vegetation Mgmt-Revenue	163,047.09
Airfield Maint Eq	32,066.40
C.On Ag.Form.Gt-Revenue	6,515.00
Coa Service Gt Revenue	3,570.00
Library Incentive Gt-Revenue	5,260.26
Lib.Mun.Equalization Gt-Revenu	8,143.60
Library Non-Res.Circ-Revenue	177.93
County Dog Fund-Revenue	2,397.38
Landfill Monitoring Acct-Reven	11,620.00
Windsticker Rev-Residents	2,900.00
Windstick Rev. Non-Residents	1,350.00
Windsticker Rev Commercial	500.00
Sale Of Cemetery Lots-Revenue	19,600.00

ACCOUNT	RECEIVED
Police Outside Details-Revenue	65,447.54
F.R.T.A.Rev.Fd-Charges	1,748.90
F.R.T.A.Rev.Fd-Assistance	26,021.49
Skatepark Use Rev.Fd-Fees	111.22
Comm.Dev.Prog.In./Ec.Dev.-Rev	25,758.99
Wo Cemetery Fence Fund Revenue	3,995.48
Title I - Revenue	229,091.00
Project Focus-Revenue	205,254.00
Health Curriculum Grant	17,971.00
Early Childhood Sped Gt-Revenu	13,373.00
Goals 2000-Home Visits Revenue	62,500.00
Summer Feeding Program-Revenue	42,741.25
Title Vi Revenue	4,237.00
Prof.Dev.-Revenue	3,654.00
Community Part.Gt-Revenue	292,556.00
Nelcwit Revenue	4,899.66
Sped-Support.Access Curr.-Rev	7,816.00
Comm.Part.Rev.Fd-Revenue	(7,125.22)
Comm.Coalition For Teens-Reven	4,988.00
Dph-Teen Challenge-Revenue	3,875.45
Upper Valley Health Gt-Revenue	2,250.00
Mass.Family Network Revenue	100,549.20
Academic Support Serv-Rev	500.00
Fd.For Imp.Education Gt-Revenu	20.68
Class Size Reduct.Gt-Revenue	60,028.00
Univ.Sch.Breakfast-Revenue	69,000.00
After School Meal Pro-Revenue	15,000.00
Quality Kind-Revenue	86,040.00
Summ.Food Serv.Ext-Revenue	5,000.00
St.Aid Reduce Class Size-Reven	26,205.00
Sped Caa Fed Revenue	5,000.00
Comp For Ed Gift Rev	979.18
Athol Brd&Nature Gift	900.00
Small Cities Bl.Grant Interest	2,014.04
99 Cdf-Revenue	47,000.00
2000Cdf-Revenue	410,380.00
2001Cdf-Revenue	51,000.00
2001 Rrf Revenue	5,000.00
Lib.Gifts-W.Mem.Lib.Bdg.Fd.Rev	3,470.00

ACCOUNT	RECEIVED
Lib.Gifts-Miscellaneous-Rev	706.95
Dog Officer Gifts	25.00
Total Special Revenues	<u>\$ 2,864,636.06</u>

### Capital Project Revenues

Capital Project Revenues	650.00
Garage-Bond Proceeds	413,000.00
New Athol Rd Transfer In	87,000.00
Total Capital Projects	<u>\$ 500,650.00</u>

### Trust Fund Revenues

Alice S.Mann Fd.Interest	2,015.55
G.Rugg Fd-Interest	1,120.56
A.P.Goddard Char-Interest	4,102.06
Library Trust Fund Interest	41,099.79
Cemetery Perpetual Care-Intere	22,837.34
Cemetery Flower Fund Interest	2,126.53
Goddard Park Fd-Interest	127.34
Peace Statue Acct-Interest	176.79
Cultural Council Gt Revenue	7,650.00
Cultural Council Gt-Interest	644.42
Conservation Fund-Interest	666.70
Mun.Prop.Ins.-Interest	426.23
Playground Gifts-Interest	415.12
Group Insurance Trust Fd-Inter	35,454.17
Gr.Ins.Trust Fd-Transfers In	460,533.60
Stabilization Fund-Interest	6,199.50
Stab.Fund-Transfers In	675,275.00
Law Enforcement Tst Fd-Revenue	6,459.63
Law Enforcement Trust Fd-Interest	410.83
98 Local Law Enf.Bl.Gt-Interest	(0.03)
Transfer From Special Revenue	0.06
99 Local Law Enf.Bl.Gt-Interest	588.24
Transfer From Special Revenue	87.93
2000 Local Law Enf.Bl.Gt-Interest	524.45
01 Local Law Enf Bl Gt Rev	32,348.00
01 Local Law Enf Bl Gt Int	451.09
Total Trust Funds	<u>\$ 1,301,740.90</u>

# General Fund Budget Report

	Budget	Adjust	Encumbered Expended	Balance
Appropriations Control	936,724.21	(936,724.21)	-	-
Non-Renewal Surcharge Mve	-	-	6,280.00	(6,280.00)
Lower Pioneer Val Air Poll Con	1,369.00	-	1,362.00	7.00
Fria Assessment	17,988.00	-	15,330.00	2,658.00
Retired Teachers' Insurance	62,320.00	-	77,037.00	(14,717.00)
School Choice Assmt.	-	-	20,692.00	(20,692.00)
Moderator's Salary	100.00	-	100.00	-
Selectmen's Salaries	3,000.00	-	2,583.54	416.46
Selectmen Expense	5,950.00	5,668.90	11,706.73	(87.83)
Administrator Expense	79,563.00	5,636.76	79,429.75	5,682.18
Finance Committee Expense	500.00	-	135.00	365.00
Reserve Fund	50,000.00	(45,756.55)	-	4,243.45
Town Accountant Expense	42,183.00	-	42,028.57	154.43
Audit Of Town Accounts	7,650.00	-	7,659.00	(9.00)
Assessor's Salaries	3,000.00	-	3,000.00	-
Assessor's Expense	33,219.00	-	29,177.98	4,041.02
Art-Revaluation '02	65,000.00	-	63,700.00	1,300.00
Art-Assessors' Maps('84)	308.00	-	-	308.00
Treasurer's Salary	36,050.00	-	36,050.00	-
Treasurer's Expense	21,745.00	5,698.00	24,543.77	2,899.23
Collector's Salary	28,002.00	-	28,002.00	-
Collector's Expense	19,775.00	-	16,550.85	3,224.15
Town Counsel	28,000.00	17,756.53	45,756.53	-

	Budget	Adjust	Encumbered Expended	Balance
Human Resource Board Expense	300.00	350.00	430.00	220.00
General Office Expense	24,437.00	3,154.68	23,307.43	4,284.25
Town Clerk's Salary	28,002.00	-	28,002.00	-
Town Clerk Expense	3,185.00	-	3,072.60	112.40
Election Registrar's Salaries	650.00	-	731.00	(81.00)
Election Expense	9,100.00	-	6,692.15	2,407.85
Conservation Commission Expense	1,035.00	-	975.25	59.75
Art-Ccm Ag Preservation '02	5,000.00	-	5,000.00	-
Article-Master Plan('00)	22,125.00	-	3,000.00	19,125.00
Planning Board Expense	1,405.00	-	1,121.77	283.23
Zoning Board Of Appeals Expense	410.00	-	296.20	113.80
Art-Purchase Of Getty Lot('01)	27,500.00	-	-	27,500.00
Art-Mdfa Putnam Hall('01)	12,500.00	-	-	12,500.00
Town Hall Expense	29,760.00	-	28,127.41	1,632.59
Art-N.Main Off-St.Parking('00)	11,535.60	-	-	11,535.60
Art-Tn Hall Roof& Hnd.Acc('97)	796.00	-	-	796.00
Art-Th Repair '02	52,000.00	-	52,000.00	-
Town Reports	2,000.00	-	1,748.40	251.60
Art-Armory Parking('00)	15,000.00	-	-	15,000.00
Armory Boiler Article('99)	18,883.10	-	5,680.00	13,203.10
Armory Expense	36,180.00	6,917.85	41,701.42	1,396.43
Orange Police Salaries & Wages	638,757.00	49,167.89	687,846.76	78.13
Police Expense	43,508.00	1,125.00	44,600.08	32.92
Car Equipment	19,250.00	-	18,545.15	704.85

	Budget	Adjust	Encumbered Expended	Balance
Art-Cruiser '02	28,000.00	-	27,996.24	3.76
Fire Department Salries & Wages	273,026.69	14,610.00	287,636.69	-
Fire Department Expense	67,379.00	2,000.00	69,366.24	12.76
Fire Alarm Expense	17,838.00	-	17,294.85	543.15
Art-Feas.Study Water St('01)	15,000.00	-	-	15,000.00
Art-Design Tully Station('01)	40,000.00	-	-	40,000.00
Art-Fire Alarm, Armory('01)	2,999.16	-	2,999.16	-
Art-Fire Radio Upgrd '02	35,000.00	-	5,980.40	29,019.60
Forest Fire Expense	5,296.00	-	4,884.14	411.86
Ambulance Expense	92,555.00	42,645.04	125,333.76	9,866.28
Building Inspector Expense	55,502.00	-	55,221.21	280.79
Gas Fittine Inspector.Wages	1,000.00	363.60	438.60	925.00
Plumbing Inspector Wages	4,000.00	-	3,912.55	87.45
Sealer Expense	1,100.00	-	864.33	235.67
Electrical Inspector Salary	11,562.00	-	11,562.20	(0.20)
Electrical Inspector Travel Allowance	955.00	0.44	955.24	0.20
Animal Inspector Salary	500.00	-	291.67	208.33
Dog Officer Expense	11,050.00	-	9,970.78	1,079.22
Tree Warden Salary	100.00	-	100.00	-
Tree Warden Expense	13,923.00	(79.33)	10,004.98	3,838.69
School Expense	4,223,682.00	-	3,919,106.25	304,575.75
School SPED Expense	1,675,009.00	60,985.76	1,589,487.13	146,507.63
School Carry Forward	155,421.87	-	155,067.14	354.73
Mahar Assessment	2,629,366.00	-	2,629,366.00	-

	Budget	Adjust	Encumbered Expended	Balance
FC Tech Assessment	392,140.00	-	392,140.00	-
Art - Reg School '01	4,966.00	-	-	4,966.00
Art - Mahar Project '02	54,000.00	-	33,555.01	20,444.99
Art - Drainage Dexter Park '02	6,000.00	-	5,000.00	1,000.00
Highway/Sewer/Parks Super. Salary	43,460.00	-	43,460.00	-
Highway Administration Expense	30,628.00	2,060.85	32,489.49	199.36
Highway Construction Expense	212,345.00	3,269.18	215,469.10	145.08
Snow & Ice Expense	122,038.00	937.23	122,975.23	-
Str-Electricity	31,500.00	2,034.78	34,271.45	(736.67)
Str-Repairs & Maint.	1,000.00	-	-	1,000.00
Art-Addl Street Lights('00)	9,421.01	-	1,061.00	8,360.01
Art-Highway Supt. Car('01)	313.44	-	313.44	-
Art-Brush Cutting Tractor('01)	5,049.55	-	-	5,049.55
Art-Dana,Prescott,Enfld Rd('01)	46,420.82	-	950.00	45,470.82
Art: D Truck & Plow ('02)	70,000.00	-	70,000.00	-
Frank.Cty.Solid Waste Dist.Asm	6,264.00	-	6,181.70	82.30
Sanitation Department Expense	630,599.00	7,484.30	529,481.95	108,601.35
Art-San:Front-End Loader('01)	7,470.32	-	383.02	7,087.30
Art-Sanitation Pwr Broom '02	5,495.00	-	5,323.33	171.67
Sewer Department Expense	34,533.00	14,232.05	48,730.74	34.31
Art-Engr. W.River St.Sewer('01)	9,000.00	-	710.00	8,290.00
Art-Repair E.Main Sewer('01)	10,000.00	-	10,000.00	-
Art-Hayden St. '02	35,000.00	-	-	35,000.00
Waste Water Treatment Plant Expens	228,939.00	1,753.02	223,483.71	7,208.31

	Budget	Adjust	Encumbered Expended	Balance
Art-Wwtp Roof Repr/Repl('00)	20,000.00	-	-	20,000.00
Art-Wwtp Heating System '02	30,000.00	-	20,590.13	9,409.87
Water Commissioners' Salaries	900.00	-	900.00	-
Water Department Expense	302,401.00	2,572.39	298,423.22	6,550.17
Water Equipment Expense	25,500.00	2,500.00	27,954.90	45.10
Tully Water Expense	12,000.00	-	7,753.70	4,246.30
Art-New Water Source, Eng.('01)	45,325.00	-	15,777.36	29,547.64
Art-Water Services & Hyd('00)	25,000.00	-	-	25,000.00
Art-Corrosion Cntrl Facil('01)	6,158.00	-	6,158.00	-
Airport Administration Expense	3,850.00	-	3,676.62	173.38
Airport Building Maintenance	9,350.00	-	6,356.70	2,993.30
Airport Maintenance Expense	6,560.00	-	3,967.58	2,592.42
Airport Manager Salary	30,788.00	-	30,787.87	0.13
Aviation Gas Expense	84,646.00	-	62,457.11	22,188.89
Art-Airport Clearing('01)	4,500.00	-	1,060.00	3,440.00
Art-Airport Fence	-	-	-	-
Cemetery Commissioner's Salaries	600.00	-	600.00	-
Cemetery Department Expense	86,388.00	20,353.30	105,938.98	802.32
Art-Cem.Repair Headst-Ins('99)	1,778.80	-	(49.16)	1,827.96
Art-South Cemetery Roads('01)	70,000.00	-	59,549.90	10,450.10
Board Of Health Salaries	300.00	-	300.00	-
Board Of Health Expense	38,959.00	-	35,878.24	3,080.76
Council On Aging Expense	13,388.00	-	11,647.79	1,740.21
Veterans' Services Dist.Admin.	8,546.00	-	8,515.00	31.00

	Budget	Adjust	Encumbered Expended	Balance
Veterans' Benefits	35,000.00	-	9,945.00	25,055.00
Art-Vet Mem Honor Roll '02	5,000.00	-	-	5,000.00
Library Expense	224,592.00	5,836.00	229,843.53	584.47
Art: Lib Automation	-	3,450.86	3,450.86	-
Art-Library Exp, Arch.Pln('98)	3,111.28	-	-	3,111.28
Art-Moore-Leland Lib Mat.('99)	5,830.52	-	898.19	4,932.33
Art-Libr Computer Worksta('99)	142.99	-	18.97	124.02
Art-Library Automation('96)	19,930.68	(3,450.86)	14,877.82	1,602.00
Art-Lib Grove St '02	140,000.00	-	140,000.00	-
Parks Department Expense	24,079.00	74.09	24,025.19	127.90
Art-Starry,Starry Night '02	1,500.00	-	1,500.00	-
Art-Rebuild Tennis Courts('01)	29,980.20	-	19,200.00	10,780.20
Art:Skpk Oper-Electricity('99)	757.12	-	103.04	654.08
Historical Commission Expense	1,000.00	-	249.62	750.38
Debt Service Principal	577,184.00	-	577,183.27	0.73
Debt Service Interest	200,645.00	-	200,642.51	2.49
Temporary Loans & Other Interest	41,000.00	-	6.11	40,993.89
Frank.Reg.Council Of Govt.Asmt	36,004.00	-	36,003.45	0.55
Retirement Assessment	334,899.00	-	332,234.27	2,664.73
Workers Comp-Benefits	-	-	18,295.46	(18,295.46)
Workers Comp Enc.	9,693.29	-	1,884.46	7,808.83
Workers'Comp Insurance	20,000.00	10,000.00	9,805.55	20,194.45
Unemployment Insurance Compens	15,000.00	-	14,685.22	314.78
Group Health Insurance-Tr.Tst.	600,000.00	-	600,000.00	-

	Budget	Adjust	Encumbered Expended	Balance
Group Life Insurance	2,600.00	-	2,121.04	478.96
Medicare Matching Approp.	70,000.00	-	75,983.78	(5,983.78)
Fire & Liability Package	28,565.00	1,866.94	34,224.94	(3,793.00)
Vehicle Insurance	15,800.00	-	14,701.00	1,099.00
Police Accident Ins.	6,750.00	-	5,692.00	1,058.00
Fire Dept. Accident Insurance	6,750.00	-	5,592.00	1,158.00
Public Officials' Liability	3,680.00	-	3,541.00	139.00
Airport Liability Insurance	3,400.00	-	3,240.00	160.00
Boiler Insurance	2,270.00	-	2,091.00	179.00
Transfer To Capital	87,000.00	-	87,000.00	-
Art-App. To Stabilizatin Fd	-	675,275.00	675,275.00	-
Unpaid Bills Prior Yr-Services	-	16,151.18	15,889.62	261.56
Unpaid Bills Prior Yr-Supplies	-	79.33	79.33	-
	17,181,713.65	0.00	16,036,348.24	1,145,277.58

## SPECIAL REVENUE FUNDS

ACCOUNT	EXPENDED
School Lunch	344,311.15
Chapter 90	138,654.34
Wetlands Protection Fund	24.72
Insurance	9,673.58
Town Hall Rest.-Expense	3,453.70
D.A.R.E.	22,231.53
Police Cadet Gifts	298.56
Community Policing	23,901.94
Cops In School	48,023.54
Fire Department Safe Grant	269.49
F.D.Safe Trailer Gt-Expense	1,112.75
Fire Safe Trailer Exp	1,619.62
Water Poll.Abt.Trust Grant-Exp	2,136.91
Wpat Trans Out	6,414.48
Vegetation Mgmt.Gt-Exp	166,844.74
Airfield Maint. Eq	32,066.40
Council On Aging Formula Grant	6,157.00
Council On Aging Service Grant	3,230.00
Library Incentive Gt-Expense	4,973.52
Lib.Mun.Equalization Gt-Expens	3,365.35
Cultural Council Gt-Exp	7,354.74
County Dog Fund-Transfer	2,385.41
Landfill Monitoring Acct-Servi	8,660.00
Sale Of Cemetery Lots-Exp.	900.00
Workers Comp Res. Tr. Out	30,000.00
Police Outside Details-Payroll	83,643.14
Police Outside Details-Overtim	3,354.86
F.D.Haz Mat Rev.Fd-Supplies	430.77
F.R.T.A.Rev.Fd-Payroll	25,158.14
F.R.T.A.Rev.Fd-Expenses	1,330.00
Skpk Rev.Fd.Expense	281.48
Comm.Dev.Prog.In/Ec.Dev-Expens	59,579.76
Title 1	235,906.68
Focus	152,811.54
Health Curr-Coordinator/Teache	17,971.00
Early Childhood	13,253.98
Goals	56,563.18
Summer Feeding	39,624.98

ACCOUNT	EXPENDED
Title Vi	3,921.69
Eisenhower Professional Development	5,829.00
Community Partnership	227,358.00
Nelcwit	6,880.17
Support Access	4,261.36
Community Partnership Revolving	65,381.53
Dph Teen Challenge	1,074.97
Upper Val H-Supplies/Other	1,500.00
Upper Valley Health	1,500.00
Mass Family Network	100,074.36
Academic Support Services	500.00
Class Size Reduction	36,520.00
Universal School Breakfast	69,000.00
After School Meal Program	16,624.68
Quality Kindergarten	86,040.00
Summer Food Service Extension	5,000.00
St Aid Reduce Cl.Size-Payroll	52,409.00
Sped Caa	438.00
Comp For Ed Gift Expense	979.18
Athol Brd&Nature Club Gift	246.81
97 Drp	70,091.56
99 Cdf	47,517.82
2000 Cdf	358,065.77
2001 Cdf	51,615.44
2001 Rrf	4,297.60
Lib.Gifts-Miscellaneous	43.95
TOTAL SPECIAL REVENUE FUNDS	\$ 2,775,143.87

CAPITAL PROJECTS	
Brookside Sewer-Exp	1,507.29
Garage-Expenditures	9,335.23
New Athol Rd Water Exp	66,629.74
TOTAL CAPITAL PROJECTS	\$ 77,472.26

TRUST FUNDS	
Alice Mann Fd-Expense	1,300.00
G.Rugg Fd-Expense	1,300.00
Goddard Charity-Expense	1,500.00
Goddard Library Fd-Expense	103.66

ACCOUNT	EXPENDED
Mae A Mann Fd-Expense	23.89
George Whipple-Expense	46.20
Sadie Orcutt Fd-Expense	95.82
Addie J Stratton-Expense	13.18
Lizzie E Read-Expense	7.65
Marion Fowler Fd-Expense	24.49
Bartolomei Trust Py	5,886.66
C.F.Bartolomei Fd-Expense	12,302.96
Moore-Leland Fd-Expense	2,555.88
Conservation Trust Fund	235,049.28
Group Insurance Trust Fund	1,004,838.13
Stabilization Fund Transfers	687,995.00
Law Enforcement Trust	12,355.75
Local Law Enforcement Block Grant '99	2,258.21
Local Law Enforcement Block Grant '00	19,290.41
Local Law Enforcement Block Grant '01	16,130.30
TOTAL TRUST FUNDS	\$ 2,003,077.47

# AGENCY FUNDS

	Beginning	Received	Disbursed	Ending
Receivership-Expenditures				-
Dog Fees Due to County	159.00	3,449.75	3,308.25	300.50
Bid Deposits		250.00	-	250.00
Cable Franchise Pmts	-	53,893.13	53,893.13	-
Gun License Fees Due to State	238.00	1,900.00	637.50	1,500.50
Compost Bin Revenue Due to FCSW	878.00	258.00	860.00	276.00
Receipts To Be Trans.-Out	75.00	6,694.93	6,530.64	239.29
Transfer To Trust-Deductions	62,084.00	255,091.21	117,094.14	200,081.07
Town Clerk Fees-Payroll	23.00	998.15	814.40	206.75

Respectfully submitted,

Nan Riebschlaeger  
Town Accountant

BOARD OF HEALTH  
ANNUAL REPORT  
JULY, 2001 – JUNE, 2002

The Orange Board of Health continues to be very busy. In the Commonwealth of Massachusetts, Boards of Health are charged with the responsibility to protect the public health, by implementing and enforcing health policies. Because of the changing nature of health and safety issues, and expanding regulatory requirements, it becomes a balancing act for a small town Board to meet its responsibilities. Much of the discussion during meetings of small town Boards of Health revolves around determining who is responsible, and who has the authority and ability to solve problems. We must then recruit and manage those resources appropriately.

Activity and demand for services continues to increase. This is especially true in the day-to-day operation of the office, and performance of field work by the Agent. We have seen a dramatic increase in demand for perc tests and septic system inspections. This is due to the increase in real estate development and transactions that has occurred over the past year or so. Obviously, this activity should level off or decrease as the economy changes, and the availability of land for development decreases. As Title V regulations are becoming more fully developed, we have kept abreast of the changes, and have implemented appropriate protocol, fee structure, and record keeping.

Housing problems and inspections remain one of our areas of concern, as we are seeing an unceasing parade of problems with both landlords and tenants. This concerns us greatly, as the safety and quality of housing closely parallel health, social and economic problems. It is an area in which it is most difficult to uncover and rectify threatening conditions. Naturally, it is 1% of the housing that causes 99% of the workload. In an effort to place the burden of responsibility appropriately, we are currently developing a more comprehensive schedule of fees and penalties. We hope to recover expense which is incurred in handling repeat offenders, and to provide effective incentives for cooperation in compliance with the Housing Code.

The Board of Health is responsible for permitting and inspecting campgrounds, restaurants and other similar facilities. We are pleased to report we have a high level of cooperation in these areas, and relatively few issues of concern. In regard to smoking in restaurants, bars, etc., it has continued to be our policy to find the middle ground between exercise of freedom and the protection of the public health. Smoking is not an illegal activity, and the restaurants and bars are on private property; the public has the option to not patronize these establishments. We have required all these establishments to post clearly, at their entry, a notice indicating if they are a smoking facility. We have required that smoking facilities have certain levels of ventilation, and separate areas for non-smokers.

Under State law, the Town is required to provide certain health related services, including nursing visits and immunizations. We have been working with Athol Memorial Hospital, as they provide these services by contract. Following is a report of services provided by Athol Memorial Hospital Home Health and Hospice for the Town of Orange.

Blood Pressure Clinics (24 required)	385 people tested
Flu Clinics (2 required)	771 people immunized
Immunization Clinics (2 required)	13 people immunized
Nursing Visits	2

Following is a brief summary of Board of Health inspections and permitting during the past fiscal year:

Housing Inspections	88
Food Inspections	86
Septic Inspections	29
Perc Tests	54
Other Inspections (Tanning, Massage, Rubbish, Sewage)	29
Licenses/Permits	189

Above all, our Board works to protect the residents of the Town of Orange. Our meetings are open and we welcome input. Our office is staffed and, within our purview, we are prepared to deal with most local public health issues.

Respectfully submitted,

Paul A. Kowacki, Chair  
Jean A. Lundgren  
John F. Dolan, Jr.



# Town of Orange

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*Office of the  
Inspector of Buildings*

## 2002 ANNUAL REPORT BUILDING DEPARTMENT

To the Honorable Selectmen and Citizens of Orange:

I hereby submit my seventh annual report of the Building Department.

The following are the statistics for the department for January 1 thru December 31, 2002. The estimated value of the construction in Orange during 2002 was \$27,875,920.00 and of that \$22,200,600.00 is for the Mahar Regional School. There was a total of \$82,791.51 expended to fund the building department. A total of \$169,269.60 was collected in permit fees, and of that \$120,695 was for the Mahar Regional School project to be completed over the next 3 years. If we divide that over the 3 year period we have \$88,806.27 in permit fees for this years expenses, or 107% of the cost of operation.

The following is a list of permits issued and inspections completed during the year.

Building Inspector

246 Permits Issued

625 Inspections conducted

Plumbing Inspector

90 Permits Issued

185 Inspections conducted

Electrical Inspector

342 Permits Issued

525 Inspections conducted

Gas Inspector

44 Permits Issued

53 Inspections conducted

The Mahar Regional School building project is well underway. After a few bumps in the road at the beginning, I believe we are working well together to keep the project on schedule and meet the requirement of the building code. Jeffery Cooke is on board as a part time Building Inspector to help during the Mahar project. Jeff has been doing a great deal of the normal business of the office and has allowed me time to spend on the school.

I look forward to helping make 2003 a great year for the people of Orange!

Respectfully Submitted,

Brian L. Gale, Inspector of Building

### Mission Statement

To Promote the safe and compatible development of the community through fair and consistent enforcement of codes and zoning ordinances

## Human Resource Board

Members of the Human Resource Board are: Jean Chase, William Goulding, Joseph Hawkins, Gary Pond, and Linda Smith.

The Board continued to work toward Town approval of an updated Personnel By-law. The Town approved the update this past fall.

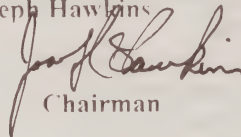
The Board continues to speak out for the need of an elected Town Treasurer and Tax Collector.

Department Heads and Town Commissions are working more closely with the Board for the betterment of the employees.

The Wage and Salary Classification, developed by the Human Resource Board, has become one of the basic documents which results in consistent personnel practices.

The Human Resource Board is to be the Advocate and Resource for the Town of Orange employees.

Joseph Hawkins

A handwritten signature in dark ink, appearing to read 'Joseph Hawkins', written in a cursive style.

Chairman

## **ORANGE POLICE DEPARTMENT – 2002 ANNUAL REPORT**

On behalf of the Town's police department, I hereby submit the annual report for the year 2002.

The year 2002 was a time that public safety joined together to fight terrorism. Money for training, equipment, and resources was made available from the state and federal government to help combat an enemy that has no face. The police department worked closely with other agencies to try and be prepared for any incidents that may occur. A mobile command post was purchased and equipped with state and federal money as well as private donations. The trailer, which has been fully equipped with communications equipment, will be used for terrorism acts, remote crime scenes, civil defense emergencies, search and rescue, fire incidents, and mass casualty incidents. It can also be used for community functions, such as the River Rat Race and Starry, Starry Night. It will be available for mutual aide requests as well.

We are in the final year of a federal "COPS IN SCHOOLS" grant, which has allowed us to have one officer devoted to school issues, and crimes involving students. Officer Rob Haigh has been the School Resource Officer for the past year. We have noticed a definite decrease in the amount of calls to the schools, and school related incidents. This position has exceeded our expectations.

We have made ourselves more approachable to the students and their families by having an officer readily available to the student population. Officer's Haigh and Fisher (D.A.R.E.) receive numerous calls from parents looking for help with either a problem at school, or in their homes. These calls may not come, if they did not know that there was someone whom their children could trust.

The station is still manned only part time with civilian staff. In the past year, we have had several medical emergencies drive or walk in to the station looking for help. Fortunately, they have all been at times where someone happened to be in the building. The town needs to take a serious look at funding full time dispatchers/civilians. We had full time staffing before the budget cuts in the late 1980's. Through federal grant money, we were able to get part time civilian help back. The federal grant money is finished.

### **CONTINUING PROGRAMS**

#### **SCHOOL RESOURCE OFFICER:**

Officer Dan Kimball left the Department in February 2002. Officer Robert Haigh came back from the Greenfield Police Department and has been acting as the School

Resource Officer (SRO) to the four schools in the town of Orange. He acts as a liaison between the school systems and the law enforcement community. Through his position he helps to ensure the safest possible environment for all faculty, students and administrators. The SRO position also has been recognized by the state as a Supervisor of Attendance to the town, in which responsibility has been granted to provide the best services for making sure all children receive an adequate chance at an education by getting offenders to school.

The three elementary schools in town and Mahar Regional School are usually visited on a request basis. Officer Haigh tries to make it a point to check in with the schools for information reasons. Through his position over the past year he has assisted the elementary school with numerous attendance issues, child welfare investigations, sexual assault and neglect issues. He has also assisted Principals of the schools with home visits, as well as participating in joint efforts to provide families in need with the proper medical and legal attention they request.

Ralph C. Mahar Regional is a primary focus throughout Officer Haigh's day due to the volume of students and faculty, as well as the freedom that students have as they age. His duties are similar to those at the elementary schools, but often become more in depth and time consuming. He meets with students on a regular basis for attendance issues, and can be involved in behavior problems. Acting as the "go between" to the NorthWestern DA's office, he works with both sides to address severe attendance offenders to help lower and eliminate absentees.

Officer Haigh's involvement with the SRO position has also become more necessary with the planning of school safety and evacuation. Due to the unpleasant concerns of domestic and foreign terrorism, as well as the possibility of disaster relief for a town accident, critical incident planning has become important. He is currently on the town's safety planning board, and with the assistance of his supervisors, we have made steps to train our fellow employees, as well as map out critical incident plans. These plans include creating a universal terminology and understanding of the school buildings in this town, as well as if an emergency occurs who to call, how to evacuate, and in a worse case scenario how to effect an immediate stop to the problem.

In conclusion, I have found the SRO position to be much more than a simple police position. The position requires a lot of trust from the school faculty, students, and police supervisors. The hours are not always set, and the workload is constantly fluctuating. When the schools, community, and police can all work together effectively, the quality of our community is increased.

We are in our final year of federal grant money for this position. I am looking for other sources of funding to keep this valuable position in place.

## **D.A.R.E.:**

The department's Community Service Unit continued to enhance the safety and awareness of Orange residents, as well as the children of the Town of Orange. Officer Robert Fisher now serves as the towns D.A.R.E. Officer.

The Drug Abuse Resistance Education curriculum is taught in the Orange Schools. During the past year, Officer "Bob" not only spent numerous hours teaching D.A.R.E. but organized crime prevention events and programs for the children. In addition to D.A.R.E., the department teaches such programs as school bus safety, firearm safety awareness, and child internet safety.

Due to budget cuts on the state level, all grant funding for the D.A.R.E. program was cut this past year. Officer Fisher is currently relying on private donations to pay for this valuable anti-drug/anti-violence curriculum. Bob is also working with "Massachusetts D.A.R.E." by selling scented candles to raise money for this program.

The Community Service Unit offered and coordinated crime prevention programs such as holiday safety tips, stranger safety, and bike safety and registration. Currently there are six active Community Crime Watches in town. The Orange Crime Watch has approximately 100 active members assisting us as our eyes and ears in town.

Those wishing to learn more about the D.A.R.E. program, candles, or other Community Service Programs are encouraged to contact Officer Fisher.

## **TRIAD:**

Orange TRIAD continues to strengthen bonds between police and senior citizens. Monthly presentations are made by law enforcement and senior service providers, helping seniors enhance quality of life through education and awareness. Officer Jim Buccaroni is the Triad Officer. They are currently looking for new members, please contact Officer Buccaroni at the Police Station if you would like more information.

## **CITIZEN'S POLICE AUXILIARY:**

The Citizen's Police Auxiliary (CPA) helped the department last August as Orange participated for an eighth year in "National Night Out", an international crime prevention event. The CPA assisted the police department with traffic for numerous events.

**CANINE PROGRAM:**

This past year a fundraiser and search for a new canine to replace K-9 Ajo who is retiring was under taken by the Pioneer Junior Women’s Club. The fund raising was a success and a replacement canine located. We hope to have the new canine in the early part of 2003. K-9 Ajo continues to serve us until that time.

The unit continues to be involved with the D.A.R.E. Program in Orange and other towns. Many public demonstrations have been done and they continue to be involved with Halloween safety for the school children.

In July of this year K-9 Ajo was instrumental in assisting officer’s with locating evidence and identifying a suspect who had broken into a residence in the middle of the night while a family slept. The unit was also involved in the search for stolen guns and evidence taken from a home in town. K-9 Ajo also tracked a missing elderly person who had been lost for 12 hours in the woods of Warwick, this track enabling resources to be deployed into an area narrowed down by his use. They attended a three-day seminar on man tracking and advanced tracking techniques in addition to their regular training days.

They also attended a canine 1<sup>st</sup> Aid class. Also in attendance were paramedics from the Orange Fire Department. As a result of this class the Pioneer Junior Women’s Club purchased a canine 1<sup>st</sup> Aid kit for the unit and for the Orange Fire Department Ambulance. As a result they can now call upon highly qualified medical personnel to assist with the treatment of our canine or a visiting canine which may become injured in the course of performing it’s duties.

The department’s K-9 unit also generated the following activity:

Arrests:	3	Out of Town Assists:	6
Alarms:	14	Prowlers:	0
Building Searches:	2	Suspicious Activity:	1
Crowd Control:	0	Open Doors:	0
Evidence Recovery:	4	Training Days:	26
Tracks:	13	Area Searches:	2
Demonstrations:	10	Missing People:	2
Security Detail:	1	Breaking/Entering:	7

**IN-SERVICE TRAINING:**

**Firearms Qualifying:** Officer Laughton, our firearm instructor, has qualified all our permanent and reserve officers in the proper use of our semiautomatic handguns and shotguns.

**First Responder/C.P.R.:** All officers are certified as First Responders and in CPR/AED. Officer Robert Fisher has been certified as an instructor and is now teaching us through the Massachusetts Criminal Justice Training Council.

**Officer Refresher Course:** All full-time and part-time officers have attended the in-service training held by the Massachusetts Criminal Justice Training Council.

**STATISTICS**

Calls For Service:	7713
Domestic/Disturbance Calls:	714
Accidents:	311
M. V. Citations Issued:	403
Summons Served:	362
Restraining Orders Served:	73
Adult Arrests:	222
Juvenile Arrests:	34
Persons Taken into Protective Custody:	38
Investigations Assigned:	531
Criminal Court Applications:	117

**GRANTS 2002**

Community Policing:	\$40,019.00
Federal Block Grant:	\$25,933.00
USDA Grant:	\$25,000.00
DARE:	\$ 0.00
Gov. Highway Safety:	\$4,800.00
TOTAL:	\$95,752.00

The Orange Police Department has a mission statement, which reads: "We, the Orange Police Department, are committed to providing the highest quality of police service by empowering our members and the community to work in partnership. The goal being to improve the quality of life within the Town of Orange, while at the same time maintaining respect for individual's rights and dignity." I would like to thank the citizens of Orange and the employees of the police department for another year of "working in partnership."

Respectfully submitted,



Brian J. Spear  
Chief of Police

## **ANNUAL REPORT OF THE FIRE DEPARTMENT – 2002**

To the Honorable Board of Selectmen and the Citizens of the Town of Orange:

I hereby submit the annual report of the Fire Department for the calendar year 2002.

The fire department continues to change as the world situation changes and our citizens are potentially exposed to different hazards.

The average age of a member of the department has gone down drastically in the past year. The following members left the department last year.

- Conrad David Gale – Full time firefighter/EMT retired after 26 years of full time service. He remains on the call department as District Deputy for Tully.
- Francis Smith – Fire Alarm Superintendent
- Mike Howard – Call Member on the Ladder Company
- Alan Lego – Safety Officer
- John Lake – Call Member of Engine 3 Company
- Sandy Bezio – Call Member of Engine 3 Company
- Gabriel Nutter – Call Member of Ladder Company
- Arik Higgins – Call Member of Ladder Company

Through the efforts of the Ambulance Task Force and a general recruiting process the following members were added to the department.

### **Full Time**

- Paul Gomes – Full Time Firefighter/Paramedic
- Mark Vitale – Full Time Firefighter/EMT – Transferred from Call Department

### **Ladder Company**

- Derek Barber – Call Member
- David Day – Call Member
- Arthur Hicks – Call Member
- Roxanne Paluilis – Call Member/EMT
- Joseph Powling – Call Member – Transferred from Explorer Post

### **Engine 2 Company**

- Tom Martin – Call Member and Scott Nelson – Call Member

### **Engine 3 Company**

- Philip Dupell – Call Member
- Rob Kirkwood – Call Member
- Morgan Sisson – Call Member/EMT
- Nick Markey – Call Member/EMT

## **Tully Station**

- Maria Anger – Call Member/EMT
- Adam Currier – Call Member
- Harry Foster – Call Member
- Julianne Gallagher – Call Member
- Jerome Noyes – Call Member

The following promotions took place in 2002:

- Steve Boudreau to Captain of Engine 3 Company
- Mark Brennan to Captain of Engine 2 Company
- Gerald Powling to Lieutenant of Engine 2 Company
- Terry Rooney to Captain of Ladder Company
- Harry Brown to Lieutenant of Ladder Company
- Philip Sheridan to Lieutenant in Charge of Training
- Paul Gome to EMS Coordinator

This is the first time that the roster for Station #2 – Tully has been full in the last ten years. I want to thank all the members who no longer work for the department for their many years of service and dedication to the department. I also would like to welcome all the new members and their families to the department. The commitment to be a member of the department today is extensive with all the training mandated by the Commonwealth and Federal Agencies along with the number of calls that we are now responding to.

If you are interested or know someone who is interested in becoming a member of the call department feel free to drop by the station and complete an application. We currently are starting a program where we will put new members on in January and July. The department also sponsors a Junior Fire Department open to young adults over the age of 14.

I would like to take this time to thank the citizens of Orange for voting to accept Massachusetts General Law Chapter 48, Section 42 in regards to the organization and operation of the department. This finally clarifies many issues that have arisen over the years.

The department continues the challenge of providing quality services with the major limitations of space, equipment, and the continued increase of calls for service. The department responded to 1549 calls in 2002. This includes all Medical Related calls due to a change in software used to log these calls. This still represents a significant increase in responses. The statistics for response from the Tully Station show 125 calls which is an increase of 44 calls over last year.

The following is a breakdown of calls:

Fire and Explosion – 72

	Station 1	Station 2
Structure fire	11	10
Mobile fire	5	3
Refuse	16	
Chimney	7	2
Outside structure	10	
Tree/brush/grass	11	5
Unclassified	9	

Rescue and EMS – 1035

EMS Response/Trnsprt	842	40
Vehicle/Ped Accident	93	3
Search	4	
Extrication	12	
Rescue	11	
Assist Medical Crew	73	

Hazardous Conditions – 65

CO Hazard	1	
Power Line Down	13	5
Arching/Short	13	
Spill/Leak	27	2
Unclassified	11	

Service Call – 199

Lockout	2	
Smoke Removal	12	
Mutual Aid	7	
Animal Rescue	6	
Water Evacuation	8	
Assist Police	19	
Unauthorized Burning	34	
Unclassified	75	1

Good Intent – 83

Smoke Scare	24	10
Vicinity	1	
Controlled Burning	10	17

## Good Intent Continued

	Station 1	Station 2
Steam	4	
Unclassified	44	
False Call – 95		
Malicious/Mischievous	2	
System Malfunction	35	
CO Detector	2	
Unintentional	56	29

The department currently operates 7 vehicles. Five out of Station 1 and two out of Station 2.

### Station 1

- 2001 HME/Smeal Pumper – Very Good condition
- 1987 Pierce/Mack Pumper-Tanker – Good condition
- 1964 Maxim Ladder Truck – Passes required Inspections but needs to be looked at for replacement
- 1995 Ford F250 4 wheel drive pickup – Good condition
- 1997 Ford Crown Victoria Cruiser – This vehicle has over 140,000 miles on it and needs replacement.

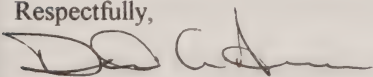
### Station 2

- 1980 Mack Pumper – Good Condition
- 1967 Ford Tanker – This vehicle is in the process of being replaced with another Federal Surplus property vehicle.

The department received a grant from The Massachusetts Emergency Management Agency in the form of a Mobile Decontamination Unit capable of providing Decontamination Services to the mass population in the event of a terrorist attack. This unit is a cargo trailer with tents, water heater, air heater, generator and various other equipment necessary to provide this service. Orange was the only Town in Franklin County that does not have a hospital in its boundaries to receive this equipment.

I would like to extend my thanks to all the members of the department, their families and citizens for their support.

Respectfully,



Dennis M. Annear - Chief

## ANNUAL REPORT OF THE AMBULANCE – 2002

To the honorable Board of Selectmen and the Citizens of the Town of Orange:

I hereby submit the annual report of the Ambulance for the Calendar year 2002.

The ambulance responded to 928 calls for assistance this past year. This is a 19% increase over last year and is the most calls the ambulance has ever responded to.

The Ambulance task force completed their review of the service and made a final report to the Board of Selectmen. This report stated that the Town needed to hire two full time employees this year and two more later on. The Board of Selectmen accepted this report and the process to hire additional personnel and increase the level of service back to Paramedic level was started.

In September we hired Paul Gomes as a Firefighter/Paramedic and promoted Mark Vitale from the call department to the position of full time Firefighter/EMT. Mark is currently finishing up an EMT-Intermediate Course and has been accepted into a Paramedic Course. The hiring of Paul gave the department three full time Paramedics. The other two are Philip Sheridan and Chief Dennis Annear. The ambulance service license upgrade was approved at the end of November. Since the license upgrade we have not had to use another service to provide Advanced Level Care to our citizens. Paul was also selected to serve as the EMS Coordinator to oversee and coordinate the EMS functions of the department.

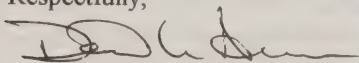
The department was very lucky this year to be the recipient of a second ambulance. Through the efforts of Reverend Lois Buchiane the New Vernon Volunteer Ambulance Squad of Morristown, New Jersey donated a 1988 Chevrolet Ambulance to the Town of Orange. The Town has needed a second ambulance for many years and we were very lucky to get this one. The addition of the second ambulance has allowed us to respond to many more calls for service, provide transportation of multiple patients from motor vehicle crashes, reduce our dependence on neighboring communities, reduce the number of times the Fire Department has to respond while waiting for a mutual aid ambulance and allows much more coverage to the citizens we serve.

The 1998 Ford Ambulance was returned to the manufacturer this fall to have it repainted. This work was done under warranty. This vehicle currently has 62,740 miles on it. The department hopes that it will be approved to purchase a new ambulance in Fiscal Year 2004 and the 1998 will be used as the backup.

The department still is in need of EMT's if anyone is interested in serving their community.

I wish to thank all the individuals whose dedication and commitment resulted in the upgrade of the service and who make this system work. The Town also needs to thank the Town of Athol Fire Department, Baystate Health Services Ambulance, and Wood's Ambulance for assisting us over the years in the provision of Advanced Life Support Services in the past.

Respectfully,

A handwritten signature in black ink, appearing to read "Dennis M. Annear", written in a cursive style.

Dennis M. Annear – Chief  
Orange Fire-Rescue-EMS  
NREMT-P

## **ANNUAL REPORT OF THE FIRE ALARM SUPERINTENDENT –2002**

To the Honorable Board of Selectmen and the Citizens of the Town of Orange:

I hereby submit the annual report of the Fire Alarm Superintendent for the calendar year 2002.

Fire Alarm Superintendent Francis Smith resigned from this position at the end of August. I would like to thank Francis for the many hours that he spent upgrading, maintaining and servicing the Municipal Fire Alarm system and traffic signals over the years.

This position has been absorbed into the Fire Department at this time. The additional two full time firefighters that work the day shift now service the master boxes, conduct fire drills and sprinkler tests while they are on duty. The testing requirements for the system are also conducted by on duty personnel. Upgrades and general maintenance of the system are currently being performed by Justin Gale, Mark Vitale , full time Firefighter/EMT's, and myself.

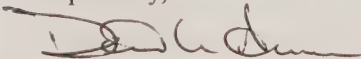
L.W. Bills was contracted to provide training for the individuals maintaining the system and for all full time firefighters in regards to the operation of the system.

The Town has been working towards the renting of an aerial bucket truck to perform service on the alarm system. This should be settled in the beginning of 2003.

In the coming year we will be making maps of all the circuits and doing general maintenance. This system protects many millions of dollars of taxable property and is a vital part in the Fire Departments job to Protect and Conserve Property.

This will be the last separate report that you will see for this function.

Respectfully,



Dennis M. Annear – Chief  
Orange Fire-Rescue-EMS

## ANNUAL REPORT OF THE FOREST WARDEN – 2002

To the Honorable Board of Selectmen and the Citizens of the Town of Orange:

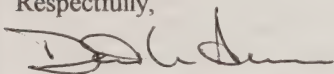
I hereby submit the annual report of the Forest Warden for the calendar year 2002.

The Fire Department responded to only 11 actual fires of brush, grass or forest land. We responded to 34 calls that resulted in citations being issued for Unauthorized or non permitted burning and 28 other outside fires of trash, construction material or demolition.

The department issued over 400 permits for outside burning this year. It is important to remember that you must have an issued written permit for all outside fires. The only allowed outside burns are for cooking or for burning brush between January 15<sup>th</sup> and May 1<sup>st</sup>. If you would like to obtain a permit you come to the downtown station at 18 Water Street and complete the form. The cost is \$5.00 annually.

The department operates two vehicles for response off of paved roads. One is a 1987 one ton four wheel drive and the second is a 1968 Military 5/4 ton vehicle. I would like to thank the citizens for their support of the Capitol Planning Committees request to purchase a new slide in tank and pump unit. This unit will be installed in the spring.

Respectfully,



Dennis M. Annear – Chief Forest Warden



# WWTF

Orange Wastewater Treatment Facility

## 2002 ANNUAL REPORT

To the Honorable Board of Selectmen, Town Administrator and Residents,

I would like to extend my appreciation to Mr. Larry Adams, who retired November 30, 2002. Larry was hired in 1976 as the first Chief Operator of the Wastewater Treatment Facility, overseeing construction of the facility. Larry has been a real asset to the facility and the Town. His dedication to the environment as well as the Town in his 26+ years was unparalleled. He will be sorely missed.

Thank You and Congratulations Larry

The facility continues to run well thanks to the efforts of the staff. In March, the application to renew our National Pollution Discharge Elimination System Permit was submitted to the Federal and State Agencies. Renewal is done every 5 years in accordance with the Clean Water Act. In the new permit we will be required to implement a Phosphorus removal program, to further protect the Millers River. Effluent Toxicity and sludge analysis results continue to come in excellent.

### Annual Data

Total rainfall - 45.03"

Total Wastewater Treated - 338.8 Million Gallons

Total Sludge Disposed - 73.5 Tons of Dry Solids

Total Sodium Hypochlorite used for effluent disinfecting - 1,007 gallons

Total Cationic Polymer Used - 176 pounds

New Sewer Connections - 10 single family homes

We encourage residents to make an appointment for a guided tour of the Facility and become familiar with our operation in protecting the Millers River for future generations.

Respectfully submitted,

Edward Billiel Jr., Chief Operator

Report of the Water Department

To The Honorable Board of Water Commissioners.  
I hereby submit the annual report for the Water Department  
for the calendar year 2002.

Total gallons of water pumped	2001	226,783,847
Total gallons of water pumped	2002	205,088,900
Total meters read		7,040
New meters installed		77
Meters repaired		36
New service lines installed		14
Domestic service lines renewed		126
Domestic service lines turned		
On & off at owners request		69
Frozen meters		6
Frozen service lines		2
Fire hydrants rebuilt		11
Fire hydrants replaced		24
Fire hydrants added to water		
Distribution system		1
Leaks repaired in main lines		6
Domestic service leaks repaired		9

6000 linear feet of new 12" ductile iron water main was installed on  
East Main St & New Athol Road.  
2400 linear feet of new 8" ductile iron water main was installed on Kelton,  
Cottage & Ball Streets.  
300 linear feet of new 12" ductile iron water main was installed at the intersection  
of South Main & West River Streets.

With Water Works Pride,  
Richard P. Kilhart  
Superintendent

# TOWN OF ORANGE

## Department of Highways and Sewers

David T. Frye, Superintendent

To the Honorable Select Board and Residents of Orange:

I hereby submit the following annual report of the Highway, Parks and Sewer Department for the calendar year 2002.

### HIGHWAY

- Pave, base coat, shim and final overlay on North Main Street, East Road and Wheeler Avenue. Leveled and shimmed Magoon Road.
- *Correct drainage on various roads*
- Cleared brush on over 30 miles of road.
- Dispensed 53.24 ton of cold patch and 279.9 ton of hot mix in potholes
- Cut back shoulders on 2.25 miles of road
- Ball Street, Kelton Street, Cottage Street sewer, drainage, water, and surface completed.
- West River Street milled, drainage repaired granite curbs set, new concrete sidewalks
- Royalston Road Bridge – Project 90% completed

### SEWER

- Protruding service at East Main Street/Water Street intersection repaired
- Broken sewer line on Beacon Street replaced
- Cleaned approximately 28 cubic yards of debris from sewer tunnel
- Flushed Harrison Ave. twice, Grove Street once
- Replaced sewers on Kelton Street, Cottage Street, Ball Street and Grove Street
- Cleaned approximately 3000 lineal feet of sewer lines
- Replaced rings and covers on West River Street, Prentiss Street, East Main Street, North Main Street and Highland Avenue

### PARKS

- Cleaned and maintained parks and playgrounds
- Scheduled games and events
- Displayed flags on holidays
- No lifeguard was hired for Lake Mattawa, due to verbal assaults and threats to the previous lifeguards
- Oversaw operation of the Skate Park, which was open until November

## PERSONNEL

- Ten DOT required drug and alcohol tests preformed; all were negative
- Two reported personal injuries; one lost time accident
- Donald Williams resigned as mechanic, replaced with the hiring of Donald Priestley
- Superintendent David Frye received "Master Scholar" award from the Baystate Roads Program

## HIGHWAY BUILDING

- New Facility open house was held in April. Warrantee repairs were made throughout the year.

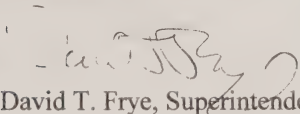
## DESIGN/PROJECTS

- Due to late appropriation of Chapter 90 funding, many projects put on hold. Chapter 90 funding reduced to \$214,504.28
- Wheeler Ave. Box Culvert – Project ready for this coming season.
- West River Street – Project ready for this coming season
- North Main Street – Project moved to Transportation Bond Bill, 1.2 million dollars awarded for project by State, is presently under review by the State
- South Main Street sidewalk by Butterfield school replaced
- Industrial Park completed
- South Main Street Bridge awarded by State for summer of 2002
- Received Grant for sewer and drainage on Kelton, Cottage, Walker and Ball Street. Project bid and rejected, rebid and awarded in November for following spring/summer project.

## MISCELLANIOUS

- Assisted Fire and Police at various incidents.
- Participated in the Harvest Parade and Family Day at Butterfield Park.
- Held open house at the new highway facility in April.

Respectfully submitted,



David T. Frye, Superintendent

**TOWN OF ORANGE RECYCLING CENTER**  
**Jones Street**  
**Orange, Massachusetts 01364**

**2002 Annual Report**

The facility has been operating in a relatively smooth fashion with no major expenses.

The recycling market continues to be soft and/or nonexistent due to the economy. At this time we are receiving \$20 per ton for cardboard.

The municipal solid waste tonnage has decreased due to the loss of some commercial haulers, who are now using other facilities.

A committee has been formed to assess the facility and its operation. They will be looking for ways that would make the facility more cost efficient for the town.

This year ended with the retirement of Paul Bickford. Paul served as manager for four years. We all wish him the very best in the future.

On behalf of the Recycling Center, I want to thank everyone for their continuing efforts in recycling.

The following materials were collected during 2002:

Municipal Solid Waste		2615 ton
Demolition Material		464 ton
Cardboard		259 ton
Paper & Magazines		451 ton
Glass, Tin, Aluminum, Plastic		244 ton
Scrap Metal, Appliances		252 ton
Batteries		2.5 ton
Clothing		24 ton
Leaves, Brush		24 ton
Tires		2401 tires
TV's, Monitors		10 ton
Windshield Stickers:	Orange Res,	1111 stickers
	Non Res.	240 stickers
	Commercial	64 stickers
	Replacement	30 stickers

Sincerely submitted,

*Priscilla A. Curtis*

Priscilla A. Curtis  
Manager



# TOWN OF ORANGE

## CEMETERY DEPARTMENT

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P.O. BOX 56  
585 SOUTH MAIN STREET  
ORANGE, MASSACHUSETTS  
01364

To the Honorable Board of Selectman:

On behalf of the town's Cemetery Department, We submit our annual report for the year 2002.

After 36 years, Tom Forest has retired as superintendent. We have hired Evelyn L. Daly, of Orange, to replace him as of January 1, 2003.

At the end of the summer season we commenced a shrubbery removal program in all cemeteries due to the fact that the root systems were encroaching vaults and displacing monuments. No shrubs are to be placed on graves without prior approval by the superintendent. For a complete understanding of these rules, contact the superintendent.

Along with our usual mowing, trimming and general upkeep, we did extensive brush and tree removal at all cemeteries.

Placed 600 cubic yards of loam on new sections of South Cemetery.

400 linear feet of the retaining wall at Central Cemetery is being repaired, in conjunction with the Grove St. Reconstruction Project. Funding for this project came from the Department of Housing and Community Development through the Mass. Community Development Block Grant Program.

West Orange Cemetery Fence project is moving forward slowly. Friends of WOC have started a fund drive and have collected \$5000.00 to date. Funds for this project are still pending.

We had 65 burials.

We repaired a total of 35 graves.

Respectfully submitted,

Thomas K. Forest  
Evelyn L. Daly

## **Trustees of the Orange Public Libraries 2002 Annual Report**

This has been a busy and eventful year for the libraries. Wheeler Memorial Library was visited more than 26,000 times last year. They borrowed 44,000 items and used our free computers 4,000 times. There are no fines for overdue books, books on tape, CDs, DVDs, magazines or videos.

Come to the library and use our new on-line catalog or search the Library's complete collection from home. You can also search most of the libraries in central and western Massachusetts for items you would like us to obtain for you. Our web address:

<http://wmars.cwmars.org/search~544>

The Massachusetts legislature funded a 1.7 million grant in November for renovation and expansion of the library. Town Meeting provided funds for the demolition of two properties adjacent to the library to make way for this expansion and for design and construction plans. Library supporters and Chairman Candi Ashenden launched our building fund with a very successful dinner and auction in March, which raised over \$10,000.

The Library has been awarded a \$3,118 grant from the National Endowment for the Humanities for a general preservation survey of our collections.

A Bill & Melinda Gates Foundation grant of \$14,175 will be used to purchase four computers, a printer and software for public use.

Janice Lanou, Library Director for over 24 years, retired at the end of December 2002. She was instrumental in bringing our libraries to first class status for a town of our size. She set the tone of personal, friendly, professional service to all. The patrons, staff and Trustees will sorely miss her. Lester Scafidi is serving as Interim Director until a new director is hired.

Respectfully submitted,  
The Board of Trustees

Nancy Mousley, Chairman  
Sally Howe, Vice Chairman  
Pamela Oddy, Recording Secretary  
Rachel Scherer, Corresponding Secretary  
Robert Collen  
Michael Tatistcheff

## Annual Report of the Airport Commission-2002

Runway 14-32 (originally built in 1942) was reconstructed in 2002. New paint markings, runway lights, signs, and reflectors were installed as part of the project and taxiways "B" and "C" were reconstructed. Funding for the project was provided entirely through state and federal grants at no cost to the Town of Orange. The total project cost was 1.6 million dollars.

Each year the Massachusetts Aeronautics Commission conducts an annual compliance inspection of every airport in the state. The purpose of these inspections is to identify discrepancies with federal airport safety standards that may exist at each airport. Historically this has been a painful process for the Orange Airport where long lists of problems were identified. However, due to continued support from the citizens of Orange our long list of discrepancies has been reduced to only four items this year.

- Trees were obstructing the approaches to the runways
- No security fencing between public access areas and aircraft operating areas
- Taxiways "A" and "D" had minor to moderate cracks in the pavement
- The main ramp showed moderate to serious cracks in the pavement

The Federal Aviation Administration has agreed to fund 97% of the cost to correct these discrepancies. At the 2002 Annual Town Meeting voters approved an article to fund the 3% local share of the security fencing article, but the runway approach clearing article failed by two votes. The airport will continue to seek funding to complete this runway approach clearing project so critical to the safety of arriving and departing aircraft as well as that of the general public. Repairs to pavement surfaces become eligible for federal funding once they reach 20 year in age. The main ramp, and taxiways "A" and "D" become eligible for reconstruction funding in 2005 and 2006 respectively.

As we move ever closer to meeting all of these safety standards, we become more attractive to small business and corporate travelers. The Orange Airport is now listed as one of the finest transportation facilities in the state. In fact, one would have to travel 30 miles to the north or south, and 50 miles to the east or west, to find a comparable airport. And airport revenues directly reflect these airport improvements. While traditionally the airport has generated between \$70,000.00 and \$80,000.00 annually, fiscal 2002 revenues were \$109,952.00! And the first half of fiscal 2003 alone brought in \$77,000.00.

The Orange Airport Commission wishes to thank all of the local Boards and Departments for your help in 2002, and especially the citizens of Orange who continue to support their airport.

Respectfully submitted,

Len Bedaw, Airport Manager

	Caught	Claimed	Adopted	Handed Rescue	Over Shelter	Destroyed	Citations issued	Calls / Complaints	Bites	Lost/ Missing
2003										
Jan	9	6	1	0	2	0	4	46	0	3
Feb	8	5	1	2	2	0	9	20	1	5
March	3	3	2	0	1	0	5	68	1	6
April	5	1	1	1	3	0	4	61	1	1
May	2	2	2	1	0	1	6	74	3	4
June	3	3	0	0	0	0	1	108	2	12
July	12	6	0	0	6	0	6	158	4	8
Aug	13	13	0	1	3	2	0	165	0	14
Sept	12	8	2	0	4	1	28	152	0	11
Oct	7	5	0	1	2	2(1)	0	78	0	7
Nov	8	6	0	2	1	1	0	74	0	2
Dec	5	3	0	1	2	0	4	86	2	5

The one dog destroyed in May was signed over to be destroyed due to being vicious. The two dogs destroyed in August had a history of biting. The dog that was destroyed in September failed the temperament test. The dogs in October were destroyed due to a history of biting and the other had a high arousal level. The dog destroyed in November was due to Animal Attacks.

As of June 1<sup>st</sup>, we started using a new daily log sheet and monthly log sheet for documentation and calls, activities, etc.

There was one woodchuck that tested positive for rabies in Town.

I would like to thank Chief Spear, the Orange Police Department and the Board of Selectmen for all their assistance and corporation.

Respectfully submitted,  
Ancil Mehta – Dog Officer

## **ORANGE HOUSING AUTHORITY**

**200 East River Street, #3 Orange, MA 01364**

**Telephone: (978)544-6000**

**Fax: (978)544-1964**

### **Annual Report 2002**

The Board of Commissioners are as follows:

- Stewart Marshall, Chairman
- Rice Flanders, Vice-Chair and Governor's Appointee
- Richard Herk, Jr. , Treasurer
- Anne Wilson
- Doris Cutting

The Executive Director is Nancy Wood.

The Board holds regular monthly meeting, which are posted in the Town Clerk's office and the Colonial Acres bulletin board. All meetings are held in the Colonial Acres Recreation Hall. (Building #3 of the complex)

During 2002, we received 500 applications for Rental Assistance or State-Aided housing. This is the largest amount ever received by this agency.

During the year, the management and the Colonial Acres Tenants Organization worked very hard on preparing a Capital Assessment Report for the purpose of receiving a modernization grant from the Department of Housing and Communities and Development. We have received a grant in the amount of \$27,500.00 for "building security" and a planning grant in the amount of \$6,825.00 for "electrical and fire safety". This grant should be utilized during 2003, and the planning grant aspect done during 2003 with the hopes of receiving money for the work in the near future.

CATO, a very positive compliment to the OHA, continues with their beautification projects around the complex, and have enhanced and improved the picnic area. (a special thanks to Larry Hurlburt for starting this project).

This past July, we celebrated the 100<sup>th</sup> birthday of one of our tenants, Amy Rushford.

The Orange Housing Authority continues to administer the MRVP rental assistance program and the State-Aided housing programs in compliance with the rules and regulations of the Department of Communities and Development. We do have a preference for "local applicants" in our placement policies.

Respectfully Submitted,  
Nancy Wood, for the Board of Commissioners



ORANGE REVITALIZATION PARTNERSHIP

P.O. BOX 347, ORANGE, MA. 01364

## ANNUAL REPORT FOR 2002

To the Honorable Board of Selectmen, Town Administrator and Residents,

The Orange Revitalization Partnership continues to work with volunteers to support economic and community development in the Town of Orange. O.R.P. is funded through donations from individuals and businesses. We look forward in the coming year to continue serving as a resource for the Town and the community in our shared efforts to revitalize Orange.

**STARRY STARRY NIGHT:** O.R.P. presented this free to all celebration of New Years Eve for the seventh year in a row. The public was entertained at several locations in downtown Orange. The most exciting event, was the ability to use the Orange Town Hall for the first time in the history of O.R.P's Starry Starry Night. Jim Henry, recording artist performed here for his return visit to Orange. The Horse Mountain Jazz Band brought some good old-fashioned Dixieland swing to the Town Hall. The school group sponsored the bonfire and the Boy Scouts had a hayride at the fire station. The Orange Business Association sponsored Tom Kellner and his son, and Mark Bosworth for the amazing ice sculpting in Memorial Park. Local performer and composer, Adam Bergeron entertained and inspired all attendees at the Anderson Manor. Moonlight & Morningstar delighted the audience with a mix of jazz, gospel, and world music at the Universalist Church. Also at the church was Paul Baird, an entertaining magician with his magic. Norah Dooley, local storyteller and children's book author impressed all with her story telling at the Central School. Jim Dailakis, a talented comedian from Australia, who is touring the U.S. wowed the audience with his wit and mimicking of movie stars. The Teen Dance and Poetry performances by students of the Dance Studio mixed ballet, modern and tap dance. The poetry of "Speak Up" creative writing group touched all with its real life directness and sincerity. The evening ended with a parade of giant puppets to the riverside by the fire station for a spectacular display of fire works. Many businesses, town departments, companies, banks, churches, clubs, Mass Cultural Council, local and regional communities member helped make this an incredible event.

**FARMERS MARKET:** O.R.P. has sponsored and supported the market from its beginning at Memorial Park, to its current home at Butterfield Park. This year the market is now under its own umbrella and thriving. We are proud of what this has become and we wish them well.

MEMORIAL PARK: O.R.P. continues to sell and install engraved bricks as a fundraiser to complete work at the park. The plantings have been replaced and maintained, the funding for signage is still being worked on. Peace Statue maintenance and upkeep are on going.

WATERFRONT PARK: The Town of Orange has been working on the environmental issues for this old highway town barn site. This project has monitoring wells and is on the third phase of compliance with the DEP. The Waterfront Park Committee has been waiting for all the environmental issues to be completed so we can know how to best utilize this parcel by the river. Many townspeople have volunteered to be on this committee and are eager to get this project underway. O.R.P. volunteers are willing to continue to work with the town or potential developers to rehab this building.

COMMUNITY SUPPORT: O.R.P. volunteers have been very involved in helping to get funding by helping in The Restoration Coffee House, Millers River greenway/bike trail, Peace Statue maintenance, selling tonic, and bulbs for the Town Hall Restoration and O.R.P. A portion of net profit is taken from fundraising events sponsored through O.R.P. for administrative expense.

President: Ann Miller

Secretary/Clerk: Joanna Fisher

Vice-President: Pat Andrews

Treasurer: Fred Mock

## ***ZONING BOARD OF APPEALS***

To the Honorable Board of Selectmen:

On behalf of the Zoning Board of Appeals, I hereby submit the Annual Report of the Year 2002.

Unlike last year when the Zoning Board had no action, this year was very busy. The Zoning Board of Appeals acted on five variances this year.

Applicants are sent to the Zoning Board by the Zoning Officer to obtain different variances that are not offered under the filing of a Special Permit with the Planning Board.

It is the responsibility of the ZBA to obtain information pertaining to each variance and decide if there is significant enough information supporting the applicants request.

Respectfully submitted,

Richard Herk, Chairman

**Orange Historical Commission  
6 Prospect Street  
Orange, MA 01364**

Dear Selectmen,

We have seven members this year. They are Kenneth Kilhart, Luanne Pierson, Linda Knechtel, Rice Flanders, Patricia Smith, Glenn Johnson and Linda Temple.

The Commission worked on updating survey sheets and helped Mass Historical with data on the buildings to be removed for the Library expansion. We also documented several houses to be torn down. This is done by researching the history of the house and taking photos.

The North Orange Historic District is coming slowly. We do not have the funding to hire professional help. We are also working on restoring the fencing at West Orange Cemetery and a committee has been started to raise money for this purpose. Chairman of this committee is Dawn Patnode and contributions can be made to the West Orange Cemetery Restoration fund at the Town Hall. Tom Forest, Cemetery Superintendent and Roger Tolman of the Cemetery Commission have been a great help in this endeavor.

We have a very talented group this year and have worked on a history for the Village of West Orange, an activity book for school children, photography of existing public buildings, and a book of then and now which updates the old picture book of Orange in the 1880's. Other talents of our group run to map making, surveying, handling grants and workshops; and many are now learning deed and probate research. I am very proud of the group this year. We worked well together and accomplished a lot in our once a month meetings.

Sincerely,

Linda J. Temple, Chairman  
Orange Historical Commission

## ORANGE CULTURAL COUNCIL - Report for 2002

The Orange Cultural Council is the local arm of the Massachusetts Cultural Council, whose mission is “to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences, in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.”

The local Council receives its funding annually as part of the state budget. The year 2002 saw level funding for the Council, granting the town \$7,650.00 in funds to be distributed by the local council through the state-directed grants process. Each year applicants submit their proposals by October 15, after which date the Council evaluates and supports as many projects as funding allows. By adding some of our local balance from prior year's grants, we were able to award a total of \$7,995.00 to support 19 projects in 2002. Among those supported were “Brown Bag Lunch Concerts,” “Starry, Starry Night,” Garlic and Arts Festival,” “No. Orange Village Fair entertainment,” as well as various programs at both the high school and elementary schools.

The Council was pleased to be able to use some of its own funds, generated by interest gained on the grant monies over many years, to provide partial support for a town hall performance by Maine folksinger David Mallett in September 2002. The concert was a benefit for the Orange Town Hall auditorium, a hall that will serve as a venue for the arts for many years to come.

The outlook for similar cultural projects in 2003 is bleak. The funding from the state will be almost 2/3 less than in 2002. Nevertheless, by augmenting the grant with local unspent fund balance, the Council will be able to fund eleven projects in 2003.

Anyone interested in submitting an application to the Council through the fall funding cycle can get information from the web site at “[massculturalcouncil.org](http://massculturalcouncil.org)” or by contacting a member of the Cultural Council.

Co-Chairmen Doris Bittenbender and Dianne Salcedo  
Manual King, Mary King, Donn Deane, Ashley Adam, Ruth Shaw

## **TOWN HALL RESTORATION COMMITTEE ANNUAL REPORT 2002**

To the Honorable Board of Selectmen and the Residents of Orange:

The restoration of the Town Hall moved quite rapidly this year with Town Meeting support, business and private donations. The auditorium was used for many different activities. The Committee looks to the future when the stage area and the balcony can be utilized.

Highlights of the past year are:

- In the Spring the North Main Street overhang was restored and completed, the plywood barrier was removed and the front entryway was opened to activities in the auditorium.
- THEATRIX a stage and light consultant group were hired to provide a design and phase schedule with a cost analysis for stage curtains and lighting. The stage walls were painted a teal color as a back ground for artists who will perform on the stage. This was the first recommendation of the THEATRIX group.
- Due to the construction of the handicapped bathroom and the front overhang a major cleaning was necessary. The committee contacted the Franklin County Sheriff's Department who provided the labor to clean the balcony, stage, auditorium, foyer, stairs and the front entryway.
- The Board of Selectmen now hold their televised open meeting in the Auditorium. Mr. Drew of the Armory Commission attended the Selectmen's meeting to donate a Town of Orange flag to be displayed along with the National and State flags in the auditorium.
- The Mahar Junior and Senior classes had a memorable evening when they had their spring proms in the auditorium. The auditorium was decorated tastefully and the young ladies and gentlemen enjoyed an evening of dancing.
- The Orange Recreation Association conducts weekly instructions in the art of Karate.
- A pleasant mid-summer event was accepting a donation from Mrs. VonDy Rowe in memory of her late husband Judge C. Edward Rowe. The oak furniture consisted of a curved Selectmen's desk; a Town Clerk's desk, the Moderator's podium and five Farmington chairs.
- Two successful benefit events for the Town Hall Restoration Fund were the David Mallett Concert and Marty's Christmas Dance. Many visitors and towns people enjoyed these performances.
- In the auditorium, for the New Year's Eve, Starry, Starry Night celebration, were two venues throughout the evening to the delight of the public.

- The Town Hall Restoration Committee has accepted and voted the colors for the window drapes, stage curtains, painting the ceiling and walls. The color theme was presented to the Committee by “Interiors by Janis.” The Committee will go out for bids and expect the painting, floor refinishing and the window drapes to be completed by mid-summer.
- Presently a committee is working with the United States Department of Agriculture (USDA) for a grant. The grant award would allow the placing of a railing for the balcony, replace the Prospect Street fire escape door with a wooden reproduction door, refurbishing and painting both fire escapes.
- The associated project to the Town Hall Restoration is the North Main Street off street parking. Town Meeting provided funding for the engineer and design that is on going. The final plans will allow the Town to apply for federal funding of the project.

The past year has been very satisfying for the Restoration Committee and we look forward to more completed projects for the full use of the Town Hall.

Respectfully submitted by the Town Hall Restoration Committee:

Bob Andrews, Chair  
Jean Chase  
Shirley Page  
Pamela Smith  
Linda Temple

Pat Andrews  
Richard Hall  
Olinto Paoletti  
Pennie Smith

Doris Bittenbender  
Deborah Kent  
Curtis Rand  
Janis Stone

# **ANNUAL TOWN ELECTION** **MONDAY, MARCH 4, 2002**

Total Voted	651
Total Registered Voters	4,204
Precinct 1	296
Precinct 2	355

At a legal meeting of the inhabitants of the Town of Orange, qualified to vote in elections and town affairs, held in the Armory on Monday, March 4, 2002 from 10:00 a.m. to 8:00 p.m. it was voted as follows:

<b>Selectman – 3 years</b>		
Steven Adam	Five hundred seventeen	517
Karen Parsons	Ninety-nine	99
Blank	Thirty five	35

<b>Town Clerk – 3 years</b>		
Nancy Blackmer	Five hundred ninety-four	594
Blank	Fifty-six	56
Other	One	1

<b>Moderator – 1 year</b>		
Christopher Woodcock	Five hundred eighty-three	583
Blank	Sixty-seven	67
Other	One	1

<b>Assessor – 3 years</b>		
Shari Littlewood	Two hundred eighty-five	285
Lori Kaltner	Three hundred fifty-four	354
Blank	Eleven	11
Other	One	1

<b>Board of Health – 3 years</b>		
John Dolan	Five hundred forty-eight	548
Blank	One hundred	100
Others	Three	3

<b>Elementary School Committee – 3 years</b>		
Mark Cole	Five hundred five	505
Marcia Larocque	Five hundred forty-three	543
Blank	Two hundred fifty	250
Others	Four	4

**Elementary School Committee – 1 year**

Diane Grasso	Twenty-nine	29
Blank	Five hundred ninety-four	594
Others	Twenty-eight	28

Regional School Committee – 3 years

Dennis Velard	Five hundred seven	507
Christopher Donelan	Twenty-three	23
Blank	Seven hundred fifty-three	753
Others	Nineteen	19

Library Trustee – 3 years

Sally Howe	Five hundred thirty-seven	537
Michael Tatistcheff	Four hundred sixty-one	461
Blank	Three hundred three	303
Other	One	1

Water Commissioner – 3 years

Donald Priestley	Five hundred seventy-four	574
Blank	Seventy-five	75
Others	Two	2

Cemetery Commissioner – 3 years

Roger Tolman	Five hundred seventy-eight	578
Blank	Seventy-two	72
Other	One	1

Housing Authority

Doris Cutting	Five hundred eleven	511
Terry Forest	Twenty	20
Blank	One hundred twenty	120

Non-Binding Question

Yes	Three hundred sixty	360
No	Two hundred twenty-four	224
Blank	Sixty-seven	67

COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
May 6, 2002

FRANKLIN, SS.

To either of the Constables of the Town of Orange, in the County of Franklin:

GREETINGS:

In the name of the COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections, and in Town affairs, to meet at RALPH C. MAHAR REGIONAL HIGH SCHOOL in said ORANGE, on Monday the **6th day of May at 7:00 p.m.**, then and there to act on the following articles:

The amount of free cash in the Treasury, certified by the Director of Accounting is  
\$887,942

The meeting was called to order at 7:00 p.m. by Moderator Christopher Woodcock. The National Anthem was sung by Richard Hall , accompanied by Donald Ainsworth on the piano.

#### **ARTICLE1: FUNDS FOR PAYMENT OF UNPAID BILLS OF THE TREE WARDEN DEPT.**

To see if the Town will vote to appropriate the sum of \$79.33 from available funds in FY 02 Budget in the Tree Department Account for the payment of prior fiscal year bills, or take any action relative thereto or thereon.

#### **ARTICLE 1:**

**Motion that the Town vote \$79.33 be taken from FY 02 Budget in the Tree Department to pay for prior fiscal year bills.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 2: ATHOL FIRE DEPARTMENT BILLS**

To see if the Town will vote to transfer a sum or sums of money from available funds to the Ambulance Department contract service line items for unpaid Athol Fire Department bills to the Town of Orange from October 26,1999 to December 28,2001, or take any action relative thereto or thereon.

#### **ARTICLE 2:**

**Motion that the Town vote to transfer \$16,151.18 from available free cash in the Treasury for prior fiscal year Athol ambulance bills and transfer \$22,645.04 from available free cash in the Treasury to the Ambulance Department contract service account.**

**(Recommended by Finance Committee)**

Article passed unanimous.

ARTICLE 3: STABILIZATION FUND TRANSFER

To see if the Town will vote to transfer a sum or sums of money from available funds to the Stabilization Fund, under M.G.L. c40, s5B, or take any action relative thereto or thereon.

**ARTICLE 3:**  
**Motion that the Town vote to transfer and appropriate the sum of \$675,275.00 from available free cash in the Treasury to the Stabilization Fund Account.**

**(Recommended by Finance Committee)**  
**(Recommended by Capital Improvement Committee)**

Article passed, unanimous.

ARTICLE 4: LINE ITEMS TRANSFER

To see if the Town will vote to transfer additional sums of money from available funds to the following FY 02 appropriations; or take any action relative thereto or thereon.

Reserve Fund	\$10,000.00
Ambulance Contract Service	\$20,000.00
Fire Department Salaries	\$14,610.00
Special Education Salaries	\$59,185.76
Special Education Transportation	\$1,800.00

**ARTICLE 4:**  
**Motion that the Town vote to transfer and appropriate the following sums to and from the following sources or accounts for the purposes set forth below each item being considered a separate appropriation, all for the fiscal year ending June 30, 2002.**

<u>AMOUNT</u>	<u>FROM</u>	<u>TO AND FOR</u>
\$10,000.00	Free cash	Reserve Fund
\$20,000.00	Free cash	Ambulance Contract
Service		
\$14,610.00	Free cash	Fire Department Salaries
\$59,185.76	Free cash	Special Education Salaries
\$1,800.00	Free cash	Special Education Trans.

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 5: WATER DEPT TRANSFER**

To see if the Town will vote to transfer a sum of money from Water Surplus to the Water Equipment account; or take any action relative thereto or thereon.

**ARTICLE 5:**

**Motion that the Town vote to transfer \$2,500.00 from Water surplus to the Water Equipment account.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 6: WAGE CHANGE COMPENSATION PLAN**

To see if the Town will vote to transfer from available funds in the treasury a sum or sums of money to the sanitation/highway clerk and the general clerk wage line items for back pay from grade and step change in the compensation plan or to take any action relative thereto or thereon.

**ARTICLE 6:**

**Motion that the Town vote to transfer \$2,010.85 from available free cash in the Treasury to Highway Department administration line item and \$3,154.68 to the General office line item for the purpose set forth in the article.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 7: NAGE CONTRACT**

To see if the Town will vote to fund the cost items of a collective bargaining agreement between the Town and THE NATIONAL ASSOCIATION OF GOVERNMENT EMPLOYEES LOCAL RI - 136 (NAGE) covering the period July 1, 2001 through June 30, 2004, or to take any action relative thereto to thereon.

**ARTICLE 7:**

**Motion that the Town vote and accept the contract negotiated between the Board of Selectmen and The National Association of Government Employees Local RI - 136 (NAGE) for the period July 1, 2001 through June 30, 2004, and to transfer \$11,740.56 from available free cash in the Treasury to fund the cost items of the collective bargaining agreement referenced in Article 7.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 8: POLICE ARBITRATION AND CONTRACT**

To see if the Town will vote to fund the cost items of the collective bargaining agreement and the interest arbitration award, dated February 8, 2002 Between the Town and the International Brotherhood of Police Officers Local 322 for the term from July 1, 2000 through June 30, 2003, or to take any action relative thereto or thereon.

**ARTICLE 8:**

**Motion that the Town vote and accept the contract negotiated between the Board of Selectmen and the International Brotherhood of Police Officers Local 322 for the period from July 1, 2000 through June 30, 2003, and to transfer \$43,626.19 from free cash in the Treasury to fund the cost items of the collective bargaining agreement referenced in Article 8.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

The meeting was dissolved at 7:23 p.m.

**Recapitulation:**

**Article #1**

Transfer to pay prior year bills, from current year budget

\$79.33              Tree Department

**From Free Cash**

Article #2	\$16,151.18	Prior year Athol ambulance bills
	\$22,645.04	Ambulance Dept. contract service account
Article #3	\$675,275.00	Stabilization
Article #4	\$10,000.00	Reserve Fund
	\$20,000.00	Ambulance Contract Service
	\$14,610.00	Fire Dept. Salaries
	\$59,185.76	Special Education Salaries
	\$1,800.00	Special Education Transportation
Article #6	\$2,010.85	Highway Dept. administration
	\$3,154.68	General office
Article #7	\$11,740.56	NAGE Contract
Article #8	\$43,626.19	Police Contract
From Water Surplus		

Article #5            \$2,500.00            Water Equipment

A true record of the vote.  
Nancy M. Blackmer  
Town Clerk

**The Annual Town Meeting convened at the conclusion of the Special Town Meeting. The Moderator announced that action on articles 12, 13, 14, 15, 25, 26, 27, 28, 29 30, 31, 32, 33, 34, 35, 36, 37, 38, and 40 would be postponed until May 21, 2002. The May 6, 2002 session closed at 9:45. The May 21, 2002 session was called to order by Moderator Christopher Woodcock at 7:00 p.m.**

**COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN MEETING  
May 6, 2002**

**FRANKLIN, SS.**  
To either of the Constables of the Town of Orange, in the County of Franklin:

**GREETINGS:**  
In the name of the COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections, and in Town affairs, to meet at RALPH C. MAHAR REGIONAL HIGH SCHOOL, on **Monday the 6th day of May at 7:00 p.m.**, then and there to act on the following articles:

The amount of free cash in the Treasury, certified by the Director of Accounting is  
\$ \_\_\_\_\_

**ARTICLE 1: TOWN REPORTS AND FUNDS**  
To see if the Town will vote to accept the reports of its officers for the past year, or take any action relative thereto or thereon.

- 2001 Orange Town Report
- Hazardous Spills Revolving Fund
- The F.R.T.A. Transportation System Revolving Fund

**ARTICLE 1:**  
**Motion to accept and keep on file the following reports as presented, without ratification of any action taken, or authorization of any action proposed:**

- 2001 Orange Town Report
- Hazardous Spills Revolving Fund
- The F.R.T.A. Transportation System Revolving Fund

Article passed unanimous.

## **ARTICLE 2: SALE OF TAX TITLE LAND**

**To see if the Town will vote to authorize the Town Administrator, with the approval of the Board of Selectmen, to sell by public auction property acquired by the Town through Treasurer's deeds of tax titles foreclosed by commissioner's affidavit of land of low value, or by foreclosure through the land court; in accordance with the provisions of M.G.L. c40 s3 and c30B s16 if otherwise applicable, or take any action relative thereto or thereon.**

## **ARTICLE 2:**

**Motion to authorize the Town Administrator, with the approval of the Board of Selectmen, to sell by public auction property acquired by the town through Treasurer's deeds of tax titles foreclosed by commissioner's affidavit of land of low value, or by foreclosure through the land court.**

Article passed unanimous.

## **ARTICLE 3: AUTHORIZE BORROWING**

**To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen to borrow in anticipation of the revenue for the fiscal year beginning July 1, 2002 in accordance with the General Laws, Chapter 44, Section 4, or take any action relative thereto or thereon.**

## **ARTICLE 3:**

**Motion that the article be approved as printed.**

Article passed unanimous.

## **ARTICLE 4: BALANCE AGREEMENTS**

**To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal 2003 as permitted by General Laws, Chapter 44, Section 53F, or take any action relative thereto or thereon.**

## **ARTICLE 4:**

**Motion that the article be approved as printed.**

Article passed unanimous.

## **ARTICLE 5: F.R.T.A. REVOLVING FUND**

**To see if the Town will vote upon recommendation of the Board of Selectmen, to re-establish a Revolving Fund in accordance with M.G.L. c.44, s.53E1/2 for the F.R.T.A. Transportation System in Orange, or take any action relative thereto or thereon.**

The funds to be deposited into this account are revenue from F.R.T.A.

The Board of Selectmen shall authorize all revenue and expenses related to the operation of the F.R.T.A. Transportation System in Orange, such fund not to exceed \$30,000 in revenue and expenditures in FY 03; unless both the Board of Selectmen and the Finance Committee recommend such additional amounts.

**ARTICLE 5:**

**Motion to re-establish a Revolving Fund in accordance with M.G.L. c.44, s 53E 1/2 to account for the revenue and expenses related to the operation of the F.R.T.A. Transportation System in Orange, such fund to be under the authority of the Board of Selectmen and not to exceed \$30,000.00 in expenditures in FY 2003.**

**(Recommended by Finance Committee)**

Article passed unanimous.

**ARTICLE 6: HAZARDOUS SPILLS REVOLVING FUND**

To see if the Town will vote upon recommendation of the Board of Selectmen, to re-establish a Revolving Fund in accordance with M.G.L. c.44, s.53E1/2 for the Fire Department, or take any action relative thereto or thereon.

The funds to be deposited into this account are receipts in connection with hazardous material incidents.

The Board of Selectmen shall authorize all revenue and expenses related to the operation of hazardous material incidents of the Fire Department for supplies, equipment, clothing, vehicle response and training, such fund not to exceed \$20,000 in revenue and expenditures in FY 03; unless such additional amounts are recommended by both the Board of Selectmen and the Finance Committee.

**ARTICLE 6:**

**Motion to re-establish a Revolving Fund in accordance with M.G.L. c.44, s 53E 1/2 to account for the purposes of paying the costs incurred by the Fire Department for response to hazardous materials incidents, and to which shall be credited all fire department receipts in connection with hazardous material incidents, such fund to be under the authority of the Board of Selectmen and shall be used for supplies, equipment, clothing, vehicle response and training, and not to exceed \$20,000.00 in expenditures in FY 2003.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 7: O.R.A. REVOLVING FUND**

To see if the Town will vote upon recommendation of the Board of Selectmen, to establish a Revolving Fund in accordance with M.G.L. c.44, s.53E1/2 for the Orange Recreation Assoc. (O.R.A.) in Orange, or take any action relative thereto or thereon.

The funds to be deposited into this account are revenue from O.R.A.

The Orange Recreation Assoc. shall authorize all revenue and expenses related to the operation of the Orange Recreation Assoc. such fund not to exceed \$30,000 in revenue and expenditures in FY 03; unless both the Board of Selectmen and the Finance Committee recommend such additional amounts.

#### **ARTICLE 7:**

**Motion to establish a Revolving Fund in accordance with M.G.L. c.44, s 53E 1/2 for the revenue and expenses related to the operation of the Orange Recreation Assoc. Such fund to be under the authority of the Orange Recreation Assoc. and shall be used for sponsored programs, not to exceed \$30,000.00 in expenditures in FY 2003.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 8: M.G.L. c71, s71F TUITION PAYMENTS**

To see if the Town will vote to accept M.G.L. c.71 s.71F for the purposes of tuition payments for nonresident students and as state reimbursements for students who are foster care children. Funds shall be deposited with the treasurer of the town and held as separate accounts. Said Orange School Committee may expend the receipts held in such a separate account without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children. Funds shall be expended by the school committee in addition to funds provided from other sources, or take any action relative thereto or thereon.

#### **ARTICLE 8:**

**Motion to establish separate accounts in the treasury in accordance with M.G.L. c.71, s 71F for the revenue and expenses related to state reimbursements for nonresident students and foster care children. Said Orange School Committee may expend the receipts held in such a separate account without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children and further that in all other respects the Article be accepted as printed.**

Article passes, unanimous.

#### **ARTICLE 9: GRANT APPLICATIONS**

To see if the Town will vote to authorize the Board of Selectmen to apply for any state and federal grant programs that become available and expend any monies received, or take any action relative thereto or thereon.

**ARTICLE 9:**  
**Motion to authorize the Board of Selectmen to apply for and expend state and federal grants that do not require a town appropriation and those that require town appropriation, subject to town approval of the expenditure of those funds**

Article passed, unanimous.

**ARTICLE 10: CHAPTER-90 HIGHWAY IMPROVEMENT FUNDS TO BE REIMBURSED BY COMMONWEALTH**

To see if the Town will vote to borrow and to appropriate a sum of money for the Chapter 90 Highway Improvement for maintenance, repair, construction, reconstruction and/or improvements to Town roads, and statutorily authorized, related purpose, as requested by the Board of Selectmen, to be reimbursed by the Commonwealth of Massachusetts pursuant to M.G.L. c.90 s.34 (2)(a) and Chapter 11 of the acts of 1997, or take any action relative thereto or thereon.

**ARTICLE 10:**  
**Motion that the Treasurer be authorized with the approval of the Board of Selectmen, to borrow up to \$316,000 under the authority of M.G.L. c44 s6 or 6A, or any other enabling authority, in anticipation of reimbursement from Commonwealth of Mass. under the statutes referenced in article 10, and to issue a note or bond or bonds for the Town therefore, each such note or bond to be payable within two years of the date of issue of the first such note or bond, or within such other maximum period as is authorized in such enabling authority; and further that in all other respects the Article be accepted as printed.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 11: SALE OF SURPLUS PERSONAL PROPERTY**

To see if the Town will vote to authorize the Selectmen or their designee to sell or otherwise dispose of surplus or obsolete personal property of the Town (a) after first having advertised in a daily newspaper for sale at least seven (7) days before the date of such sale and by posting a notice thereof in the Town Hall (b) and following the procedures required by M.G.L.c.30B s.15, or take any action relative thereto or thereon.

**ARTICLE 11:**  
**Motion that the Article be approved as printed.**

Article passed, unanimous.

**ARTICLE 12: HIRING OF TWO ADDITIONAL FULL-TIME  
FIREFIGHTER/EMT'S**

To see if the Town will vote to raise and appropriate a sum of money to the budget for the purpose of hiring two additional Full-Time Firefighter/EMT's, or to take any action relative thereto or thereon.

**ARTICLE 12:**

**Motion that the town raise and appropriate \$67,065.36 to the Fire Department line item for the purpose specified in the Article as printed.**

**(Not Recommended by Finance Committee)**

Article passed, not unanimous.

**ARTICLE 13: SALARIES AND COMPENSATION**

To see if the Town will vote to set the salary compensation of all elected officers of the town as provided by M.G.L.c.41 s.108 to be made effective from July 1, 2002, as contained in the budget; or take any action relative thereto or thereon.

**ARTICLE 13**

**Motion that the town will set the salary compensation of all elected officers of the town as provided by Section 108, Chapter 41, General Laws, to be made effective from July 1, 2002, as contained in the budget; or act thereon.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 14: TREE WARDEN WAGES**

To see if the Town will vote to pay the Tree Warden a sum of money from the tree department appropriation in the budget and the further sum of money per hour for all time that he shall expend in actual labor in connection with his department; or take any action relative thereto or thereon.

**ARTICLE 14:**

**Motion to pay the Tree Warden \$100.00 salary from the tree department appropriation in the budget and the further sum of \$8.61 per hour for all time that he shall expend in actual labor in connection with his department.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 15: TOWN BUDGET**

To see if the Town will vote to raise and appropriate such sum of money as may be necessary to defray the expenses of the fiscal year beginning July 1,2002, or take any action relative thereto or thereon. (BUDGET)

**ARTICLE 15:**

**Motion that the town raise and appropriate \$15,336,388.00 for the purpose of funding the town budget for fiscal year 2003, with each line in the presented budget to be considered a separate appropriation, with subtotals as follows:**

General Government	\$ 523,405.00
Public Safety	\$1,379,219.00
Orange Elementary Schools	\$6,046,158.00
Ralph C. Mahar Regional School Assessment	\$2,695,100.00
Franklin Cty. Voc. Tech. School Assessment	\$ 401,944.00
Public Works & Facilities	\$1,953,054.00
Human Services	\$ 99,790.00
Culture and Recreation	\$ 261,734.00
Debt Service	\$ 760,675.00
Insurance and Miscellaneous	<u>\$1,216,936.00</u>

**\$15,336,388.00**

**(Recommended by Finance Committee)**

Motions to amend General Government to \$511,109.00 and Public Safety to \$1,446,284.00, passed. Motion to amend Orange Elementary Schools to \$6,449,818.00 contingent on passing a Proposition 2 ½ override. The two amendments increased the total budget to \$15,392,784.00  
Article passed, not unanimous.

**ARTICLE 16: LINE ITEM TRANSFER**

To see if the Town will vote to transfer the following amounts from the respective receipts reserved for appropriation in order to offset the FY 2003 budgeted appropriations:

From: Workers Compensation Reserved for Appropriation	
To: appropriation for "Workers Compensation"	
\$20,000.00	
From: Dog Fund	
To: appropriation for "Library"	\$2,427.38
From: Betterment Payments Reserved for Appropriation	

To: appropriation for "Community Septic Mgmt. Program Debt"  
\$6,415.00

,or take any action relative thereto or thereon.

**ARTICLE 16:**

**Motion to transfer the following amounts from the respective receipts reserved for appropriation in order to offset the FY 2003 budgeted appropriations:**

**From: Workers Compensation Reserved for Appropriation**

**To: appropriation for "Workers Compensation"**

**\$20,000.00**

**From: Dog Fund**

**To: appropriation for "Library"**

**\$2,427.38**

**From: Betterment Payments Reserved for Appropriation**

**To: appropriation for "Community Septic Mgmt. Program Debt"**

**\$6,415.00**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 17: CEMETERY EASEMENT**

To see if the Town will vote to authorize the Selectmen to grant an easement for and on behalf of the Town, to Verizon New England Inc., and Massachusetts Electric Company for property at South Cemetery.

**KNOW ALL MEN BY THESE PRESENTS** that **The Inhabitants of the Town of Orange**, a municipal corporation with its usual place of business at 6 Prospect Street, Orange, Massachusetts 01364 (hereinafter collectively referred to as the "Grantor"), for less than one hundred dollars (\$100.00) paid, grants to **VERIZON NEW ENGLAND INC.**, a New York corporation with its principal place of business at 185 Franklin Street, Boston, Massachusetts 02110, and **Massachusetts Electric Company**, a Massachusetts corporation with its principal place of business at 25 Research Drive, Westborough, Massachusetts 01581, their successors and assigns forever (hereinafter referred to as the "Grantees"), with quitclaim covenants, the right and easement to construct, reconstruct, repair, maintain, operate and patrol for the transmission of intelligence and the transmission of high and low voltage, a line of two poles with wires and cables strung upon and from the same, and all necessary

appurtenances, over, across and upon a parcel of land located on the easterly side of South Main Street in the Town of Orange, Franklin County, Massachusetts, as described in a deed from Warren L. Johnson to The Inhabitants of Orange dated April 25, 1921 and recorded with the Franklin County Registry of Deeds at Book 664, Page 236. The property is also shown as Lot 7 on the Town of Orange Assessor's Map 15, to which reference maybe had for a more particular description. Said line to enter from South Main Street, a public way, and to become permanent upon the placement or erection thereof

Also granted is the perpetual right and easement to trim and keep trimmed along said lines, such trees and underbrush as may, in the opinion of the Grantees, interfere with the efficient and safe operation of the lines; to renew, replace, add to and otherwise change the lines and each and every part thereof; and to pass along said lines to and from the adjoining lands for all the above purposes, including the removal of said lines and appurtenances.

It is agreed that the lines shall remain the property of the Grantees, their successors and assigns, and that the Grantees, their successors and assigns, shall pay all taxes assessed thereon.

,or to take any action relative thereto or thereon

**ARTICLE 17:**

**Motion that the Article be approved as printed.**

**Article passed, unanimous.**

**ARTICLE 18: EDIC DEED OUTFLOW PIPE**

To see if the Town will vote to authorize the Orange Board of Selectmen to accept a deed or deeds from the Orange Economic Development and Industrial Corporation to acquire the rights to maintain, repair and replace an outflow pipe running from below the water in Randall Pond to the dam under Quabbin Boulevard, including the right to enter upon the premises and/or to lower the water in Randall Pond in order to clean out, repair, maintain and/or replace said outflow pipe, being the same rights reserved to the Orange Economic Development and Industrial Corporation in a QUITCLAIM DEED, dated July 3, 2001, recorded in the Franklin County Registry of Deeds Book 3817 Page 315 granting the parcel containing Randall Pond, and being Lot 13, Plan Book 101, Page 99, to the Orange Conservation Commission; or take any action relative thereto or thereon.

**ARTICLE 18:**

**Motion that the Article be approved as printed.**

**Article passed, not unanimous.**

**ARTICLE 19: TIF AGREEMENT NEWCOMB**

To see if the Town will vote to approve the Project Certification Application, submitted by NEWCOMB MOTORS INC. for improvements to their facility within the Save Orange Economic Opportunity Area, as negotiated with the Board of Selectmen at their meeting on FEBURARY 27, 2002; or take any action relative thereto or thereon

**ARTICLE 19:**

**Motion that the Town accept the Project Certification Application submitted by NEWCOMB MOTORS Inc., for improvements to their facility within the Save Orange Economic Opportunity Area, as negotiated with the Board of Selectmen at their meeting on February 27, 2002.**

Article passed, not unanimous.

**ARTICLE 20: TIF AGREEMENT EXPRESS TEST**

To see if the Town will vote to approve the Project Certification Application, submitted by EXPRESS TEST INC. for improvements to their facility within the Save Orange Economic Opportunity Area, as negotiated with the Board of Selectmen at their meeting on MARCH 27, 2002; or take any action relative thereto or thereon.

**ARTICLE 20:**

**Motion that the Town accepted the Project Certification Application submitted by EXPRESS TEST INC. for improvements to their facility within the Save Orange Economic Opportunity Area, as negotiated with the Board of Selectmen at their meeting on MARCH 27, 2002.**

Article passed, not unanimous.

**ARTICLE 21: CEMETERY DEPARTMENT TRANSFER**

To see if the Town will vote to transfer \$6,270.06 from the line item SOUTH CEMETERY ROADS ACCOUNT (ARTICLE 27 MAY 1 2000) to the CEMETERY SALE OF LOTS account, or take any action relative thereto or thereon.

**ARTICLE 21:**

**Motion that the article be approved as printed.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 22: CEMETERY DEPARTMENT TRANSFER**

To see if the Town will vote to transfer \$4,500.00 from the CEMETERY SALE OF LOTS account for the purpose of partial installation of chain link fencing at Central Cemetery, or take any action relative thereto or thereon.

**ARTICLE 22:**

**Motion that the article be approved as printed.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 23: CEMETERY DEPARTMENT TRANSFER**

To see if the Town will vote to transfer \$3,000.00 from the CEMETERY SALE OF LOTS account for the purpose of under ground electrical power to flag pole and fountain at South Cemetery, or take any action relative thereto or thereon.

**ARTICLE 23:**

**Motion that the article be approved as printed.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 24: CEMETERY DEPARTMENT TRANSFER**

To see if the Town will vote to transfer \$5,000.00 from the CEMETERY SALE OF LOTS account with other funds donated toward the project of replacing the picket fence at West Orange Cemetery, or take any action relative thereto or thereon.

**ARTICLE 24:**

**Motion that the article be approved as printed.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**CAPITAL IMPROVEMENT PLANNING COMMITTEE ARTICLES**

*(Recommended by the Capital Improvement Planning Committee)*

**ARTICLE 25: HIGHWAY PARKS**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to **Rehabilitate Butterfield Park** under the direction of the Parks Department of the Highway Department; or take any action relative thereto or thereon.

**ARTICLE 25:**

**Motion to transfer \$10,000.00 from Stabilization Funds to Rehabilitate Butterfield Park under the direction of the Parks Department of the Highway Department.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 26: MEMORIAL PARK**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to provide matching funds for a new **Veteran's Memorial Honor Roll** to be located on municipal property; or take any action relative thereto or thereon.

**ARTICLE 26:**

**Motion to transfer \$13,000.00 from Stabilization Funds such moneys to be added to the balance of funds collected to provide the Town's matching share for a new Veteran's Memorial Honor Roll to be located on municipal property.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 27: WATER DEPARTMENT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money for a **Lawn Tractor** under the direction of the Water Department; or take any action relative thereto or thereon.

**ARTICLE 27:**

**Motion to transfer \$7,000.00 from Water Surplus for a Lawn Tractor under the direction of the Water Department.**

**(Recommended by Finance Committee)**

Article passed, not unanimous.

**ARTICLE 28: POLICE CRUISER**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to purchase one new marked **Police Cruiser**, complete with set-up, or take any action relative thereto or thereon.

**ARTICLE 28:**  
**Motion to transfer \$31,000.00 from the Stabilization Fund to purchase one new marked police cruiser, complete with set-up for the Police Department.**

**(Recommended by Finance Committee)**

Article passed by necessary 2/3 vote.

**ARTICLE 29: FOREST FIRE**  
To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to **Replace Skid Mounted Tank**, or take any action relative thereto or thereon.

**ARTICLE 29:**  
**Motion to transfer \$15,000.00 from Stabilization Funds to Replace Skid Mounted Tank, for the Fire Department.**  
**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 30: AIRPORT**  
To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to pay the Town's portion of a \$185,000.00 Federal and State grant for the **Installation of Security Fencing** at the Orange Municipal Airport, or take any action relative thereto or thereon.

**ARTICLE 30:**  
**Motion to transfer \$5,550.00 from Stabilization Funds to pay the Town's portion of an \$185,000.00 Federal and State grant for the Installation of Security Fencing at the Orange Municipal Airport.**  
**(Recommended by Finance Committee)**

Article passed by necessary 2/3 vote.

**ARTICLE 31: AIRPORT**  
To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to pay the Town's portion of a \$300,000.00 Federal and State grant for **Land Easement Acquisition** at the Orange Municipal Airport, or take any action relative thereto or thereon.

**ARTICLE 31:**

**Motion to transfer \$9,000.00 from Stabilization Funds to pay the Town's portion of a \$300,000.00 Federal and State grant for Land Easement Acquisition at the Orange Municipal Airport. Runway 14-32 Runway Protection Zone and Part 77 Land/ Easement Acquisition.**

**(Recommended by Finance Committee)**

Article passed by necessary 2/3 vote.

#### **ARTICLE 32: TOWN HALL RESTORATION**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money for **Painting Auditorium and/or Staining Auditorium Floor in the Town Hall**, or take any action relative thereto or thereon.

#### **ARTICLE 32:**

**Motion to transfer \$27,200.00 from Stabilization Funds for Painting Auditorium and/or Staining Auditorium Floor in the Town Hall.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 33: MASTER PLAN**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money, such moneys to be added to the balance of funds collected to provide the town share of funds for a **Planning Board Master Plan** for the Town of Orange; or take any action relative thereto or thereon.

#### **ARTICLE 33:**

**Motion to transfer \$11,500.00 from the Stabilization Fund to provide the Town share of funds for a Master Plan for the Town of Orange, said funds to be added to amounts voted in May 1999 and 2000 and combined with available grant funds.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 34: LIBRARY PROJECT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money for **Design Development and Construction Documents** for the library project, or take any action relative thereto or thereon.

**ARTICLE 34:**

**Motion to transfer \$168,000.00 from Stabilization Funds for Design Development and Construction Documents for the Library project.**

**(Recommended by Finance Committee)**

Article passed by necessary 2/3 vote.

**ARTICLE 35: LIBRARY PROJECT**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money for **Demolition of 59 E. Main and 18 Grove Street**, or take any action relative thereto or thereon.

**ARTICLE 35:**

**Motion to transfer \$70,000.00 from Stabilization Funds for Demolition of 59 E. Main and 18 Grove Street.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 36: ASSESSORS MAPPING**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow in accordance with M.G.L.c.44, s.7 (9) a sum of money to **update and replace the Town maps** in the Assessors office, or take any action relative thereto or thereon.

**ARTICLE 36:**

**Motion to transfer \$34,925.00 from Stabilization Funds update and replace the Town maps in the Assessors Office.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

**ARTICLE 37: TOWN GENERATORS**

To see if the Town will vote to appropriate a sum of money for the cost of **Departmental Equipment, consisting of Four Generators**; one each to be installed at the Armory, Butterfield School, Dexter Park School and Fisher Hill School, to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any action relative thereto or thereon.

**ARTICLE 37:**

**Motion that \$290,000 be appropriated for the cost of departmental equipment, consisting of four generators; that to meet this appropriation \$40,000 be**

transferred from the Stabilization Fund and the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$250,000 under M.G.L. c44 s7 (9) or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, and that the Board of Selectmen is authorized to take any other action necessary to carry out the project.

(Recommended by Finance Committee)

Article passed, unanimous.

#### **ARTICLE 38: MAHAR PROJECT**

To see if the Town will vote to raise and appropriate, transfer from available funds, a sum of money, such moneys to be added to the balance of funds collected to help lower the amounts due on the **Mahar School Building Project**; or take any action relative thereto or thereon.

#### **ARTICLE 38:**

**Motion to transfer \$240,000.00 from the Stabilization Fund and appropriate \$357,581 from taxation to be added to the balance of funds voted at the Special Town Meeting May 2001 (\$146,000) and Annual Town Meeting May 2001 (\$54,000) to transfer all funds to the Fund Balance Reserved for Future Debt account to lower the amount due on the Ralph C. Mahar School Building project in each year.**

(Recommended by Finance Committee)

Article passed, unanimous.

#### **ARTICLE 39: WATER DEPARTMENT ENTERPRISE FUND**

To see if the Town will vote to establish the Orange Water Department as an Enterprise Fund in accordance with the provisions of M.G.L. c.40 s 39k Such Enterprise Fund, will be established for the ensuing years beginning July 1, 2003, or take any action relative thereto or thereon.

#### **ARTICLE 39:**

**Motion that the Town vote to accept the provisions of M.G.L. c40 s39k so as to authorize the Orange Water Commissioners to establish an Enterprise Fund in the Water Department provided that the Water Department shall not be required to establish such Fund for any period prior to the fiscal year beginning July 1, 2003.**

(Recommended by Finance Committee)

Article passed, unanimous.

#### **ARTICLE 40: STARRY STARRY NIGHT**

To see if the Town will vote to raise and appropriate from available funds, the sum of \$2,000.00 to help fund the Starry Starry Night Celebration in Orange on December 31, 2002, provided to the community through the sponsorship of the Orange Revitalization Partnership and the support of local businesses, individuals, and cultural councils; or take any action relative thereto or thereon.

#### **ARTICLE 40:**

**Motion to transfer \$2,000.00 from Free Cash to help fund the Starry Starry Night Celebration in Orange on December 31, 2002.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 41: QUARTERLY TAX BILLS**

To see if the Town will vote to accept the provisions of M.G. c.59 s.57c authorizing the Town Collector to issue quarterly tax bills. Quarterly tax bill will be established for the ensuing years beginning July 1, 2003, or take any action relative thereto or thereon.

#### **ARTICLE 41:**

**Motion that the Town vote to accept the provisions of M.G.L. c59 s57c so as to authorize the Town Collector to issue quarterly tax bills, provided that the Collector shall not be required to issue such bills for any period prior to the fiscal year beginning July 1, 2003.**

**(Recommended by Finance Committee)**

Article passed, unanimous.

#### **ARTICLE 42: ZONING BYLAW PERSONAL WIRELESS SERVICE FACILITIES**

To see if the town will vote in accordance with the provisions of M.G.L. c40A, s5, to amend the Orange Zoning Bylaw for Personal Wireless Service Facilities section 03.3.2 by deleting ten feet above the average tree canopy height, and inserting **200 feet**

#### **OLD BY-LAW**

03.3.2 Height, Ground-Mounted Facilities Ground-mounted personal wireless service facilities shall not project higher than ten feet above the average building height or, if there are no buildings within 300 feet, these facilities shall not project higher than **ten feet above the average tree canopy height**, measured from ground

level (AGL). If there are no buildings within 300 feet of the proposed site of the facility, all ground-mounted personal wireless service facilities shall be surrounded by dense tree growth to screen views of the facility in all directions. These trees may be existing on the subject property or planted on site.  
,or to take any action relative thereto or thereon.

**(PETITION ARTICLE)**

**ARTICLE 42:**  
**Motion that the article be approved as printed.**

**(Not-Recommended by the Planning Board)**

The Planning Board gave their report. At a hearing on April 23,2002 the Board voted not to recommend this by-law change.

Article failed – did not have the required 2/3 majority.

**ARTICLE 43: ZONING BYLAW PERSONAL WIRELESS SERVICE FACILITIES**

To see if the town will vote in accordance with the provisions of M.G.L. c40A, s5, to amend the Orange Zoning Bylaw for Personal Wireless Service Facilities section 03.3.6 by deleting 150 feet and inserting **200 feet**.

**OLD BY-LAW**

03.3.6 Height, Wireless Facility Overlay Districts Where the town establishes Wireless Facility Overlay Districts (as designated on the town zoning map), personal wireless service facilities of up to **150 feet** in height may be permitted by Special Permit. Monopoles are the preferred type of mount for such taller structures. Such structures shall comply with all setback and Special Permit Regulations set forth in this Bylaw.  
,or to take any action relative thereto or thereon

**(PETITION ARTICLE)**

**ARTICLE 43:**  
**Motion that the article be approved as printed.**

**(Not-Recommended by the Planning Board)**

The report of the Planning Board was given. At a hearing on April 23, 2002 the Board voted not to support this by-law change.

Article failed – did not have the required 2/3 majority.

**ARTICLE 44: MODIFIED CROPS**

To see if the Town will vote to amend the General Bylaw by inserting the following Chapter

Prohibition on planting genetically modified crops

Section 1. Purpose & Findings. The purpose of this bylaw is to protect the public health, safety and the environment of the Town from genetically modified crops, which pose risks of unknown dimensions to human health and the environment. The Town finds and determines that: Motion to amend – remove “and determines” and replace it with “sufficient concern” (Passed)

- (a) Dramatic increases in the planting and consumption of such crops over the past several years have far outpaced our understanding of their immediate and long-term effects;
- (b) Because the exchange of genetic material between genetically modified crops and conventional crops, wild plants, and organisms is known to occur, genetically modified material and any adverse characteristics it confers or promotes can be irrevocably dispersed into the Town’s environment;
- (c) The list of potential hazards of concern includes but is not limited to: the development of insect and weed resistance to pesticides; injury or death of non-target species; crop loss from seeds that do not yield as expected or that produce crops with unexpected characteristics; and allergen city, toxicity, or decreased nutritional value of genetically modified crops;
- (d) That foods produced from genetically modified crops are increasingly being rejected by distributors, processors, retailers and consumers alike in both domestic and international markets;
- (e) The growth of genetically modified crops in the town thus places all local farmers at risk in the marketplace but that while those who intentionally plant genetically modified crops and knowingly accept the marketplace they also place at risk those who plant conventional and organic crops, which can be unintentionally contaminated by genetically modified crops; and
- (f) A moratorium on the planting and growing of genetically modified crops in the Town will enhance the value and protect the reputation of local agricultural products, while conferring a significant marketing advantage while preserving the Town’s ecological health.

Section 2. Definitions. As used in this bylaw “genetically modified crops” shall mean crops produced from plant varieties created using techniques that alter the molecular or cell biology of an organism by means that are not possible under natural conditions or processes. Genetic modification shall include

recombinant DNA, cell fusion, micro- and macro-encapsulation, gene deletion and doubling, introduction of a foreign gene, and gene repositioning. It shall not include crop breeding. Conjugation, fermentation, hybridization, and tissue culture.

Section 3. Prohibition. No genetically modified crops may be planted or grown in the Town for a period of five years after the effective date of this bylaw.

Or take any action relative thereto or thereon.

**(PETITION ARTICLE)**

**ARTICLE 44:**

**Motion that the article be approved as printed.**

**Motion to amend Section 3 – Remove “Prohibition.” and add “The Town of Orange urges that” (Failed)**

Article failed.

**ARTICLE 45: ZONING BY-LAW FLOOD PLAIN**

To see if the town will vote in accordance with the provisions of M.G.L. c40A, s5, to amend the Orange Zoning By-Law as follows:

1. Deleting section 3320 Flood Plains and inserting new 3320 Flood Plains
2. Adding Definitions to Article VI of the Orange Zoning By-Law

PROPOSED

**3320 FLOOD PLAINS**

STATEMENT OF PURPOSE

The purposes of the Floodplain District are to:

- 1) Ensure public safety through reducing the threats to life and personal injury.
- 2) Eliminate new hazards to emergency response officials;
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- 4) Avoid the loss of utility services, which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- 5) Eliminate costs associated with the response and cleanup of flooding conditions;
- 6) Reduce damage to public and private property resulting from flooding waters.

FLOODPLAIN DISTRICT BOUNDRIES

The Floodplain District is herein established as an overlay district. The District includes all special flood hazards areas designated on the Town of Orange Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP dated July 5, 1982 as Zone A, AH, AO, A1-30, and the FEMA Flood Boundary & Floodway Map dated 7/5/87, both maps which indicate the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance study booklet dated 7/5/87. The FIRM, Floodway Maps and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official, Conservation Commission.

Development within the 100 year flood plain (land subject to a one percent or greater chance of flooding in any given year), shall be allowed only if authorized by a Special Permit from the Planning Board, after finding that the proposed development meets all other applicable requirements, and will constitute no hazard to either site occupants or others. Where base flood plain elevation is not provided on the above map, the applicant shall obtain any existing base flood elevation data, and it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the evaluation of flood proofing requirements, as appropriate, of the State Building Code.

## SECTION B. BASE FLOOD ELEVATION AND FLOODWAY DATA

1. **Floodway Data.** In zone A, A1-30, and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. **Base Flood Elevation Data.** Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

## ARTICLE III. NOTIFICATION OF WATERCOURSE ALTERATION

- Notify, in a riverine situation, the following of any alteration or relocation of a watercourse:
- Adjacent Communities
- NFIP State Coordinator

Massachusetts Office of Water Resources  
251 Causeway Street - Suite 600-700  
Boston, MA 02114-2104

NFIP Program Specialist  
FEMA Region I, Rm. 462  
J.W. McCormack Post Office & Courthouse  
Boston, MA 02109

## ARTICLE IV. USE REGULATIONS

### SECTION A. REFERENCE TO EXISTING REGULATIONS

The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Section of the Massachusetts State Building Code, which addresses floodplain and costal high hazard areas (currently 780 CMR 3107.0 "Flood Resistant Construction")
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 302 CMR 6.00);
- Coastal Wetlands Restriction, DEP (currently 302 CMR 4.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

### SECTION B. OTHER USE REGULATIONS

1) In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town of Orange FIRM or Flood Boundary & Floodway Map encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

2) Review all subdivision proposals to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; c) adequate drainage is provided to reduce exposure to flood hazards.

3) Existing contour intervals of site and elevations of existing structures must be included on plan proposal.

4) There shall be established a “routing procedure” which will circulate or transmit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Building Inspector, for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

#### ARTICLE V. PERMITTED USES

The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

- 1) Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
- 2) Forestry and nursery uses.
- 3) Outdoor recreational uses, including fishing, boating, play areas, etc.
- 4) Conservation of water, plants, wildlife.
- 5) Wildlife management areas, foot, bicycle, and/or horse paths.
- 6) Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
- 7) Buildings lawfully existing prior to the adoption of these provisions.

#### ARTICLE VI. DEFINITIONS

**AREA OF SPECIAL FLOOD HAZARD** is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE, or V.

**BASE FLOOD** means the flood having a one percent chance of being equaled or exceeded in any given year.

**COASTAL HIGH HAZARD AREA** means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on a FIRM as Zone V, V1-30, and VE.

**DEVELOPMENT** means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

**DISTRICT** means floodplain district

**EXISTING MANUFACTURED HOME PARK OR SUBDIVISION** means a manufactured home park or subdivision for which the construction or facilities for serving the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION** means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

**FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)** administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

**FLOOD BOUNDARY AND FLOODWAY MAP** means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)

**FLOOD INSURANCE RATE MAP (FHBM)** means an official map of a community issued by FEMA where the boundaries of the flood and related erosion areas having special hazards have been designed as Zone A or E.

**FLOOD INSURANCE STUDY** means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding waters surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

**FLOODWAY** means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

**LOWEST FLOOR** means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, **PROVIDED** that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP regulations 60.3.

**MANUFACTURED HOME** means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers, and other similar vehicles.

**MANUFACTURED HOME PARK OR SUBDIVISION** means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

**NEW CONSTRUCTION** means, for floodplain management purposes, structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, **NEW CONSTRUCTION** means structures for which the "start of construction" commenced on or after the effective date of an initial **FIRM** or after December 31, 1974, whichever is later.

**NEW MANUFACTURED HOME PARK OR SUBDIVISION** means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by a community.

**ONE-HUNDRED-YEAR FLOOD** - see **BASE FLOOD**.

**REGULATORY FLOODWAY** - see **FLOODWAY**

**SPECIAL FLOOD HAZARD AREA** means an area having special flood and/or flood-related erosion hazards, and shown on a FHBM or FIRM as Zone A, AO, A1-30, AE, A99, AH, V, V1-30, VE.

**START OF CONSTRUCTION** includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. For ceiling, or floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**STRUCTURE** means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home. **STRUCTURE**, for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundations. For the latter purpose, the term includes a building or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.

**SUBSTANTIAL DAMAGE** means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

**SUBSTANTIAL IMPROVEMENT** means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures, which have incurred “substantial damage”, regardless of the actual repair work performed.

**ZONE A** means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE, use the best available federal, state, local, or other data.

**ZONE A1-A30 and ZONE AE (for new and revised maps)** means the 100-year floodplain where the base flood elevation has been determined.

**ZONE AH and ZONE AO** means the 100-year floodplain with flood depths of 1 to 3 feet.

**ZONE A99** means areas to be protected from the 100-year flood by federal flood protection system under construction. Base flood elevations have not been determined.

**ZONES B, C, AND X** are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

**ZONE V** means a special flood hazard area along a coast subject to inundation by the 100-year flood with the additional hazards associated with storm waves. Base flood elevations have not been determined.

**ZONE V1-30 and ZONE VE (for new and revised maps)** means a special flood hazard area along a coast subject to inundation by the 100-year flood with additional hazards due to velocity (wave action). Base flood elevations have been determined.

**,or to take any action relative thereto or thereon.**

**ARTICLE 45:**  
**Motion that the article be approved as printed.**

**Amendments to the article:**

**Deleting section 3320 Flood Plains and inserting new 3320 Flood Plains**  
**Adding Definitions to Article VI of the Orange Zoning By-Law**  
**Floodplain District Boundaries**

**Paragraph 1 line 5: *change 7/5/87 to 7/5/82***

**Line 7: *change 7/5/87 to 7/5/82***

**Section B Base Flood Elevation and Floodway Data**

**Paragraph 1 line 1 in zone A A1-30 and AE**  
***Change to: In zone A and A1-30***

**Article IV**

**Section A. Reference to Existing Regulations**

**Paragraph 1 bullet # 4 *omits: Coastal Wetlands Restriction, DEP (currently 302***  
***CMR 4.00)***

**Article VI Definitions**  
**Area of Special Flood Hazard**

**Line 3 *omit AE, V1-30, VE, or V***

**Omit: Coastal High Hazard Area (entire section)**

Flood Insurance Rate Map

**Change to: means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community**

Zone V

Omit (entire section)

Zone V1-30 and Zone VE

**Omit (entire section)**

**(Recommended by the Planning Board)**

Article passed by necessary 2/3 vote.

The Annual Town Meeting was dissolved at 10:00 p.m. on May 21, 2002.

Recapitulation:

Workers Compensation Reserved for Appropriation

Article #16    \$20,000.00    Workers Compensation

Dog Fund

Article #16    \$2,427.38    Library

Betterment Payments Reserved for Appropriation

Article #16    \$6,415.00    Community Septic Mgmt. Program Debt

Cemetery Roads Account

Article #21    \$6,270.06    Cemetery Sale of Lots

Cemetery Sale of Lots

Article #22    \$4,500.00    Central Cemetery fencing

Article #23    \$3,000.00    South Cemetery electrical

Article #24    \$5,000.00    West Orange Cemetery fencing

Water Surplus

Article #27    \$7,000.00    Lawn Tractor, Water Dept.

Stabilization

Article #25    \$10,000.00    Parks Dept. (Butterfield Park)

Article #26    \$13,000.00    Veteran's Memorial Honor Roll

Article #28	\$31,000.00	Police Cruiser
Article #29	\$15,000.00	Skid Mounted Tank, Fire Dept.
Article #30	\$5,550.00	Airport Fencing
Article #31	\$9,000.00	Land Easement, Airport
Article #32	\$27,000.00	Town Hall Auditorium
Article #33	\$11,500.00	Master Plan
Article #34	\$168,000.00	Library Design Development
Article #35	\$70,000.00	Demolition 59 East Main and 18 Grove Streets
Article #36	\$34,925.00	Assessors Maps
Article #37	\$40,000.00	Generators – also includes borrowing
Article #38	\$240,000.00	Mahar Project – also includes appropriation
Article #40	\$2,000.00	Starry, Starry Nights

#### Appropriate

Article #15\$15,392,784.00

#### BUDGETS

#### Budget

Appropriations

FY2001-2002

Recommended

FY2002-2003

#### GENERAL GOVERNMENT:

Moderator's Salary	\$100.00	\$100.00
Selectmen's Salary	3,000.00	3,000.00
Selectmen's Expense	5,950.00	5,950.00
Town Administrator Salary	49,995.00	52,370.00
Town Administrator Expense	29,568.00	29,007.00
Finance Committee Expense	500.00	500.00
Reserve Fund	50,000.00	50,000.00
Town Accountant's Salary	35,775.00	39,179.00
Town Accountant Expense	6,408.00	8,000.00
Audit of Town Accounts	7,650.00	7,650.00
Assessors' Salary	3,000.00	3,000.00
Assessors Expense	33,823.00	34,119.00
Treasurer's Salary	36,050.00	37,762.00
Treasurer Expense	21,745.00	19,343.00
Collector's Salary	28,002.00	30,332.00
Collector's Expense	19,933.00	20,705.00
Town Counsel	28,000.00	25,000.00
Human Resource Board	300.00	800.00
General Office Expense	24,595.00	26,497.00
Town Clerk's Salary	28,002.00	29,332.00
Town Clerk's Expense	3,185.00	4,005.00
Election & Registration	9,750.00	11,164.00
Conservation Commission	1,035.00	1,035.00
Expense		
Planning Board Expense	1,405.00	1,405.00
Zoning Board of Appeals	410.00	410.00
Town Hall Maintenance	29,760.00	29,600.00
Town Reports	2,000.00	2,000.00
Armory Maintenance	36,180.00	38,844.00

Total General Government

\$496,121.00

\$511,109.00

**PUBLIC SAFETY:**

Police Salaries & Wages	\$638,757.00	\$720,259.00
Police Dept Expense	43,508.00	49,413.00
Police Car Maintenance	19,250.00	18,769.00
Fire Dept Salary & Wages	273,027.00	278,832.00
Fire Dept Expense	67,379.00	59,679.00
Fire Alarm Main	17,838.00	19,268.00
Forest Fire	5,296.00	5,296.00
Ambulance	92,555.00	163,782.00
Building Inspector's Salary	41,804.00	63,740.00
Building Inspectors Expense	13,698.00	15,350.00
Gas-Fitting Inspector	1,000.00	1,463.00
Plumbing Inspector	4,000.00	6,000.00
Sealer Weights & Measures	1,100.00	1,316.00
Electrical Inspector's Salary	11,562.00	17,139.00
Electrical Inspector's Expense	955.00	955.00
Animal Inspector' Salary	500.00	750.00
Dog Control Costs	11,050.00	10,595.00
Tree Dept	14,023.00	13,678.00

Total Public Safety	\$1,257,302.00	\$1,446,284.00
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Requested by  
School

**EDUCATION:**

Committee

Orange Elementary School	\$5,898,691.00	\$6,712,418.00	\$6,046,158.00
R.C.Mahar Reg. School Assessment	2,629,366.00	\$2,885,197.00	2,695,100.00
Franklin Cty Tech Assessment	392,140.00	\$492,309.00	401,944.00
Total Education	\$8,920,197.00		\$9,143,202.00

**Public Works & Facilities**

Highway/Sewer/Parks Supt.	\$43,460.00	\$45,525.00
Highway Administration	30,839.00	34,132.00
Highway Maintenance & Construction	212,345.00	215,872.00
Snow & Ice	122,038.00	122,038.00
Street Lights	32,500.00	32,500.00
Fr.Solid Waste	6,264.00	9,148.00
Sanitation	630,744.00	635,757.00
Sewer Dept Expense	34,533.00	35,898.00
Waste Water Treatment Plant Exp.	228,939.00	232,237.00
Water Commissioners' Salary	900.00	900.00
Water Dept. Salaries & Wages	149,909.00	161,199.00
Water Dept Expense	152,650.00	155,650.00
Water Dept Equip	25,500.00	31,000.00
Tully Water	12,000.00	12,000.00
Airport Administration	3,850.00	3,850.00

Airport Building & Equip.	9,350.00	9,350.00
Airport Maintenance	6,560.00	6,560.00
Airport Manager's Salary	30,788.00	32,251.00
Airport Aviation Gas Sales	84,646.00	85,498.00
Cemetery Commissioners Salaries	600.00	600.00
Cemetery Dept. Expense	86,388.00	91,089.00

Total Public Works & Facilities	\$1,904,803.00	\$1,953,054.00
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#### **HUMAN SERVICES:**

Board of Health Salaries	\$300.00	\$300.00
Board of Health Expense	38,959.00	41,601.00
Council of Aging	13,388.00	14,030.00
Veterans' Services	8,546.00	8,859.00
Administration		
Veterans Benefits	35,000.00	35,000.00

Total Human Services	\$96,193.00	\$99,790.00
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#### **CULTURE AND**

#### **RECREATION**

Library	\$224,592.00	\$235,386.00
Parks	24,079.00	25,348.00
Historical Comm	1,000.00	1,000.00

Total Cultural and Recreation	\$249,671.00	\$261,734.00
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#### **Debt Service:**

Airpark Industrial Park Debt ('03, '11)	\$18,700.00	\$18,700.00
New School Dept ('09,10)	318,160.00	313,160.00
Cruiser, Fire Alarms	30,000.00	
Waste Water Treatment Plant Truck ('03)	5,000.00	5,000.00
Water Pipe-River Crossing ('06)	50,000.00	50,000.00
Fire Engine ('08)	20,000.00	20,000.00
Landfill Cap & Close ('18)	60,000.00	60,000.00
Sewer Facilities Study ('19)	6,909.00	6,909.00
Comm Septic Mgmt. Program ('19)	6,415.00	6,415.00
Brookside Sewer Project ('08)	10,000.00	10,000.00
Highway Garage	52,000.00	52,000.00
Long-Term Interest, New School	97,880.00	84,775.00
Long Term Interest, Water Projects	10,125.00	7,875.00
Long Term Interest, All Others	92,640.00	84,841.00
Short Term & Other Interest	41,000.00	41,000.00

Total Debt Service	\$818,829.00	\$760,675.00
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**INSURANCE AND  
MISCELLANEOUS:**

Frank Council of Govt Assessment	\$36,004.00	\$32,410.00
Franklin Cty. Retirement Assessment	334,899.00	396,133.00
Workers Compensation Insurance	20,000.00	20,000.00
Unemployment Compensation	15,000.00	15,000.00
Group Health & Life Insurance	602,600.00	602,600.00
Medicare Insurance Tax Costs	70,000.00	70,000.00
General Town Insurance	<u>80,793.00</u>	<u>80,793.00</u>
Total Insurance & Miscellaneous	<u>\$1,159,296.00</u>	<u>\$1,216,936.00</u>

**GRAND TOTALS:** **\$14,902,412.00** **\$15,392,784.00**

Article #15 \$403,660.00 Orange Elementary School, contingent on override

A true record of the vote.

Nancy M. Blackmer  
Town Clerk

**SPECIAL OVERRIDE ELECTION  
June 26, 2002**

Question 1.

Shall the Town of Orange be allowed to assess an additional \$403,660. in real estate and personal property taxes for the purpose of funding the operating budget of the Orange Elementary School for the fiscal year beginning July 1, 2002?

Yes \_\_\_\_\_

No \_\_\_\_\_

**RECORD OF VOTES CAST AT THE OVERRIDE**

At a legal meeting of the inhabitants of the Town of Orange, qualified to vote in elections and in town affairs, held in the Armory, Wednesday, June 26, 2002 from 10:00 a.m. to 8:00 p.m. it was voted as follows:

Total number of ballots cast 809 Eight hundred nine

No	668	Six hundred sixty-eight
Blank	12	Twelve

A true record of the vote.

Attest:

Nancy M. Blackmer  
Town Clerk

**SPECIAL TOWN MEETING**  
**June 27, 2002**

The Special Town Meeting was called to order at 7:00 p.m. by Moderator Christopher Woodcock.

**ARTICLE 1:**

To see if the Town will vote to rescind the authorization to transfer funds from stabilization account originally granted at the Annual Town Meeting held on May 21, 2002 or take any action relative thereto or thereon.

**Motion that the Town rescind the authorization to transfer funds from the Stabilization Account originally granted at the Annual Town Meeting held on May 21, 2002. Each article as presented in the warrant are as follows:**

**Article 29: The town to rescind the authorization to transfer from the stabilization account to replace Skid Mounted Tank for Fire Department. Amount - \$15,000.00**

**Article 30: The Town to rescind authorization to transfer from the stabilization account for the Town's portion of \$185,000.00 of the grant for Security at the Airport. Amount - \$9,500.00**

**Article 31: The town to rescind the authorization to transfer from the stabilization account the town's portion of \$300,000.00 of a grant for easements near the Airport. Amount - \$9,500.00**

**Article 32: The Town to rescind the authorization to transfer from the stabilization account for improvements at the Town Hall. Amount - \$27,300.00**

**Article 33: The Town to rescind the authorization to transfer from the stabilization account for the Master Plan. Amount - \$11,500.00**

**Article 34: The Town to rescind the authorization to transfer from the stabilization account for Design Development for the Library Project. Amount - \$168,000.00**

**Article 35: The Town to rescind the authorization to transfer from the stabilization account for demolition of two homes for the Library Project. Amount - \$70,000.00**

**Article 37: The Town rescind the authorization to transfer \$40,000.00 from stabilization account. The Town rescind the authorization to borrow \$250,000.00 for the purchase of Generators. Amount - \$290,000.00**

**Motion to amend by adding the following:**

**Article 25: The Town to rescind the authorization to transfer from the stabilization account to rehabilitate Butterfield Park. Amount - \$10,000.00**

**Article 26: The Town to rescind the authorization to transfer from the stabilization account to provide the Town's matching share for a new Veteran's Memorial Honor Roll. Amount - \$13,000.00**

**Article 28: The Town to rescind the authorization to transfer from the stabilization account to purchase one new marked police cruiser. Amount - \$31,000.00**

**Article 36: The Town to rescind the authorization to transfer from the stabilization account to update and replace the Town maps in the Assessors office. Amount - \$34,925.00**

**Article 38: The Town to rescind the authorization to transfer from the stabilization account to the Fund Balance Reserved for Future debt of the Ralph C. Mahar School Building project. Amount - \$240,000.00**

## **ARTICLE 2:**

To see if the Town will vote to amend the General Budget for fiscal year 2003 as voted at the Annual Town Meeting held on May 21, 2002 or take any action relative thereto or thereon.

**Motion that the Town vote to amend the General Town Budget for fiscal year 2003 as voted at the Annual Town Meeting held on May 21, 2002. Under Public Safety – Tree Department Budget from \$13,368. to \$3,500. Under Public Works and Facilities – Sanitation Budget from \$635,757. to \$535,757., Tully Water from \$12,000 to \$8,000., Airport Aviation Gas Sales from \$85,498 to \$65,000. Under Debt Service – Short Term Interest Account from \$41,000 to \$10,000. Total reduction in the General Budget \$165,366. Motion amended to remove the Tully Water portion, for a total reduction of \$161,366. Amendment passed. Motion as amended failed – Yes – 143, No – 164.**

## **ARTICLE 3**

To see if the Town will vote to transfer from Stabilization Account and other available funds to reduce the Tax rate for Fiscal year 2003 or take any action relative thereto or thereon.

**Motion that the Town transfer \$200,000. from the Stabilization Account to reduce fiscal year 2003 Tax Rate. Motion failed – did not receive necessary 2/3 vote – Yes – 164, No – 148. Necessary to pass – 312**

ARTICLE 4:

To see if the Town will vote to rescind the authorization to raise from taxation \$357,581 to pay upcoming debt for new school, as voted at the Annual Town Meeting held on May 21, 2002 or take any action relative thereto or thereon.

**Motion that the Town transfer from the Stabilization Account \$357,581. to pay upcoming debt for the new school. Motion was declared out of order by Town Counsel. Motion to pass over this article – passed.**

ARTICLE 5:

To see if the Town will vote to transfer the following amounts from the respective receipts reserved for appropriation in order to offset the FY 2002 budgeted appropriations:

From: Workers Compensation Reserved for Appropriation  
To: appropriation for “Workers Compensation”  
\$10,000.00

ARTICLE 5:

**Motion to transfer the following amounts from the respective receipts reserved for appropriation in order to offset the FY 2003 budgeted appropriations:**

**From: Workers Compensation Reserved for Appropriation  
To: appropriation for “Workers Compensation”  
\$10,000.00**

**Motion passed, not unanimous.**

ARTICLE 6:

To see if the Town will vote to transfer a sum of money from Short-Term Interest to the following FY 02 appropriations; or take any action relative thereto or thereon.

Street Light Account  
Town Counsel Account  
General Town Insurance Account  
Reserve Fund Account

ARTICLE 6:

**Motion that the Town vote to transfer and appropriate the following sums to and from the following sources or accounts for the purposes set forth below each item being considered a separate appropriation, all for the fiscal year ending June 30, 2002**

<u>AMOUNT</u>	<u>FROM</u>	<u>TO AND FOR</u>
\$2,034.78	Short-Term Interest	Street Light Account
\$7,756.53	Short-Term Interest	Town Counsel Account
\$1,866.94	Short-Term Interest	Gen. Town Insurance
Account		
\$5,700.00	Short-Term Interest	Reserve Fund Account
Total - \$17,358.25		
Motion passed, not unanimous.		

The meeting was dissolved at 9:00 p.m.

Recapitulation:

Rescind – from Stabilization

Article 1	\$15,000.00	Skid Mounted Tank – Fire Dept.
	\$5,500.00	Airport Fencing
	\$9,500.00	Land Easement, Airport
	\$27,300.00	Town Hall Auditorium
	\$11,500.00	Master Plan
	\$168,000.00	Library Design Development
	\$70,000.00	Demolition, 59 East Main and 18 Grove Streets
	\$40,000.00	Generators – also includes borrowing
	\$10,000.00	Parks Dept. (Butterfield Park)
	\$13,000.00	Veteran's Memorial Honor Roll
	\$31,000.00	Police Cruiser
	\$34,925.00	Assessors Maps
	\$240,000.00	Mahar Project

Rescind Authorization to Borrow

Article 1	\$250,000.00	Generators
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Transfer the following:

Workers Compensation Reserved for Appropriation

Article 5	\$10,000.00	Workers Compensation
Short-Term Interest		
Article 6	\$2,034.78	Street Light Account
	\$7,756.53	Town Counsel Account
	\$1,866.94	Gen. Town Insurance Account
	\$5,700.00	Reserve Fund Account

A true record of the vote.

Attest:

Nancy M. Blackmer, Town Clerk

## RECORD OF VOTE FOR THE STATE PRIMARY

At a legal meeting of the inhabitants of the Town of Orange, qualified to vote in elections and in town affairs, held in the Armory on Tuesday, September 17, 2002 from 7:00 a.m. – 8:00 p.m. it was voted as follows:

Total number of ballots cast:	1402
Democratic	1134
Republican	257
Libertarian	3
Green Party	8

Prec. 1	677
Prec. 2	725

### DEMOCRATIC VOTE

Senator in Congress	
John F. Kerry	915
Blanks	209
Write-ins	10

Governor	
Thomas F. Birmingham	157
Steven Grossman	17
Shannon P. O'Brien	392
Robert B. Reich	228
Warren E. Tolman	250
Blanks	86
Write-ins	4

Lieutenant Governor	
Christopher F. Gabrieli	484
Lois G. Pines	253
John P. Slattery	179
Blanks	212
Write-ins	6

Attorney General	
Thomas F. Reilly	873
Blanks	256
Write-ins	5

Secretary of State	
William Francis Galvin	839

Blanks	293
Write-ins	2
Treasurer	
Michael P. Cahill	251
Timothy P. Cahill	281
Stephen J. Murphy	193
James W. Segel	163
Blanks	246
Write-ins	2
Auditor	
A. Joseph DeNucci	818
Blanks	312
Write-ins	4
Representative in Congress	
John W. Olver	928
Blanks	201
Write-ins	5
Councillor	
Dennis P. McManus	784
Blanks	348
Write-ins	2
Senator in General Court	
Stephen M. Brewer	948
Blanks	184
Write-ins	2
Representative in General Court	
Christopher J. Donelan	1035
Peter A. Ruggeri	82
Blanks	16
Write-ins	1
District Attorney	
Blanks	1032
Write-ins	102
Register of Probate	
John A. Barrett	257
John F. Merrigan	801

Blanks	76
REPUBLICAN VOTE	
Senator in Congress	
Blanks	225
Write-ins	32
Governor	
Mitt Romney	223
Blanks	30
Write-ins	4
Lieutenant Governor	
Kerry Murphy Healey	128
Jim Rappaport	116
Blanks	13
Attorney General	
Blanks	238
Write-ins	19
Secretary of State	
Jack E. Robinson, III	153
Blanks	104
Treasurer	
Daniel A. Grabauskas	116
Bruce A. Herzfelder	98
Blanks	42
Write-ins	1
Auditor	
Blanks	246
Write-ins	11
Representative in Congress	
Matthew W. Kinnaman	173
Blanks	80
Write-ins	4
Councillor	
Blanks	242
Write-ins	15

Senator in General Court	
Blanks	238
Write-ins	19

Representative in General Court	
Blanks	239
Write-ins	18

District Attorney	
Elizabeth D. Scheibel	186
Blanks	68

Register of Probate	
Blanks	237
Write-ins	20

#### LIBERTARIAN VOTE

Senator in Congress	
Michael E. Cloud	2
Blank	1

Governor	
Carla A. Howell	3

Lieutenant Governor	
Richard P. Aucoin	0
Blanks	3

Attorney General	
Blanks	3

Secretary of State	
Blanks	3

Treasurer	
Blanks	3

Auditor	
Kamal Jain	2
Blanks	1

Representative in Congress	
Blanks	3

Councillor	
Blanks	3

Senator in General Court	
Carolyn J. McMahon	2
Blanks	1

Representative in General Court	
Blanks	3

District Attorney	
Blanks	3

Register of Probate	
Blanks	3

GREEN PARTY VOTE	
Senator in Congress	
Blanks	8

Governor	
Jill E. Stein	7
Blanks	1

Lieutenant Governor	
Anthony F. Lorenzen	6
Blanks	2

Attorney General	
Blanks	8

Secretary of State	
Blanks	8

Treasurer	
James O'Keefe	7
Blanks	1

Auditor	
Blanks	8

Representative in Congress	
Blanks	8

Conucillor  
Blanks 8

Senator in General Court  
Blanks 8

Representative in General Court  
Blanks 3  
James di Properzio 5

District Attorney  
Blanks 8

Register of Probate  
Blanks 8

A true record of the vote.  
Nancy M. Blackmer  
Town Clerk

### **SPECIAL TOWN MEETING**

September 26, 2002

The amount of Free cash in the Treasury, certified by the Director of Accounts is  
\$ 7,743.00

The amount in the Stabilization Fund in the Treasury, is \$ 910,039.97

The meeting was called to order at 7:00 p.m. by Moderator Christopher Woodcock.  
"God Bless America" was led by Richard Hall.

### **ARTICLE 1: TOWN BUDGET**

To see if the Town will vote to amend the General Budget for fiscal year 2003 as voted at the Annual Town Meeting held on May 21, 2002 or take any action relative thereto or thereon.

**Motion that the Town vote to amend the General Budget by changing the following accounts by the amounts indicated for the fiscal year ending June 30, 2003**

**Reduce Sanitation Department by  
\$100,000.00**

Reduce Airport Aviation Gas Sales by	
\$20,000.00	
Reduce Short Term & Other Interest by	
\$36,000.00	
Reduce Fire Alarm Maintenance by	
\$10,000.00	
Increase R.C. Mahar Reg. School Assessment by	
\$50,038.00	
Increase Franklin Cty Tech Assessment by	
\$90,365.00	
Increase General Town Insurance by	
\$26,568.00	
Increase General Office Expense by	\$1,800.00
Increase Collector's Expense by	
\$15,500.00	
Increase Dog Control Costs by	\$3,600.00

(Recommended by Finance Committee)

Motion passed.

## ARTICLE 2: LINE ITEMS TRANSFER

To see if the Town will vote to transfer a sums of money from available funds to the following FY 03 appropriations; or take any action relative thereto or thereon.

**Motion that the Town vote to transfer and appropriate the following sums to and from the following sources or accounts for the purposes set forth below, each item being considered a separate appropriation, all for the fiscal year ending June 30, 2003**

<u>AMOUNT</u>	<u>FROM</u>	<u>TO AND FOR</u>
\$60,000.00	D.E.P. Grant Landfill	Landfill Cap & Close Debt
Service		
\$ 5,983.78	Free Cash	Medicare Insurance Tax Costs
\$ 29,876.99	Excess Overlay Surplus	FY 02 Overlay
\$100,000.00	Excess Overlay Surplus	Overlay Surplus

Motion passed, unanimous.

**Motion that the Town vote to transfer and appropriate the following sum to and from the following account for the purpose set forth below for the fiscal year ending June 30, 2003.**

\$ 63,000.00	Stabilization Fund	Unemployment Compensation
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**(Recommended by Finance Committee)**

Motion passed, unanimous.

**ARTICLE 3: LINE ITEM TRANSFER**

To see if the Town will vote to transfer the following amounts from the respective receipts reserved for appropriation in order to offset the FY 2003 budgeted appropriations:

From: Workers Compensation Reserved for Appropriation  
To: appropriation for "Workers Compensation"  
\$50,402.00

**Motion to transfer the following amount from the respective receipts reserved for appropriation in order to offset the FY 2003 budgeted appropriations:**

**From: Workers Compensation Reserved for Appropriation**  
**To: appropriation for "Workers Compensation"**  
**\$50,402.00**

**(Recommended by Finance Committee)**

Motion passed, unanimous.

**CAPITAL IMPROVEMENT PLANNING COMMITTEE ARTICLES**

(Recommended by the Capital Improvement Planning Committee)

**ARTICLE 4: HIGHWAY PARKS**

To see if the Town will vote to transfer \$10,000.00 from Stabilization Fund to **Rehabilitate Butterfield Park** under the direction of the Parks Department of the Highway Department; or take any action relative thereto or thereon.

**Motion to transfer \$10,000.00 from Stabilization Fund to Rehabilitate Butterfield Park under the direction of the Parks Department of the Highway Department.**

**(Recommended by Finance Committee)**

Motion passed by the necessary 2/3 vote.

**ARTICLE 5: MEMORIAL PARK**

To see if the Town will vote to transfer \$13,000.00 from Stabilization Fund to provide matching funds for a new **Veteran's Memorial Honor Roll** to be located on municipal property; or take any action relative thereto or thereon.

**Motion to transfer \$13,000.00 from Stabilization Fund such moneys to be added to the balance of funds collected to provide the Town's matching share for a new Veteran's Memorial Honor Roll to be located on municipal property.**

**(Recommended by Finance Committee)**

Motion passed, unanimous.

#### ARTICLE 6: POLICE CRUISER

To see if the Town will vote to transfer \$31,000.00 from Stabilization Fund to purchase one new marked **Police Cruiser**, complete with set-up, or take any action relative thereto or thereon.

**Motion to transfer \$31,000.00 from the Stabilization Fund to purchase one new marked police cruiser, complete with set-up for the Police Department.**

**(Recommended by Finance Committee)**

Motion passed, unanimous.

#### ARTICLE 7: FOREST FIRE

To see if the Town will vote to transfer \$15,000.00 from Stabilization Funds to **Replace Skid Mounted Tank and Pump Unit**, or take any action relative thereto or thereon.

**Motion to transfer \$15,000.00 from Stabilization Fund to Replace Skid Mounted Tank, for the Fire Department. Amendment to add and pump unit.**

**(Recommended by Finance Committee)**

Motion passed as amended by necessary 2/3 vote.

#### ARTICLE 8: AIRPORT

To see if the Town will vote to transfer \$5,550.00 from Stabilization Fund to pay the Town's portion of a \$185,000.00 Federal and State grant for the **Installation of Security Fencing** at the Orange Municipal Airport, or take any action relative thereto or thereon.

**Motion to transfer \$5,550.00 from Stabilization Fund to pay the Town's portion of an \$185,000.00 Federal and State grant for the Installation of Security Fencing at the Orange Municipal Airport.**

**(Recommended by Finance Committee)**

Motion passed by necessary 2/3 vote.

#### ARTICLE 9: AIRPORT

To see if the Town will vote to transfer \$9,000.00 from Stabilization Fund to pay the Town's portion of a \$300,000.00 Federal and State grant for **Land Easement Acquisition** at the Orange Municipal Airport, or take any action relative thereto or thereon.

**Motion to transfer \$9,000.00 from Stabilization Fund to pay the Town's portion of a \$300,000.00 Federal and State grant for Land Easement Acquisition at the Orange Municipal Airport. Runway 14-32 Runway Protection Zone and Part 77 Land/ Easement Acquisition.**

**(Recommended by Finance Committee)**

Motion failed, did not receive necessary 2/3 vote. Yes – 150, No – 77, necessary to pass – 152.

#### ARTICLE 10: TOWN HALL RESTORATION

To see if the Town will vote to transfer \$27,200.00 from Stabilization Fund for **Painting Auditorium and/or Staining Auditorium Floor in the Town Hall**, or take any action relative thereto or thereon.

**Motion to transfer \$27,200.00 from Stabilization Fund and any money it receives from grants for Painting Auditorium and/or Staining Auditorium Floor in the Town Hall.**

**(Recommended by Finance Committee)**

Motion passed by necessary 2/3 vote.

#### ARTICLE 11: MASTER PLAN

To see if the Town will vote to transfer \$11,500.00 from Stabilization Fund to be added to the balance of funds collected to provide the town share of funds for a **Planning Board Master Plan** for the Town of Orange; or take any action relative thereto or thereon.

**Motion to transfer \$11,500.00 from the Stabilization Fund to provide the Town share of funds for a Master Plan for the Town of Orange, said funds to be added to amounts voted in May 1999 and 2000 and combined with available grant funds.**

**(Recommended by Finance Committee)**

Motion passed by necessary 2/3 vote.

#### ARTICLE 12: LIBRARY PROJECT

To see if the Town will vote to transfer \$168,000.00 from Stabilization Fund for **Design Development and Construction Documents** for the library project, or take any action relative thereto or thereon.

**Motion to transfer \$168,000.00 from Stabilization Fund for Design Development and Construction Documents for the Library project.**

**(Recommended by Finance Committee)**

Motion passed by necessary 2/3 vote. Yes – 163, No – 58, necessary to pass – 148.

**ARTICLE 13: LIBRARY PROJECT**

To see if the Town will vote to transfer \$70,000.00 from Stabilization Fund for **Demolition of 59 E. Main and 18 Grove Street**, or take any action relative thereto or thereon.

**Motion to transfer \$70,000.00 from Stabilization Fund for Demolition of 59 E. Main and 18 Grove Street.**

**(Recommended by Finance Committee)**

Motion to pass over this article – failed.

Original motion passed by necessary 2/3 vote.

**ARTICLE 14: ASSESSORS MAPPING**

To see if the Town will vote to transfer \$34,925.00 from Stabilization Fund to **Update and Replace the Town Maps** in the Assessors office, or take any action relative thereto or thereon.

**Motion to transfer \$34,925.00 from Stabilization Fund to update and replace the Town maps in the Assessors Office.**

**(Recommended by Finance Committee)**

Motion passed by necessary 2/3 vote.

**ARTICLE 15: TOWN GENERATORS**

To see if the Town will vote to appropriate a sum of money for the cost of **Departmental Equipment, Consisting of Four Generators**; one each to be installed at the Armory, Butterfield School, Dexter Park School and Fisher Hill School, to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any action relative thereto or thereon.

**Motion that \$290,000 be appropriated for the cost of departmental equipment, consisting of four generators; that to meet this appropriation \$40,000 be transferred from the Stabilization Fund and the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$250,000 under M.G.L. c44 s7 (9) or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, and**

that the Board of Selectmen is authorized to take any other action necessary to carry out the project.

(Recommended by Finance Committee)

Motion failed.

#### ARTICLE 16: MAHAR PROJECT

To see if the Town will vote to transfer \$240,000.00 from Stabilization Fund to be added to the balance of funds collected to help lower the amounts due on the **Mahar School Building Project**; or take any action relative thereto or thereon.

**Motion to transfer \$240,000.00 from the Stabilization Fund to the Fund Balance Reserved for Future Debt account to lower the amount due on the Ralph C. Mahar School Building project in each year.**

(Recommended by Finance Committee)

Motion passed by necessary 2/3 vote.

#### ARTICLE 17: LAND TRANSFER

To see if the town will vote to authorize the Board of Selectmen, to release to Elwyn C. Hayden and Anne J. Hayden any interest the town may have in lands conveyed by Jefferson Foskett on November 13, 1849 to the Inhabitants of School District No. Two "so long as said inhabitants shall use said land for a school house", and as Record in the Franklin County MA Registry of Deeds at Book 168, Page 361, or take any action relative thereto or thereon.

**Motion that the Town vote to past over this article.**

Motion passed.

#### ARTICLE 18: FIRE DEPARTMENT STRONG CHIEF

To see if the Town will vote to accept M.G.L. chapter 48 sect.42 Establishment; appointment of fire chief; compensation; removal; powers and duties. The chief shall be appointed by the selectmen and shall receive such salary as the selectmen may from time to time determine, not exceeding in the aggregate the amount annually appropriated there for. He/She may be removed for cause by the selectmen at any time after a hearing. He/She shall have charge of extinguishing fires in the town and the protection of life and property in case of fire. He/She shall purchase subject to the approval of the selectmen and keep in repair all property and apparatus used for and by the fire department. He/She shall have and exercise all power and discharge all duties conferred or imposed by statute. And shall appoint a deputy chief and such officers and firemen as he may think necessary and may remove the same at any time for cause and after a

hearing. He/She shall have full and absolute authority in the administration of the department, shall make all rules and regulation for its operation, shall report to the selectmen from time to time as they may require, and shall annually report to the town the condition of the department with his recommendation thereon; he/she fix the compensation of the permanent and call members of the Fire Department subject to the approval of the selectmen. In the expenditure of money the chief shall be subject to such further limitation as the town may from time to time prescribe, or take any action relative thereto or thereon.

**Motion that the article be approved as printed.**

Motion passed.

**ARTICLE 19: OLD HIGHWAY CLEAN UP**

To see if the Town will vote to transfer \$133,000.00 from the D.E.P. Grant Landfill account for **Phase III Clean Up Old Highway site**, or take any action relative thereto or thereon.

**Motion that \$133,000 be transferred from the D.E.P. Grant Landfill Cap & Closer account for the Phase III Clean up at the Old Highway Garage site.**  
**(Recommended by Finance Committee)**

Motion passed.

**ARTICLE 20: TANK REMOVAL AND ASBESTOS CLEAN UP**

To see if the Town will vote to transfer \$32,000.00 from the D.E.P. Grant Landfill account for **Tank Removal and Asbestos Clean up**, or take any action relative thereto or thereon.

**Motion that \$ 32,000.00 be transferred from the D.E.P. Grant Landfill Cap & Closer account for oil Tank removal and Asbestos clean up at West Main Street, Putnam Hall.**  
**(Recommended by Finance Committee)**

Motion passed.

**ARTICLE 21: APPOINTED TREASURER**

To see if the Town will vote to have its elected Treasurer become an appointed officer, with the appointment beginning upon the completion of the current office holder's term or their resignation; or take any action relative thereto or thereon.

**Motion to change the Treasurer from an elected position to an appointed position beginning upon the completion of her current term or resignation, and upon successful passage of this question at the annual town election**

Motion passed.

**ARTICLE 22: APPOINTED TOWN COLLECTOR**

To see if the Town will vote to have its elected Town Collector become an appointed officer, with the appointment beginning upon the completion of the current office holder's term or their resignation; or take any action relative thereto or thereon.

**Motion to change the Town Collector from an elected position to an appointed position beginning upon the completion of her current term or resignation, and upon successful passage of this question at the annual town election.**

Motion passed.

**ARTICLE 23: EARLY RETIREMENT INCENTIVE PROGRAM**

To see if the Town will vote to accept and implement the provisions of the Early Retirement Incentive Program (ERIP) as provided under Chapter 116 of Acts of 2002.  
All employees eligible under the program shall submit their application for retirement 30 days before their retirement date no later than December 1, 2002 and the retirement date for employees is not later than December 31, 2002; or take any action relative thereto or thereon.

**Motion that the Town vote to accept and implement the provisions of the Early Retirement Incentive Program (ERIP) as provided under Chapter 116 of Acts of 2002. Those eligible employees shall submit their application for Retirement by Nov 1, 2002. The employee retirement date shall be no later than Dec 31, 2002.**

Motion passed.

**ARTICLE 24: PERSONNEL BYLAW**

To see if the Town will vote to rescind the existing personnel bylaw (adopted in March, 1976) of the Town of Orange, and adopt Personnel Bylaw, as presented at a public meeting held on September 4, 2002, and formulated by the Human Resource Board; or take any action relative thereto or thereon.

**Purpose and Authorization**

The purpose of the Bylaw is to establish fair and equitable personnel policies for the Town of Orange, together with a system of personnel administration based on principles that will guarantee uniform, fair and efficient application of those policies. This article is adopted pursuant to the authority contained in M.G.L. c 41 §108A and §108C.

**Nothing contained in this bylaw shall constitute an employment contract or abridge or be deemed to abridge the right of the employer not to employ an employee for any given fiscal year.**

The provisions of the Personnel Bylaws, developed or disseminated by the Town, are designed and intended to provide guidance and information and do not create an employment contract, or other employment obligation for the Town.

All benefits of these Personnel Bylaws are to be based on date of hire unless otherwise stated in bylaw

**The Personnel Bylaws of the Town of Orange summarize the current benefit plans maintained by the Town. If any questions arise regarding the interpretation of these plans, the answers will be determined by reference to the actual plan documents, policies or governing statutes rather than the summaries contained in these Bylaws.**

### **Administration and Personnel**

#### **Section I Coverage and Application**

This plan shall apply to all employees of the Town, other than those positions filled by popular election, those under the direction and control of the School Committee, those with personal service contracts, union contracts. *Nothing in this bylaw shall revoke, suspend, or otherwise limit the authority of the Cemetery Commissioners, Library Trustees, and the Water Commissioners to direct and manage those employees under their control, as provided by the relevant laws of the Commonwealth of Massachusetts.*

#### **Section II Human Resource Board**

As published on the Town Meeting Warrant of June 24, 1996, Article 22, Voted Unanimously. "There shall be a Human Resource Board consisting of five members: one member of the Board of Selectmen, or its designee as chosen by said board, at least one member of the Finance Committee as chosen by said committee, and one or more members other than town officers or employees to be chosen by the Moderator. The Moderator shall appoint for the term of three years such number of members of the Human Resource Board as shall be necessary to replace the members whose terms have expired. In the event of a vacancy or any other cause than expiration of term of office, the Moderator shall forthwith fill such vacancy for the

un-expired term. Within ten (10) days after the final publication in case the Attorney General shall approve it, the Moderator shall establish the Board by appointing two members to serve for two (2) years, and one member to serve one (1) year. The Board of Selectmen and the Finance Committee shall designate their respective members to serve for three (3) years.”

### Section III Duties of the Human Resource Board

(a) The Human Resource Board shall administer the personnel bylaw and establish such policies, procedures and regulations consistent with the bylaw, as it deems necessary. The Town Administrator shall be responsible for day-to-day administration of the bylaw, in consultation and in cooperation with the Human Resource Board. The final interpretation of the provisions of the Personnel Bylaw is the exclusive responsibility of the Human Resource Board.

(b) The Board shall maintain written descriptions of job titles covered by this bylaw in the Town, describing the essential functions, physical requirements, and general duties under each classification. The descriptions shall not be interpreted as complete or limiting definitions, and employees shall continue to perform duties as assigned by their superiors.

(c) The Board shall maintain personnel records of all employees, said records to be maintained by the Town Administrator in one central location, with pertinent information regularly reported by Department Heads for this purpose.

**(d) The Human Resource Board shall review the pay schedules and job descriptions of all positions subject to this Bylaw, at an interval no greater than three years. The Board shall keep informed with respect to pay rates and policies outside the Town, and be in a position to recommend to the Town any action deemed desirable to maintain fair and equitable pay levels.**

(e) The work of all positions subject to the Bylaw shall be reviewed at intervals not greater than three years. The Board, upon presentation of substantiating data, may make recommendations to the Board of Selectmen with respect to adding new positions, subject to the ratification of its action by Town Meeting. Only The Board of Selectmen, Water and Cemetery Commission, Library Trustees and Board of Assessors are authorized to create an employment contract, and a signed and written agreement is required to do so.

**(f) The Board may establish a compensation rate schedule for the Town. It may revise compensation rates in cases of emergency, with such revisions effective upon availability of funds, and subject to subsequent ratification by the appropriate Boards and/or Town Meeting.**

(g) The Board shall make an Annual Report to the Board of Selectmen in January of each year.

(h) Actions of the Board resulting in budget-approved changes in a compensation rate shall become effective in the next fiscal year, beginning on July 1.

**Performance Reviews**

Performance reviews for all employees subject to the Bylaw at all department levels shall be executed by the immediate supervisor during the month of October, and following the successful completion of an introductory period of six months for new hires. During the introductory period, the supervisor should conduct monthly performance reviews with the employee. Failure on the part of the Town to conduct timely performance reviews is not a defense to any disciplinary procedure including termination.

**Definitions**

The following words and phrases, whenever used, shall be defined as indicated below, unless the context clearly requires otherwise:

APPOINTING AUTHORITY - The Board of Selectmen Water and Cemetery Commission, Library Trustees and Board of Assessors are the appointing authority for most of the positions.

BOARD - The Human Resource Board.

DEPARTMENT - An operating unit of town government funded through one (1) or more budget categories and under the supervision of a town board.

DEPARTMENT HEAD - The employee responsible for the administration and operation of a town department, who reports directly to the Town Administrator or a town board.

EMPLOYEE, REGULAR FULL-TIME - An employee who has been hired into an established position that normally requires a 35 to 40 hour workweek. -

EMPLOYEE, REGULAR PART-TIME - A regular part-time employee who is regularly scheduled on a permanent basis to work 20 or more, but less than, 35 hours per week.

EMPLOYEE, PART-TIME - A part-time employee who is regularly scheduled on a permanent basis to work less than 20 hours per week.

EMPLOYEE, TEMPORARY - An employee who has been hired into a position of limited duration in the service of the Town or an employee who has been hired into an established position for a period not exceeding six months.

HIRING - The placement of a person into a position in the service of the Town. Hiring shall be of the following types: regular full-time, regular part-time, part-time and temporary.

PERSONAL LEAVE - An authorized period of absence from work, without pay if longer than three days, for regular employees. Department Head may approve the leave.

TOWN - The Town of Orange.

### **Overtime**

Employees paid an hourly rate shall be entitled to overtime pay at the rate of one and one-half (1.5) times the regular hourly rate for hours worked in excess of forty hours in their regular work week. Approved sick, vacation leave and legal holidays shall be counted toward the 40 hours. Overtime shall not be paid to department heads, superintendents, or salaried employees.

### **Bereavement Leave**

Regular full-time and regular part-time employees shall be given three days leave, with pay at the regular rate, for absence due to a death in the immediate family, defined as spouse, child, father or mother, stepfather, stepmother, brother or sister, stepbrother, stepsister, grandparent, father-in-law, mother-in-law, brother-in-law, sister-in-law, or stepchild.

The Town Administrator and or commission or board in consultation with a member of the Human Resource Board, may, where appropriate to circumstances, grant Bereavement Leave in the event of death other than those enumerated.

### **Jury Duty**

**The Town in accordance with the requirements of the Commonwealth of Massachusetts, M.G.L. c234, §IB, shall pay all employees called for jury duty.**

### **Holidays**

All full-time and regular part-time employees shall be entitled to the following paid Holidays:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

**Provided that employees work their last scheduled work day prior to, and their next scheduled work day subsequent to the holiday. All requests for an excused absence must be in writing and certified by the supervisor.**

### **Personal Day**

Employees shall receive three Personal days to be approved by the Department Head at least two weeks in advance and shall be reported to the Town Administrator. Personal days are not cumulative and must be used in the year earned. In the case of emergency, personal days may be used with the approval of Department Head. Personal days may be taken in ½ day increments.

### **Sick Leave**

Each full-time and regular part-time employee, after six months service, shall be entitled to leave due to sickness up to a total of 15 days per year, credited at 1.25 days per month equivalent of service. All new employees, hired after passage of this bylaw, may retain a maximum of 125 days of unused sick leave. Current employees (those employed before passage of this bylaw) will be allowed to retain their unused sick leave to an unlimited amount. Sick leave shall be subject to the following rules: Sick days are in hour increments.

1. Employees must notify Department Head promptly of any absence, which is considered sick leave.

2. Sick leave must be authorized by the Department Head and reported to the Town Administrator.

3. Injury or illness that is self-imposed shall not be considered a proper claim for sick leave under this section. Sick leave related to injury or illness as the result of the use of alcohol or illegal substances shall be administered according to the laws of the Commonwealth of Massachusetts.

4. After 3 consecutive sick days off, a health care provider's certification of illness shall be required by the Department Head.

5. Employees who suffer a loss of time covered by Worker's Compensation Insurance may elect to receive from accumulated sick leave the difference between their normal workweek compensation and the weekly indemnity of the Worker's Compensation Act, as of the first day of documented incapacity.

6. Employees will be entitled to use up to a total of five (5) sick days per year to care for illness of members of the immediate family with the approval of Department Head.

### **Sick Bank**

A sick bank shall be established and administrated by the Human Resource Board for the purpose of providing sick days to employees suffering from catastrophic illness or injury, which results in hospitalization and for long term recovery. A Town employee may request sick bank days from the Human Resource Board, if available, but shall be subjected to the following rules:

The Human Resource Board shall determine the employee's eligibility to request sick days from the sick bank.

Employees requesting sick bank days shall use their accrued sick days prior to the request.

Employees may volunteer a maximum of 2 days of their accrued sick days to the sick bank with written authority.

Employees submitting sick days to the bank shall designate a maximum of 2 days to be used by the requester. The Human Resource Board shall submit a report on the days used to the Town Administrator.

### **Leave of Absence-General**

Under special circumstances, an employee with one year of employment may request, in writing, a leave of absence without pay from the Human Resource Board

and respective board or commission. While on a leave of absence, the employee shall be eligible for Health Benefits under Cobra Rights only. The Town will make reasonable efforts to return the employee to the same or similar job as held prior to the leave, subject to staffing and business requirements. Leaves will not exceed one year.

### **Leave of Absence-Family Medical Leave Act**

The Federal Family and Medical Leave Act allows eligible employees to take up to twelve (12) weeks of unpaid family/medical leave within a twelve (12) month period (defined as the calendar year - January 1st to December 31st) and be restored to the same or equivalent position upon their return to work. To be eligible for family/medical leave under the Act, the employee must have worked for the Town for at least twelve (12) months and for at least 1,250 hours in the past twelve (12) months.

Eligible employees may take family/medical leave under the Act, after 30-day notification, for any of the following reasons:

1. The birth of your child and to care for such child;
2. The placement of a child with you for adoption or foster care, and in order to care for the newly placed son or daughter;
3. To care for a spouse, child, or parent ("covered relations") with a serious health condition; and
4. Because of your own serious health condition that renders you unable to perform an essential function of your position.

If you request leave under the Act because of a birth, adoption or foster care placement of a child or to care for a covered relation with a serious health condition, any accrued paid vacation or personal days must be used first as part of your family/medical leave.

If you request leave under the Act because of your own serious health condition, any accrued paid vacation, personal days or sick leave must be used first as part of your family/medical leave.

The substitution of paid leave time for unpaid leave time does not extend the twelve (12) week leave period. During an approved family/medical leave, the Town will maintain your health benefits under the same terms and conditions applicable to employees not on leave. If paid leave is substituted for unpaid family/medical leave, the Town will deduct your portion of the health plan premium as a regular payroll deduction. If your leave is unpaid, you must pay your portion of the premium by making arrangements with the Town Administrator.

If you elect not to return to work at the end of the leave for at least thirty (30) calendar days, you will be required to reimburse the Town for the cost of the premiums paid by the Town for maintaining coverage during your unpaid leave, unless you cannot return to work because of a serious health condition or because of other circumstances beyond your control.

The taking of another job while on family/medical leave or any other authorized leave may lead to disciplinary action, up to and including termination.

### **Leave of Absence-Small Necessities Leave Act**

Employees are entitled to a total of 24 hours of leave during any 12-month period in addition to any leave available under the federal act, as stated in M.G.L. c. 149 §52D, the so-called "Small Necessities Leave Act". For purposes of this section the 12-month period is defined as the calendar year - January 1st to December 31st. Paid leave must be exhausted before the use of this benefit.

### **Health Benefits**

The Town shall contribute 75% towards a Major Indemnity Insurance Plan or to other Group Health Insurance, as specified by the Town. See Massachusetts General Laws, Chapter 32B, Section 3.

1. All employees regularly full and part-time working 20 or more hours/week may be covered by the current fiscally approved Health Benefit package, if they elect the coverage.
2. In the event of an extended illness, health insurance coverage may be continued as long as the employee contributes the percentage of the premium specified by the current fiscal year policy. Coverage may be continued in this manner until it is determined for health or other reasons the employee is no longer able to work for the Town.
3. Retiring employees or their surviving spouses may elect to continue coverage, subject to the policy administered by the Town Treasurer, and as provided by M.G.L. c32B.

### **Health Benefits-COBRA RIGHTS**

On 4/7/86, a Federal law was enacted (Public Law 99-272, Title X) requiring that most employers sponsoring group medical plans offer employees and their families the opportunity for temporary extension of medical coverage (called "continuous coverage") at a group rate in certain instances where coverage under the plan would end.

As an employee of the Town, you have the right to choose this continuation coverage if you lose your group medical coverage because of a reduction in your hours of employment or termination of your employment (for any reason other than gross misconduct on your part).

Under the law, the employee or family member (to include divorced spouse or dependent child) has the responsibility to inform the Treasurer of a divorce, legal separation or a child losing dependent status under the Town's medical insurance plan.

The Town has the responsibility to notify the insurance company's plan administrator of the employee's death, termination of employment or reduction in hours, or Medicare entitlement.

When the insurance company's plan administrator is notified that one of the above- referenced events has happened, the insurance company's plan administrator will in turn notify you that you have the right to choose continuation coverage. Under the law, you have at least sixty (60) days from the date you would lose coverage because of the events described above to inform the insurance company's plan administrator that you want continuation coverage.

**If you do not choose continuation coverage, your group medical insurance coverage will end.**

If you choose continuation coverage, the Town is required to give you coverage which, as of the time coverage is being provided, is identical to the coverage provided under the plan to similarly situated employees or family members. The law requires that you be afforded the opportunity to maintain continuation coverage for thirty six (36) months unless you lost group medical coverage because of termination of employment or reduction in hours. In that case, the required continuation coverage period is eighteen (18) months.

Under the law, you may have to pay part or the entire premium for your continuation coverage. The law also says that, at the end of the eighteen (18) month or thirty six (36) month continuation coverage period, you may be allowed to enroll in an individual conversion medical plan provided under the Town medical insurance plan.

**Military Training**

Military leave shall be granted in accordance with applicable State and Federal Law.

**Vacations**

The following annual vacations with pay will be granted to all full time employees and to regular part time employees after the following periods of continuous employment, accrued from date of hire.

1 year but less than 5 years	2 weeks
5 years but less than 10 years	3 weeks
10 years but less than 20 years	4 weeks
20 years and-over	5 weeks

Should a holiday (see above) fall during the vacation period on a regularly scheduled work day, an employee will receive pay for the holiday and an additional day of vacation will be allowed in conjunction with the vacation, provided that arrangements to do so are made in advance with the supervisor.

Vacation leave shall not be cumulative.

Employees terminating their employment with the Town will receive payment in lieu of any earned vacation not yet taken.

The department head must approve vacation days or weeks at least two weeks in advance. In the case of emergency, personal days may be used with the approval of Department Head.

### **Longevity Bonus**

The following longevity plan shall be followed:

After five (5) years of continuous service - \$ 100

After ten (10) years of continuous service - \$200

After fifteen (15) years of continuous service - \$300

After twenty (20) years of continuous service - \$350

After twenty-five (25) years of continuous service - \$400

The longevity bonus will be paid on the first pay date following the employee's anniversary date.

### **Safety**

All employees of the Town shall adhere to safe working practices. Where personal protective equipment is provided when required to safely perform prescribed duties, the employee must wear such equipment.

All department heads and supervisors shall oversee and enforce safe working practices among employees and provide equipment where required, in compliance with appropriate State and Federal regulations.

### **Discipline or Discharge**

Discipline shall primarily be the responsibility of the Department Head and/or Supervisor and may include one or more of the following:

Oral reprimand, written reprimand, suspension, disciplinary probation and/or discharge.

**The above list is illustrative and not definitive and is not intended to limit the employer.**

A written, dated notice with employee response to the above on a standard form prepared by the Human Resources Board shall be given to the employee and copied to the Town Administrator and Board of Selectmen and kept in the employee's personnel file.

## **Grievance Procedure**

The aggrieved employee shall first discuss the grievance with the Department Head and a sincere effort shall be made to resolve the problem in an informal manner.

If the aggrieved employee is not satisfied with the Department Head's decision, he/she, within ten days, shall submit his/her grievance in writing, dated and signed, to their Department Head and forwarded to the Town Administrator. The Department Head shall within ten days render their decision in writing to the Human Resource Board, together with the aggrieved employee's original written complaint.

If the aggrieved employee is not satisfied he/she shall, within ten days, submit written request to his Department Head for a hearing before the Human Resource Board. The Department Head will, within 24 hours, except on holidays and weekends, forward hearing request to the Human Resource Board. Said Human Resource Board shall within ten days conduct a hearing. The aggrieved employee, his/her Department Head, Administration officials, counsel and witnesses may be allowed or heard.

The Human Resource Board shall, within ten days after such hearing, render a written decision to the aggrieved employee and their Department Head and Administrative officials.

Any of the prescribed time periods can be mutually extended by written request.

A regular employee who has been disciplined or discharged may submit a written request for a hearing before the Human Resource Board through their supervisor, the Town Administrator, or directly to the Board within ten (10) days. After the hearing, the Human Resource Board shall make a recommendation to the Board of Selectmen, who will make the final decision. This decision will not be subject to third party review.

## **New Personnel**

Physical Examination: At no cost to the job applicant and as a condition of hire, the Town may require all job applicant finalists to take a physical examination including drug testing by a physician of the Town's choice. The examination will be conducted solely for the purpose of determining whether the applicant with reasonable accommodation, is capable of performing the essential functions of the job. The complete report will be provided only to the employee; however, the physician will be authorized to inform the Town of any condition which the physician believes may reasonably interfere with the performance of the job, together with any recommendation as to what action, if any, the Town should take to

monitor or accommodate such condition. All medical information will be kept confidential and separate from the applicant's personnel records.

**Introductory period:** During the first six months of employment, new employees will be regarded as introductory employees. Introductory employees may be laid off or discharged at the discretion of the Department Head. Layoff or discharge during the introductory period shall not be the subject of hearings or grievances before the Human Resource Board. The Department Head and the Town Administrator shall do a three and a five-month job performance review. Introductory employees who continue their employment with the Town beyond the introductory period become full-time or regular part-time employees.

### **Miscellaneous:**

**Temporary employees:** A temporary employee is hired for a limited time, without expectation of continuous employment. Temporary employees are not eligible for paid holidays, vacations, sick leave or health benefits. Temporary employees shall not be hired for periods of greater than six months unless hired for a special project.

**Regular Part-Time Employees:** Vacation pay for regular part-time employees will be calculated at the average weekly pay for the 52 weeks worked immediately preceding the vacation. Sick leave, holidays, and bereavement leave will be pro-rated to the full time benefit based on the average hours worked weekly for the 52 weeks worked preceding the leave. Accumulation of sick leave shall also be prorated with respect to the full time benefit in this manner.

Part-time employees who are scheduled to work less than twenty (20) hours per week shall not receive these benefits listed in the prior paragraph above.

### **Requests for Increased Compensation**

The Human Resource Board will consider all requests for increased compensation in coordination with the Board of Selectmen and the Finance Board. Requests shall be submitted in writing to each board no later than December 1 in order to be considered for the following fiscal year.

The Human Resource Board shall consider such requests at its regular posted meetings, and shall provide notification to the affected parties. The decision of the Board shall be communicated to the affected parties no later than 30 days prior to the closing of the Warrant for the Annual Town Meeting. Parties may appeal the decision of the Human Resources Board by proper submission of an Article in the Warrant for the Annual Town Meeting.

### **Severability**

In the event that any provision of this bylaw shall be deemed invalid, unreasonable or unenforceable, whether for all employees or for a particular employee, or class of employees; whether by statute, regulation or judgment of a

court of competent jurisdiction; such provision shall not be applied to that employee, or class of employees, or shall be modified so as to render it reasonable, and the remaining provisions of this document, or the modified provision as provided above, shall continue in full force and effect and be binding upon all personnel covered under the bylaw.

**Motion that the article be approved by deleting bylaw 45 as voted March 15, 1976 and replacing printed Article 24 of Special Town Meeting September 26, 2002**

Motion to accept as amended (amendment in italics, Section 1 Coverage and Application)

ARTICLE 25: TAX RATE

To see if the Town will vote to transfer \$302,000.00 from Stabilization Account and other available funds to reduce the Tax Rate for Fiscal year 2003 or take any action relative thereto or thereon.

**Motion that the Town vote to transfer \$100,000.00 from Overlay Surplus Account and \$1,759.22 from Free Cash to reduce the tax rate for FY 03.**

Motion passed, unanimous.

**Motion that the Town vote to transfer \$200,240.78 from Stabilization Account to reduce the tax rate for FY 03.**

Motion failed.

The Special Town Meeting was dissolved at 11:00 p.m.

Recapitulation:

Article 1:

Reduce Sanitation Department by	\$100,000.00
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Reduce Airport Aviation Gas Sales by	\$20,000.00
Reduce Short Term & Other Interest by	\$36,000.00
Reduce Fire Alarm Maintenance by	\$10,000.00
Increase R.C. Mahar Reg. School Assessment by	\$50,038.00
Increase Franklin Cty Tech Assessment by	\$90,365.00
Increase General Town Insurance by	\$26,568.00
Increase General Office Expense by	\$1,800.00
Increase Collector's Expense by	\$15,500.00
Increase Dog Control Costs by	\$3,600.00

Article 2:

Transfer from the following accounts to the following accounts

From	To	Amount
D.E.P Grant Landfill	Landfill Cap & Close Debt Service	\$60,000.00
Free Cash	Medical Insurance Tax Costs	\$5,983.78
Excess Overlay Surplus	FY 02 Overlay	\$29,876.99
Excess Overlay Surplus	Overlay Surplus	\$100,000.00
Stabilization Fund	Unemployment Compensation	\$63,000.00

Article 3:

Transfer from and to:

Workers Compensation Reserved for Appropriation to Appropriation for Workers Compensation	\$50,402.00
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Article 19:

Transfer from and to:

D.E.P. Grant Landfill	Phase III Cleanup, Highway	\$133,000.00
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Article 20:

D.E.P. Grant Landfill	Oil Tank Removal/Asbestos Clean	\$32,000.00
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Article 25:

Overlay Surplus Account	Lower tax rate	\$100,000.00
Free Cash	Lower tax rate	\$1,759.22

The following articles are from Stabilization:

Article 4:

Rehabilitate Butterfield Park	\$10,000.00
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Article 5:

Veteran's Memorial Honor Roll	\$13,000.00
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Article 6:

Police Cruiser	\$31,000.00
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Article 7:

Skid Mounted Tank and Pump Unit	\$15,000.00
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Article 8:	
Airport Fencing	\$5,500.00
Article 10:	
Painting Auditorium and/or Staining Auditorium Floor	\$27,200.00
Article 11:	
Master Plan	\$11,500.00
Article 12:	
Design Development and Construction Documents (Library)	\$168,000.00
Article 13:	
Demolition of 59 E. Main and 18 Grove Street	\$70,000.00
Article 14:	
Update and Replace Assessors Maps	\$34,925.00
Article 16:	
Fund Balance Reserved for Future Debt (Mahar)	\$240,000.00

A true record of the vote.

ATTEST:

Nancy M. Blackmer  
Town Clerk

### STATE ELECTION TUESDAY, NOVEMBER 5, 2002

Total Voted	2,245
Total Registered Voters	4,245
Precinct 1	1,072
Precinct 2	1,173

At a legal meeting of the inhabitants of the Town of Orange, qualified to vote in elections and town affairs, held in the Armory on Tuesday, November 5, 2002 from 7:00 a.m. to 8:00 p.m. it was voted as follows:

Senator in Congress		
John F. Kerry	One thousand five hundred ninety-five	1,595
Michael E. Cloud	Four hundred twenty-six	426
Randall Forsberg	Thirty-eight	38
Blank	One hundred seventy-seven	177
Other	Nine	9
Governor and Lieutenant Governor		
Howell and Aucoin	Forty-five	45
O'Brien and Gabrieli	Nine hundred eleven	911
Romney and Healey	One thousand one hundred fifty-four	1,154

Stein and Lorenzen	Seventy-four	74
Johnson and Schebel	Thirty-four	34
Blank	Twenty-six	26
Other	One	1
Attorney General		
Thomas F. Reilly	One thousand seven hundred forty-one	1,741
Blank	Four hundred ninety-six	496
Other	Eight	8
Secretary of State		
William Francis Galvin	One thousand three hundred ninety-three	1,393
Jack E. Robinson, III	Seven hundred twenty-three	723
Blank	One hundred twenty-nine	129
Treasurer		
Timothy P. Cahill	One thousand twenty-seven	1,027
Daniel A. Grabauskas	Eight hundred eighty-six	886
James O'Keefe	Two hundred twenty-seven	227
Blank	One hundred five	105
Auditor		
A. Joseph DeNucci	One thousand four hundred seven	1,407
Kamal Jain	Two hundred one	201
John James Xenakis	Three hundred fifty-two	352
Blank	Two hundred eighty-two	282
Other	Three	3
Representative in Congress		
John W. Olver	One thousand four hundred thirty-one	1,431
Matthew W. Kinnaman	Seven hundred fifty-seven	757
Blank	Fifty-seven	57
Councillor		
Dennis P. McManus	One thousand six hundred forty-three	1,643
Blank	Five hundred ninety-five	595
Other	Seven	7
Senator in General Court		
Stephen M. Brewer	One thousand seven hundred seventy-seven	1,777
Carolyn J. McMahon	Two hundred eighty-eight	288
Blank	One hundred seventy-six	176
Other	Four	4

#### Representative in General Court

Christopher J. Donelan	One thousand nine hundred fifty-nine	1,959
Blank	Two hundred seventy-seven	277
Other	Nine	9

#### District Attorney

Elizabeth D. Scheibel	One thousand six hundred ninety-two	1,692
Blank	Five hundred forty-three	543
Other	Ten	10

#### Register of Probate

John F. Merrigan	One thousand eight hundred twenty-one	1,821
Blank	Four hundred fourteen	414
Other	Ten	10

#### Council of Governments Executive Committee

Bill Perlman	One thousand six hundred ten	1,610
Blank	Six hundred thirty	630
Other	Five	5

#### Question 1 – Elimination of Personal Income Tax

Yes	Nine hundred forty-seven	947
No	One thousand seventy-three	1,073
Blank	Two hundred twenty-five	225

#### Question 2 – English taught in classrooms

Yes	One thousand four hundred forty-three	1,443
No	Five hundred eighty-seven	587
Blank	Two hundred fifteen	215

#### Question 3 – Taxpayer Funding Political Campaigns

Yes	Four hundred fifteen	415
No	One thousand seven hundred three	1,703
Blank	One hundred twenty-seven	127

#### Question 4 – Growing Cannabis Hemp

Yes	Nine hundred forty-seven	947
No	One thousand ninety-five	1,095
Blank	Two hundred three	203

A true record of the vote.

ATTEST:

Nancy M. Blackmer, Town Clerk

Orange Elementary Schools  
450 West River Street, Suite #2  
Orange, MA 01364

The 2002 Report of the Superintendent of Schools

On behalf of the Orange Elementary Schools Committee, I hereby submit my annual report.

Chapter 70 and Education Reform

The budget for the Orange Elementary Schools continues to be heavily supported through Chapter 70 funding. Chapter 70 accounts for approximately 89% of the operating budget for FY03. This high level of state support allows us to continue to provide full-day kindergarten, small class sizes, technology and instructional materials and professional development for faculty and staff.

In addition, a number of state and federal grants have been secured totaling \$976,103. These grants allow for a wide range of educational opportunities beyond the capabilities of the regular budget.

Title I Grant – Funded salaries and materials to provide supplemental services in reading and mathematics, OASIS after school and summer programs, tutoring and other special programs.

Focus Special Education Grant – Funded salaries, materials, consultants and professional development programs.

Quality Kindergarten Grant – Funded a seventh kindergarten class with a teacher and aide. In addition, it funded additional hours for the aides in the other six classrooms.

Community Partnership Grant – Funds most of the operating budget for Discovery Depot Preschool, as well as daycare services for qualifying children in private day care centers. The Community Partnership for Children also offered a special two-week summer program for children entering kindergarten. Approximately 55 children attended this summer program.

State and Federal Class Size Reduction Grants – Allowed us to hire additional classroom teachers to lower class sizes. A variety of other state and federal grants have allowed us to fund technology hardware, software and professional development, as well as health education materials and activities.

Sherry Fiske, Food Service Manager, has secured grants that provide universal breakfast for all students during the school year and free breakfast and lunch for anyone 18 years or younger during the summer. Grant funding has also allowed us to acquire freezers for Dexter Park and Fisher Hill, as well as a refrigerator and milk cooler at each of the three schools.

Grant writing, managing and record keeping continue to be an ever growing and challenging task. Our administrators, faculty and staff continue to do an outstanding job.

## Curriculum

Again this year, faculty continues to review curricula, especially in the area of mathematics. While MCAS testing has been expanded to encompass grades 3 through 6, in a number of subject areas the major focus remains in English/Language Arts and Mathematics. The faculty and staff are to be commended for their continued efforts to raise the level of achievement for all students. Of special note was the success of our fourth grades in meeting the improvement goal in Mathematics and improving the goal in English/Language Arts by 10 points over a two-year cycle.

Efforts continue by Art, Music, Health and Physical Education, and classroom teachers, to integrate curricula. Inclusion classrooms, reading support programs and smaller class sizes remain priorities in all of our schools. Counselors, Occupational Therapists, Physical Therapists, the School Psychologist, administrators and staff continue to work with families and outside agencies to better meet the needs of our children both in and outside of school.

## Professional Development

Professional Development continues to be a major focus in our schools. Faculty and staff are provided with numerous opportunities to participate in workshops, seminars and courses in a variety of areas, as they continue to work on their individual professional development plans. In addition, programs have been offered in mathematics, CPR, First Aid, Art and Play Therapy, Childhood Personality Disorders, Anger Management, Physical Abuse, Restraint Training and other areas.

Ethan Forbes, fifth-grade teacher at Butterfield, spent a second summer in Alaska participating in "Teachers Experiencing the Arctic and Antarctica," as part of an archaeological dig. Four grade-five students did an Oral History with townspeople from Wales, Alaska. The four students will accompany Mr. Forbes and Mrs. Murray to Alaska this spring to present their project at an Anthropological Conference at the University of Alaska in Fairbanks.

## Community Involvement and Support

The Orange Elementary Schools are indeed fortunate and appreciative of the numerous contributions of the community on behalf of our school children. The P.T.O. has continued its tireless efforts in fundraising and special events to raise funds and provide educational and social experiences for children and families. P.T.O. funds support the vast majority of student field trips and special performances throughout the year.

Parents and community members support and participate in a variety of school programs. They participate in the Ellis Island simulation and trip, as classroom volunteers, Community Reading Day, Walk Your Child to School Day, Career Day, Thanksgiving Feast and other programs. We are also especially indebted to parents, grandparents and other community members who attend and support our special school programs and performances during the year.

Other town departments and officials also provide invaluable support to our schools. The Orange/Athol Masons sponsored an identification program which was available to all children in the Town of Orange.

The Police Department provides the DARE officer, Robert Fisher, and School Resource Officer, Robert Haigh. Ajo and Officer Clay Rushford offered a safety program to children on Halloween. Sergeant John Bartus, from Emergency Management, works with our schools on safety and evacuation procedures. The Fire Department worked with the schools on fire drills and fire safety procedures in school and at home. In addition, the bus company also worked closely with the schools on bus safety and evacuation drills.

### Personnel

Moira O'Brien, Interim Superintendent and long-time teacher and administrator in Orange, left to assume an elementary principalship in Andover, MA. Ilene Rowe, secretary at Butterfield School and Bonnie Hurtle, cafeteria worker at Butterfield, retired after many years of service. We are indebted and thankful for the contributions, dedication and many years of service given by Moira, Ilene and Bonnie to the children of Orange and wish them well in their endeavors.

### Maintenance

Maintenance of our buildings and grounds continues to be a focus throughout the year. Work on the boiler and heating system at Dexter Park School has been done. Asbestos remediation and removal has been underway at both Butterfield and Dexter Park. We will continue the asbestos maintenance and removal program as needed.

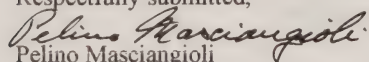
Future maintenance projects to be considered include roof repairs, tile and carpet replacements, bathroom updates, window replacements and work on school fields. A major area of need is back-up generators at the three schools. Back-up generators would allow schools to continue operation, as well as serving as community shelters in case of emergency.

### School Committee

There were a number of changes on the Orange School Committee during 2002. Sandrah Fager resigned and was replaced by Richard Herk. Lewis Wilson III resigned and was replaced by Chris Marshall. Mark Cole resigned and was replaced by Katrina Lepkowski and Ola Richard resigned and was replaced by Deborah Habib. Mark Cole had served as School Committee Chairperson and Ola Richard served as the Orange Representative to the Ralph C. Mahar Regional School Committee.

School Committee members provide a very valuable service to the Orange Elementary Schools. They serve in a non-paid capacity and commit their energies, dedication and many hours to their tasks. They face the challenge of selecting and appointing a permanent Superintendent for the Orange Elementary Schools. The task of continuing to provide a high level of educational services with potentially-reduced resources will provide an even greater challenge. Their dedication, concern, commitment and ability to work together and collaboratively with town officials and the community at large will serve them well in carrying out their responsibilities.

Respectfully submitted,

  
Pelino Masciangioli  
Interim Superintendent of Schools

Annual Report  
 Forty eighth Annual Report of the  
 Ralph C. Mahar Regional School  
 District Committee

Year Ending December 31, 2002

SCHOOL COMMITTEE

		Term Expires
John Gray	New Salem	2003
Anne Colturi	Orange	2004
Peter Cross	Orange	2004
Christopher Donelan	Orange	2005
Clifford Fournier	Orange	2003
Ann Reed	Orange	2003
Ola Richard	Orange	2003
Dennis Velard	Orange	2005
Dana Kennan	Petersham	2003
Michael LeBlanc	Petersham	2003
Jean Forward	Wendell	2003

STUDENT ADVISORY COMMITTEE

Hannah Coache	Ryan Holmgren
Allison Delorey	Robert Koonz
Joshua McGrath	

-----

Eileen M. Perkins, Superintendent

Carolyn U. Manley, District Treasurer

Robin L. Hurt, Assistant Treasurer

Office Hours: 8:00 A.M. - 4:00 P.M.

Office Telephone: 978-544-2920

AT A MEETING OF THE RALPH C. MAHAR REGIONAL SCHOOL DISTRICT COMMITTEE HELD ON JANUARY 7, 2003, IT WAS VOTED TO ACCEPT THE REPORT OF THE SUPERINTENDENT AND ADOPT IT AS THE REPORT OF THE REGIONAL SCHOOL DISTRICT COMMITTEE.

To the members of the Ralph C. Mahar Regional School Committee and the voters of the Ralph C. Mahar Regional School District, I herewith submit my Annual Report as Superintendent.

The report to the Ralph C. Mahar Regional School District Committee covers the period January 1, 2002 to December 31, 2002. As such, all reports cover the final half of the 2001-2002 Fiscal Year and the first half of the 2002-2003 Fiscal Year.

## GRANTS

The efforts of staff members and Grant Writer Mark Miville have resulted in the District receiving Grants totaling \$430,029 for the 2002-2003 school year. This has allowed for programs and services to be implemented that otherwise would not be funded.

### Academic Support Services (\$51,000)

These funds were used to provide services to students in grades 8-12 who did not pass the math and/or English MCAS tests. Additional classes were provided after school.

### Federal Special Education Entitlement, P.L. 94-142, (\$133,249)

This provides the salaries of the Home/School Liaison, the School-To-Work Transition Counselor, one Special Education Teacher and one Special Education Aide. Some classroom supplies were also purchased.

### Special Education Program Improvement (\$7,686)

These monies provided a series of evening workshops for parents on disability awareness and the role of special education and community-based services. Faculty and staff members received training from professional consultants on legal issues including disability law, special education law, and 504 plans.

### Title I (\$181,713)

This paid the salaries of two Title I English teachers, and, for the first time at Mahar, two Title I Math teachers. It purchased classroom supplies for the Title I program and provided professional development training and workshops for the staff and for parents of Title I students.

#### Title II – Improving Educator Quality (\$41,034)

These funds paid the salary of one Social Studies Teacher, thus reducing class sizes in that department, and also provided professional development for our math program.

#### Title II – Enhancing Education Through Technology (\$5,117)

These funds provided stipends for staff and consultants to review the use of technology and to plan areas of instruction and professional development to update hardware and to improve student instruction and use of technology.

#### Title IV – Safe and Drug Free Schools (\$5,078)

Funding under this grant provided instructors for Student Mediators and for violence prevention. Instructional videos, software and booklets were purchased for student use.

#### Title V – Innovative Programs (\$5,152)

The Instructional Media Center/Library staff purchased a Smart Board and LCD Projector. This new technology can be moved from one classroom to another to enhance instruction.

### PERSONNEL

Four long-time staff members retired in 2002. Marcia Larocque, R.N. retired after ten years as our School Nurse. Pauline Bixby retired from the Physical Education/Health Department, Christine Wallen retired as Coordinator of the Business/Math Departments, and Helen Whipple retired as Middle School Coordinator.

Sandra Rehler was appointed Middle School Coordinator. New hires include Eric Glazier, Middle School Social Studies; Margaret Leahy, High School English; Carole Normandin, Middle School Math; Tina Riddell, Physical Education/Health; Frank Visco, Title I Math; Karen Willard, Title I Math; Jacob Wheeler, Middle School Science; Timothy Woodcock, High School Math; and Lydia Bartlett, R.N.

### BUILDING AND GROUNDS

Building and Grounds were maintained at a minimum to ensure a safe clean environment. All testing of air quality, backflow preventers, fire sprinkler systems, boiler and kitchen fire suppression systems were completed. The Fire Chief and the Building Inspector conducted their annual inspection and Building Occupancy Permits were issued.

## CURRICULUM AND LEARNING

Professional Development time was allocated to continue examination and revision of curriculum as results of MCAS testing revealed areas where change is indicated. The State has determined that Adequate Yearly Progress was not made in grade 8 in the area of Math. The results of grade 8 English were satisfactory and the grade 10 MCAS results showed real progress being made between grade 8 and grade 10 where our students are above the state average in both Math and English.

## ACCREDITATION

In January of 2002 the New England Association of Secondary Schools and Colleges final report of their October visitation granted Mahar continued Accreditation. They requested an immediate response in several areas and these were promptly satisfied. The Two Year Report and the Five Year Report will address long range issues, most of which will be satisfied by the completion of the Building/Renovation Project.

## BUILDING/RENOVATION PROJECT

On February 11, 2002, the Fontaine Brothers Construction Company began work on site. This project has proceeded with wonderful cooperation and communication among all parties, the architectural firm, the construction company, the Project Manager, the owners, and the various town and state agencies and inspectors involved in such an undertaking. The project is on schedule with one middle school wing having been turned over to the owners in time for the start of school in September. The seventh graders are enjoying their first year at Mahar in these new classrooms. Also completed in Phase One are the new gymnasium, the new boiler room which is heating the new wing and will eventually heat the entire building, the new electrical service area is completed, as is the wiring for the new wing's technology.

Phase II which includes the new Senior High Wing and the Administrative Office area is well under way.

The staff and students have shown extraordinary professionalism, maturity, and patience as daily they face the many inconveniences resulting from the construction and rehabilitation of the grounds and building. It is the knowledge that the staff and students of the future will have the facility and the environment required to provide the quality education our youth deserve that helps them keep a smile while they live with the annoyance.

## CONCLUSION

This has been a very busy and exciting year. It has been a time of great challenge and great reward for the Mahar community. We have seen the physical plant change daily as a result of the on-going building project and we await its completion with great anticipation. After two long years of preparation we have had our visitation by the New England Association of Secondary Schools and Colleges resulting in our continuing to be accredited. And of great import we are meeting the needs of our students in the area of MCAS testing as shown by the scores of our grade 10 students.

The dedicated School Committee, administration, faculty and staff have delivered as promised in the last report – a determined effort guaranteeing quality education despite the challenges of a construction project in progress and severe fiscal constraints.

Respectfully submitted,

Eileen M. Perkins  
Superintendent

**RALPH C. MAHAR REGIONAL SCHOOL DISTRICT**  
**Combined Balance Sheet – All Fund Types and Account Group**  
June 30, 2002

	Governmental Fund Types			Proprietary Fund Type Internal Service	Fiduciary Fund Type Trust and Agency	Account Group General Long-Term Obligations	Total (Memorandum Only)
	General	Special Revenue	Capital Project				
<b>ASSETS</b>							
Pooled cash and equivalents	\$ 1,316,387	\$ 486,317	\$ 3,835,544	\$ 309,161	\$ 129,480	\$	\$ 6,076,889
Investments	152,737		10,325		71,557		234,619
Cash on deposit with fiscal agent					40,173		40,173
Due from State government		4,239					4,239
Other receivables		4,892		149,414	377		154,683
Deposit receivable				63,400			63,400
Amount to be provided for retirement of long-term debt							
<b>Total Assets</b>	<u>\$ 1,469,124</u>	<u>\$ 495,448</u>	<u>\$ 3,845,869</u>	<u>\$ 521,975</u>	<u>\$ 241,587</u>	<u>\$ 222,318</u>	<u>\$ 6,796,321</u>
<b>LIABILITIES &amp; FUND BALANCES</b>							
<b>Liabilities:</b>							
Notes payable – temporary loans	\$	\$	\$ 10,000,000	\$	\$	\$	\$ 10,000,000
Warrants payable and accruals	632,577	81,816	1,954,179	68,321	107,300		2,736,893
Withholdings and other liabilities	3,846			8,315		86,118	119,461
Note payable							86,118
Accumulated retirement leave						136,200	136,200
<b>Total Liabilities</b>	<u>636,423</u>	<u>81,816</u>	<u>11,954,179</u>	<u>76,636</u>	<u>107,300</u>	<u>222,318</u>	<u>13,078,672</u>
<b>Fund Balances:</b>							
Reserved for expenditures		413,632			98,849		512,481
Reserved for endowment					35,438		35,438
Reserved for school renovation			(8,108,310)				(8,108,310)
Unreserved:							(106,701)
Designated for authorized deferral of teacher's pay	(106,701)			445,339			445,339
Designated for payment of future claims liabilities							669,774
Designated for subsequent year's assessment reduction							269,628
Undesignated	669,774						669,774
<b>Total Fund Balances</b>	<u>269,628</u>	<u>413,632</u>	<u>(8,108,310)</u>	<u>445,339</u>	<u>134,287</u>	<u>-</u>	<u>269,628</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 1,469,124</u>	<u>\$ 495,448</u>	<u>\$ 3,845,869</u>	<u>\$ 521,975</u>	<u>\$ 241,587</u>	<u>\$ 222,318</u>	<u>\$ 6,796,321</u>

The accompanying notes are an integral part of the financial statements.

**RALPH C. MAHAH REGIONAL SCHOOL DISTRICT**  
**Combined Statement of Revenue and Expenditures – Governmental and Fiduciary Fund Types**  
**Year Ended June 30, 2002**

	Governmental Fund Types			Fiduciary Fund Type	Total
	General	Special Revenue	Capital Project	Trust Funds	(Memorandum Only)
<b>REVENUES</b>					
Town assessments	\$ 3,605,070	\$	\$ 43,080	\$	\$ 3,648,150
Intergovernmental aid	4,816,156	657,991			5,474,147
Charges for services:					
School lunch – local					
Tuition	14,000	192,663			192,663
Interest income	46,821				14,000
Departmental fees and miscellaneous	104,851	69,775	119,804	1,596	168,221
<b>Total Revenues</b>	<u>8,586,898</u>	<u>920,429</u>	<u>24,858</u>	<u>1,596</u>	<u>199,484</u>
<b>EXPENDITURES</b>			<u>187,742</u>		<u>9,696,665</u>
Education:					
Instruction	3,493,807				3,493,807
Administration	367,386				367,386
Pupil transportation	483,394				483,394
Food services	18,000	285,141			303,141
Athletics	186,351	9,311			195,662
Other school services	83,791	33,839			117,630
Operations and maintenance	483,145				483,145
Employee benefits and insurance	704,831			38,449	743,280
School Choice assessments	415,569				415,569
Special education	1,906,048				1,906,048
Expenditures from Federal and State grants		427,652			427,652
Debt service:					
Principal	9,000				9,000
Interest			43,080		43,080
School construction			7,718,490		7,718,490
Scholarships					
<b>Total Expenditures</b>	<u>8,151,322</u>	<u>755,943</u>	<u>7,761,570</u>	<u>40,149</u>	<u>16,708,984</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	435,576	164,486	(7,573,828)	(38,553)	(7,012,319)
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	97,000				186,000
Operating transfers out	(89,000)	(97,000)	89,000		(186,000)
Transfers to proprietary funds	(679,000)				(679,000)
Reimbursement of teacher pay deferral					
<b>REVENUE AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES</b>	<u>11,856</u>				<u>11,856</u>
<b>AND OTHER FINANCING USES</b>					
Fund Balances, Beginning of Year	(223,568)	67,486	(7,484,828)	(38,553)	(7,679,463)
	<u>1,056,269</u>	<u>346,146</u>	<u>(623,482)</u>	<u>172,840</u>	<u>951,773</u>
<b>FUND BALANCES, END OF YEAR</b>	<u>\$ 832,701</u>	<u>\$ 413,632</u>	<u>\$ (8,108,310)</u>	<u>\$ 134,287</u>	<u>\$ (6,727,690)</u>

The accompanying notes are an integral part of the financial statements.

## FRANKLIN COUNTY TECHNICAL SCHOOL

### 2002 Annual Report

On behalf of the School Committee, administration, faculty and staff of the Franklin County Technical School, we submit the following annual report for 2002. Total enrollment as of October 1, 2001 was 507 students, calculated by town as: Bernardston-23; Buckland-14; Colrain-17; Conway-10; Deerfield-20; Erving-10; Gill-9; Greenfield-126; Heath-11; Leyden-11; Montague-78; New Salem-8; Northfield-17; Orange-79; Shelburne-13; Sunderland-5; Warwick-9; Wendell-10; Whately-10 and Non-District-27.

The Class of 2002, with 103 students was the largest graduating class in over a decade. Prior to graduation, 24 seniors were employed countywide in our work co-op program. Upon graduation, 70% of the students entered the work force and a small percentage went into the military or remained uncommitted. As in years past, 20% of the class planned to further its education. Again FCTS boasted two "University Scholars," one from Montague and the other from New Salem, each of whom received a full four-year scholarship to the University of Massachusetts.

FCTS believes in giving back to the communities that support us. Students are enriched by those experiences and towns/agencies receive services they may not have been able to afford. During 2002, numerous towns benefited from projects undertaken by students in all of our vocational programs. In addition to the house in Wendell built by Carpentry, Electrical and Plumbing students in cooperation with Rural Development, Inc., the following is a partial listing of other endeavors: Auto Body did work for the towns of Deerfield, Orange, Shelburne; Automotive Technology became involved in FCAC's "Shifting Gears" program; Culinary Arts catered the Chamber of Commerce Breakfast, hosted area nursing homes in its dining room, collected food for the Survival Center; Carpentry, framed the Vets Field batting cage in Greenfield, worked at Thomas Memorial, Lake Wyola Community Center, Boy Scout tower in Chesterfield; Computer Technology collected \$1000 for Camp Care; Cosmetology provided services to area nursing homes and to the Pioneer Valley Regional School; Landscaping worked at schools in Greenfield/Montague, as well as the Vets Mall in Greenfield.

Throughout the year, students successfully competed vocationally and athletically. At the Skills USA State Leadership Conference and at the District Conference, seven students received recognition for their vocational accomplishments. The Girls Basketball Team made the Western Mass. Tournament and boasted its first member scoring over 1000 career points. Both the Baseball and the Softball teams also made the Western Mass. Tournaments. All three teams posted athletes chosen as All

Western Mass. first or second team players. Three FCTS wrestlers finished 3rd, 4th and 6th respectively in Western Mass.

Spring 2002 MCAS results were impressive, particularly in English/Language Arts. FCTS scored higher than the state average; tied for second highest among the state's 26 vocational schools and was third highest among all area sending high schools. In both English and Math, the Boston Globe ranked FCTS as 6th out of the 26 vocational schools.

In August 2002, the school year began with the addition of a vocational program and eight replacement staff members. HVAC (Heating/Ventilating/Air Conditioning) was added to meet growing employment demands, boosting the number of vocational areas to 14. As a veteran staff approached retirement, replacement faculty was required to provide continued quality services to students.

Early December 2002 saw the school's Building Committee vote to adopt the feasibility study for the planned renovations. However, the committee also recognized the troubling fiscal picture ahead and decided to postpone seeking approval votes for the project for one year during which time it would meet with parents, employers and town committees for advice and support.

Our appreciation for your continued support as we promise to remain true to our mission of providing the best vocational/technical education possible for our students.

Respectfully submitted,

Clifford J. Fournier, School Committee Chairman  
Patricia J. Bassett, Superintendent-Director/Principal

2002 REPORT OF THE  
FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to the twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses. Our assistance can be general in nature – filling out paperwork required by the state – or specific – helping a town solve a particular problem.

In addition to the above services, the District continues to oversee the operation of four permanent collection sites for common household hazardous wastes - oil-based paint and paint-related products, used motor oil, oil filters, antifreeze, fluorescent lights, ballasts, and rechargeable batteries. These sites are open year-round to all District residents. There is a small disposal fee. The sites are located in Bernardston, Colrain, Conway, and Orange. Contact the office for details about hours for each site.

In 2002, District towns recycled approximately 2900 tons of paper and 1300 tons of mixed containers. This is almost 10% more recyclables than in 2001! By diverting a total of 4200 tons of recyclables from landfills and incineration, District towns collectively saved approximately \$273,000 in disposal costs.

Not only did towns save money by recycling, most District towns made money. Most towns participate in the Municipal Recycling Incentive Program. When a town meets certain criteria, the state pays them a set rate for every ton recycled. Although the criteria get more difficult each year, in 2002 towns collectively received almost \$40,000. This is an 11% increase from 2001. None of this would be possible without your commitment to recycle. Thank you.

The District held its annual household hazardous waste collection in September. Almost 420 residents participated delivering 12 tons of hazardous waste! The participation in 2002 increased by 72% from 2001! We hope to keep our new collection site in Charlemont in 2003 in order to better serve residents from West County. On-line registration will be available in 2003.

In 2002, the District developed a comprehensive website for residents. The site covers general information about waste reduction, recycling, composting, mercury-containing products, and hazardous waste. It also includes specific information about your town's recycling and rubbish program. Please visit it at [www.franklincountywastedistrict.org](http://www.franklincountywastedistrict.org).

Also in 2002, the District removed 92 pounds of mercury from eight schools; provided mercury-free product replacements in those eight schools; collected 50 tons of bulky and metal wastes in our regional collection; collected 450 tires from residents and towns; and helped recycle over 75% of construction and demolition debris from the Erving Elementary School building project.

If you have questions about the District and its programs, call us at 413-772-2438; e-mail us at [info@franklincountywastedistrict.org](mailto:info@franklincountywastedistrict.org); or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*  
Bob Dean, Buckland - *Chair*

Scott McKusick, Bernardston - *Vice-Chair*  
Bill Obeare, Whately - *Treasurer*



# DEPARTMENT OF VETERAN SERVICES

## CENTRAL FRANKLIN COUNTY DISTRICT

P.O. BOX 392 • 190 MILLERS FALLS ROAD

TURNERS FALLS, MA 01376

TEL: 413-863-3205 • FAX: 413-863-3219

LEO J. PARENT, JR.  
Veterans' Agent & Director

Dear Veterans' and Citizens of Orange:

This past year has been very busy. With health care benefits going through the roof, many Veterans have been looking to the VA Hospitals for their medical needs. I encourage all Veterans to register with the VA Hospital now and not wait until it's too late. You can register at the VA Clinic in Greenfield at 51 Sanderson Street, or by calling 413-773-8428 and they will send you an application. You can also call this office for assistance with filling out the Medical Application by calling 413-863-3205.

The Holyoke Soldiers Home is also accepting applications for health care Benefits. They can be reached by calling 413-532-9475. The Holyoke Soldiers Home is a State funded hospital and I encourage all Veterans to apply.

The estimated amount of VA Benefits that were returned to Veterans and / or their Dependents through this office that reside in the Town of Orange was \$906,155.00 for FY 2001. These figures pertain to Compensation, Pension, and Vocational Rehabilitation. This money is used by the Veteran or Dependent to help pay their taxes, house Insurance and their every day bills.

The Commonwealth of Massachusetts is still offering the fifteen hundred Annuity (1,500.00) for 100% service connected disabled veterans, parents of a son or daughter whose death occurred as a result of injury sustained or disease contracted during active service in time of war, insurrection, or combat, and to a spouse whose husband or wife died as a result of injury sustained or disease contracted during active service in time of war, insurrection or combat.

Sincerely,



Leo J. Parent, Jr.  
Director

### Member Towns:

Ashfield • Bernardston • Buckland • Charlemont • Colrain • Deerfield • Erving • Gill • Hawley • Heath • Leverett  
Montague • Monroe • New Salem • Northfield • Orange • Plainfield • Shelburne • Shutesbury • Sunderland  
Warwick • Wendell • Whately

Cover Photo:

The winner of the Annual Town Report photo contest for the  
Town of Orange was Diane Johnson with the photo of  
the Johnson's Sugar House.

The photo was taken by Joe & Joanne Adams.

Thank you to everyone who submitted photos.



## TOWN HALL BUSINESS HOURS

MONDAY – THURSDAY 8 A.M. – 4 P.M.

FRIDAY 8 A.M. – 1 P.M.

### TOWN HALL PHONE NUMBERS

Town Administrator's Office .....	544-1106
Richard Kwiatkowski, Town Administrator	
Michelle Simmington, Administrative Coordinator	
Town Clerk's Office .....	544-2254
Nancy Blackmer, Town Clerk	
Town Accountant's Office.....	544-8424
Nan Riebschlaeger, Town Accountant	
Assessor's Office .....	544-1108
Linda Adam, Clerk	
Town Collector's Office.....	544-1104
Jerilynn Deyo, Town Collector	
Treasurer's Office.....	544-1103
Leigh Deveneau, Town Treasurer	
Board of Health Office.....	544-1107
Margaret Dyer, Assistant	
Building Department.....	544-1105
Brian Gale, Building Inspector	
Jeff Cooke, Assistant Building Inspector	
Dick Dionne, Wiring Inspector	
Gerald Brousseau, Plumbing Inspector	
Melvin Talbot, Gas Inspector	
Community Development Office .....	544-0219
Wendy Johnson, Administrative Assistant	